

Task Force Meeting Minutes – April 3, 2020

1. Update from the Provost Office – Kelly Wick
 - a. Reminder meetings are open to the public, however public is not allowed to participate – only listen
 - b. Communications plan for strategic plan will be coming from Provost’s office soon
 - c. There is some flexibility in the previous deadline the Provost gave, but if you are able to meet the deadline that’s great too

2. Update from Staff Senate Meeting - Audrey Jaeger
 - a. Co-chairs provided an update on TF activities and shared survey results from staff senate survey during staff senate meeting April 1st
 - b. Staff senate member voiced desire to ensure sustainability issues are covered in the report. See email and attachment sent by Adam Bensley for more details (located in TF meetings folder under staff senate meeting).

3. Update on Faculty Senate Engagement - Richard Linton
 - a. Meeting scheduled for April 15th, all TF members are welcome to dial-in. Additional meeting details will be sent in the coming days.

4. Update on Graduate and Undergraduate Student Engagement – Coleman Simpson, Richard Linton, and Audrey Jaeger
 - a. Meeting scheduled for April 8th, all TF members are welcome to dial-in. This meeting will be more of an open dialogue. Additional details will be sent in the coming days.

5. Issue Working Group Definition & Outline Review
 - a. Groups gave initial overview of their issues
 - b. Reminded this is meant to be 1-page document, however if it is a bit longer that is ok.
 - c. Some groups that have overwhelming amount of information related to their issue may want to explore dividing their issue into 2 sub-categories or possibly separate issues
 - d. Research group hopes to engage with the ROC at their next meeting on April 16th
 - e. Continue to work on your issue and don’t hesitate to connect with your coach

6. Timeline
 - a. Issue 1-pagers due April 24th – please upload to google drive folder
 - b. Groups will present findings/suggestions on May 1