



University Courses and Curricula Committee 2024-2025

September 18, 2024
 Hosted Via Zoom
 Call to Order: 1:15 PM

Members Present:

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Jonathan Duggins (Chair) | <input checked="" type="checkbox"/> Sarah Heckman | <input checked="" type="checkbox"/> Mihai Diaconeasa |
| <input checked="" type="checkbox"/> Renee Harrington (Past Chair) | <input type="checkbox"/> Kimberly Bush | <input checked="" type="checkbox"/> John Kuzenski |
| <input checked="" type="checkbox"/> Sunny Liu (Fall '24 Proxy) | <input checked="" type="checkbox"/> Joseph Roise | <input checked="" type="checkbox"/> Sanjana Gheerla (proxy) |
| <input checked="" type="checkbox"/> Travis Park | <input checked="" type="checkbox"/> Whitney Jones | <input type="checkbox"/> STUSEN |
| <input checked="" type="checkbox"/> Kami Kosenko | <input type="checkbox"/> FAC TEX | <input type="checkbox"/> STU |
| <input checked="" type="checkbox"/> Steven Lechner | <input checked="" type="checkbox"/> Autumn Mist Belk | |
| <input checked="" type="checkbox"/> Kristen Schaffer | <input checked="" type="checkbox"/> Silvia Sheffield (Proxy) | |
| <input checked="" type="checkbox"/> Sarah Gannon | <input checked="" type="checkbox"/> Zachary Lewis | |
| <input checked="" type="checkbox"/> Igor Bolotnov | <input type="checkbox"/> Levent Atici (Proxy) | |

Absent Members: Ray Levy, Levent Atici, Hannah Rainey, Anurata Hridi, Lexi Hergeth, Kimberly Bush, Kyle Pysker, Helen Chen

Guests: Lynn Worley-Davis, Cheryl Tran, Fernanda Santos

Ex-Officio Members Present: Li Marcus, Annabel Breen, John Harrington, Latasha Wade, Kaitlyn Mittan, Tamah Morant

WELCOME AND INTRODUCTIONS

- **Remarks from Chair Jonathan Duggins** – Chair welcomed the committee. Proxies and guests introduced themselves.
- **Remarks from OUCCAS/DASA** – The OUCCAS [course action review checklist](#) has been updated. Li requested committee members look over this checklist and invited feedback from the perspective of initiator and committee member. An announcement was made regarding deadlines for 2025-2026 academic year, which have been posted on the website. Marcus also updated the committee regarding the question of one-year-term members stepping into the role of Chair-Elect. From discussion with the Provost’s Office, members in the FAC DEPT CHAIR and the FSEN seats may serve as chair. In the case of the FAC DEPT CHAIR seat, when that member becomes the Chair, the past chair will move back into their voting college seat, and the FAC DEPT CHAIR seat will not be filled for that year (in order to keep the vote numbers correct). For the FSEN representative to serve as Chair, they will need to be serving on Faculty Senate the following year, and during their service a member from Faculty Senate should be appointed to the FAC DEPT CHAIR seat to account for the voting seat from Faculty Senate.
- **Approval of the [UCCC - September 4, 2024 - Minutes](#)**– *Approved*
 Discussion: No discussion was shared.

OLD BUSINESS

- **ACC 440 : Enterprise Resource Planning Systems: Implementation, Risk, and Analytics** – *Approved with Suggestions* Discussion: This course was presented by Kuzenski. One of the reviewers commented that the corrections made were acceptable, also making a friendly suggestion that one SLO needs an extra verb to strengthen and clarify the measurable action. Friendly suggestion was noted by Kuzenski (PCOM).

NEW BUSINESS

- **Consent Agenda** - *Approved*
 Discussion: No discussion was shared.

- **FS 331 : Principles of Food and Bioprocess Engineering – Approved with Suggestions**

Discussion: This course was presented by Park. Reviewers commented that the course looked good and the renumbering is well justified. Reviewer noted that the grade ranges are unusual. Member noted in the chat: "Under grading methods, the lower limit should also add up to less than 100% otherwise the lower limits are the grading percentages". Guest and representative for the course Fernada Santos stated that the lower range of the grades were required to add up to 100 by the CALS-CCC. Chair stated that for the range to do its necessitated job, the range needs to be adjusted so that it falls somewhere in between. Guest agreed and stated that it would be best to have the flexibility of ranges. Member Roise also expressed confusion about the catalog description and duplicate sentences; Li clarified that added content is written in green and deleted content is written in red in CIM, also highlighting the accessibility features. Course was approved with a friendly suggestion pertaining to ranges being modified and to have the course title abbreviated to "Food" rather than "FD".

- **PO 325 : Aspects of Animal Welfare – Approved**

Discussion: This new course was presented by Liu. Reviewer complimented the catalog description, stating it was very clear and a good example of a good catalog description. Member Schaffer inquired about consultations, specifically the precedent of who and why thereof; Li stated that, within the same body, the colleges have the autonomy to decide how to conduct consultations. Course was approved.

- **Horticultural Science Management (AAS): Small Scale Farming Concentration – Approved Pending**

Discussion: This curricular action was presented by Liu. Reviewer asked if the pending approval of HS201A would hold up approval of the AAS. The curricular action was moved to approve pending the approval of HS210A.

- **MAE 421 : Design of Solar Energy Systems – Approved**

Discussion: This course was presented by Heckman. Chair stated that the justification was exemplary. Course was approved with no further discussion.

- **HI 378 : Global Games: Sport History around the World – Approved with Suggestions**

Discussion: This new course was presented by Kosenko. Reviewers complimented the course. Friendly suggestion to add a comma between international and transnational in SLO #1. Presenter asked about including listed SLOs in the GEP section; Li confirmed this is possible and encouraged.

- **HI 489 : Topics in Legal History – Approved**

Discussion: This new course was presented by Kosenko. Member Lechner shared the context that the history department created a legal history concentration over a year ago and is seeking to balance the number of 300 and 400-level courses that are offered. This course gives the history department flexibility to rotate instructors and explore international topics without having to create entirely new courses.

- **WLCL 225 : Roman Topography – Approved with Suggestions**

Discussion: This new course was presented by Lechner. Friendly suggestion to adjust the percentage weights on the top end sum to 100, so it would be good to increase the percentage points across the points. Spelling error in course prefix (coding error) (Fixed post-meeting).

- **EC 437 : Health Economics – Approved**

Discussion: This course was presented by Kuzenski. Reviewers commented that the course looked good with no further feedback.

Discussion: Presentation by Kaitlyn Mittan on institutional policy development for complying with recent revisions to [UNC System Policy 400.1](#)

Kaitlyn Mittan shared a presentation on Section V of UNC System Policy 400.1, which pertains to academic program review. The revisions essentially state that Chancellors need to review academic programs every seven years, which will enable them to prepare for program-wide decisions (such as discontinuing or expanding).

Chair Elect Nominations: Zachary Lewis nominated himself to become Chair Elect. Members voted and approved Zachary Lewis becoming the UCCC Chair Elect.

Meeting adjourned: 2:05 PM

Respectfully submitted by Annabel Breen