Evaluation of Teaching Committee

Friday, November 20, 2015

11:30 a.m.-1:00 p.m.

Office of Faculty Development Conference Room, 4th floor

Clark Hall

Members Present:
Beth Fath (chair), Katie Ratteree, Valerie Wust, Kimberly Ange-van Heugten

Members not Present:
Katherine Annett-Hitchcock, Marta Klesath, Korinn Saker, Lisa Thompson, Desiree Unselt, Chris Becker, Hernan Marchant, Paul Umbach, Alina Duca, Jason Delborn, James Mickle

Ex-Officio Members Present:

Doug James, Erin Robinson, Katharine Stewart, Grae Desmond

Ex-Officio Members Not Present:

Barbara Kirby, Mike Carter, Diane Chapman

Call to Order- Beth Fath, *Chair*
        The Chair called the meeting to order at 11:33 am.

AGENDA ITEMS

1. **Updates:**
    a. **FAQ concern #5**- No updates from Paul (he's sick this week)
    b. **December meeting-** Currently we have a meeting scheduled; should we meet? Nothing urgent on the schedule, so we will just meet on January 22.
    c. **Introduction for new members**

2. **Random sampling of comments from student evals for dossiers**
    a. Brainstorming summary distributed
    b. Grae ran a demo on Erin's course evaluations, Beth's course evaluations, and Valerie's as well. Grae did not add the unique questions to this. We discussed how we'd design this; we need to also add the college and department specific limits—each college or department could set how many courses are pulled as well as questions—otherwise it would default to the suggestions of the committee. There is a lag if we pull 100 courses (would only be noticeable if lots of people across campus were all doing this). Discussion of flagging process due to a comment from Beth's class "Jesus is the king of the world, and he became nothing so that you can live." Need for people to flag it for review by department head so that Grae could exclude those flagged courses. Discussed pulling from a specific course (DE courses, all of one course you've taught 6 times). Wanted to have a comments column (is this something they print and then have the response,

or would it be something they'd do online?). Grae offered to lock it down and send it to the committee so that each person can log in with their unity ID. Could instead build a toggle switch for 3 year or 5 years to pull data from.

   c. The committee will continue this discussion in the January meeting.

3. **NTT Peer review process** – In the past few years, the committee clarified the timing and number of peer reviews for tenure track faculty. Last year's final report suggested that similar guidelines for non-tenure track (NTT) faculty should be discussed and policies developed.

   a. REG. 5.20.10 https://policies.ncsu.edu/regulation/reg-05-20-10
      i. Primarily section 3
   b. REG. 5.20.34 https://policies.ncsu.edu/regulation/reg-05-20-34
      i. Primarily section 9

Comments from the committee: This can be very intensive from faculty time perspective (3 hours per 50 minute class). Concern for push back by faculty members. Provides good professional development, especially for NTT faculty members. Someone must be willing to take on the administrative responsibility for coordinating this effort in each department. Valerie Wust shared that there is a 3 year rotation in French where they must have observations every three years and turn in a teaching portfolio (teaching statement, student feedback, evaluations from other faculty reviewers). This is in addition to a yearly FAR. Colleges and departments would of course be able to make regulations more stringent over the EOT's recommendations. We want to look at peers or aspirational peers to see what those institutions are doing for guidance and will discuss in January or February. Valerie will send samples of documentations from her department.

This topic is continued until after we have more resolution to the random sampling discussion.

4. **Next topics to address: NOT COMPLETED DUE TO TIME**
    1)TA review process

    2)Better education for DHs regarding use and interpretation of eval #s
    3)Addition of frequency and proportions with evals, panel discussion, Dean presentation

Adjourn- 12:32 pm