



## University Courses and Curricula Committee 2024-2025

October 30, 2024  
Hosted Via Zoom  
Call to Order: 1:15 PM

### Members Present:

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Jonathan Duggins (Chair)      | <input checked="" type="checkbox"/> Igor Bolotnov    | <input type="checkbox"/> Rachel Levy                 |
| <input checked="" type="checkbox"/> Renee Harrington (Past Chair) | <input checked="" type="checkbox"/> Sarah Heckman    | <input checked="" type="checkbox"/> Mihai Diaconeasa |
| <input checked="" type="checkbox"/> Zachary Lewis (Chair Elect)   | <input type="checkbox"/> Kimberly Bush               | <input type="checkbox"/> John Kuzenski               |
| <input checked="" type="checkbox"/> Sunny Liu (Fall '24 Proxy)    | <input checked="" type="checkbox"/> Joseph Roise     | <input checked="" type="checkbox"/> Anurata Hridi    |
| <input checked="" type="checkbox"/> Travis Park                   | <input checked="" type="checkbox"/> Whitney Jones    | <input checked="" type="checkbox"/> Karley Lusby     |
| <input checked="" type="checkbox"/> Kami Kosenko                  | <input type="checkbox"/> FAC TEX                     | <input type="checkbox"/> STU                         |
| <input checked="" type="checkbox"/> Steven Lechner                | <input checked="" type="checkbox"/> Autumn Mist Belk |  |
| <input checked="" type="checkbox"/> Kristen Schaffer              | <input checked="" type="checkbox"/> Hannah Rainey    |  |
| <input checked="" type="checkbox"/> Sarah Cannon                  |  |  |

**Absent Members:** Helen Chen, Rachel Levy, John Harrington, Levent Atici, Kimberly Bush, Rachel Levy, John Kuzenski

**Guests:** Meredith Spence Beaulieu (GOH), Jared Wilson (NS), Jenny Campbell (Zoology)

**Ex-Officio Members Present:** Li Marcus, Lexi Hergeth, Annabel Breen, Kyle Pysher, Latasha Wade, Kaitlyn Mittan, Tamah Morant

### WELCOME AND INTRODUCTIONS

- **Remarks from Chair Jonathan Duggins** – Chair welcomed the committee and guests introduced themselves.
- **Remarks from OUCCAS/DASA** – Li reminded the committee that this is the second to last UCCC meeting, that at the next meeting certificates will be discussed (definitions, credit hours, etc), and that she will be providing an update on the CIMC Refresh at the end of the meeting. Lexi reminded the committee that open office hours are still ongoing every Friday.
- **Approval of the UCCC Minutes from [October 16, 2024 - UCCC Agenda](#)– Approved**  
Discussion: The motions were approved without further discussion or commentary.

### NEW BUSINESS

- **Consent Agenda - Approved**  
Discussion: The consent agenda was approved without further commentary.
- **Feed Milling (Minor) – Approved**  
Discussion: This curricular action was presented by Liu. No comments were shared by reviewers.
- **Poultry Science (Minor) – Approved**  
Discussion: This curricular action was presented by Liu. No comments were shared by reviewers.
- **Horticultural Science Management (AAS): Ornamentals and Landscape Technology Concentration – Approved**  
Discussion: This curricular action was presented by Liu. Reviewers shared no reflective comments. Reviewer asked about the AAS degree. CALS representative Park confirmed that this action updates to the course list. Reviewer asked a question about the presence of invasive species being present as a topic in one of the courses.
- **FOR 404 : Theory of Silviculture – Approved**  
Discussion: This course was presented by Roise. Member asked what he should be looking for in terms of specific details related to the change of course level. Li responded that course level and appropriateness of SEMs is taken into consideration across department, college, and university discussion spaces. Member asked if there is a specific resource delineating between different course level expectations. Li confirmed that there is currently no specific resource for this particular kind of course review area, but will add it to the checklist wishlist. No further comments were shared from reviewers.

- **ST 295 : Special Topics in Statistics – Approved**

Discussion: This course was presented by Jones. This course is a reactivation of a previously dropped course. Member asked why the course had been deactivated previously. Chair stated that the course has been deactivated a long time ago and that this course will fulfill prerequisite requirements for higher level courses as well as be compatible with data science actions.

- **Zoology (BS) – Approved**

Discussion: This new curricular action was presented by Jones. Chair noted that Jenny Campbell would be present later on in the meeting if there were any instructor-specific questions. Reviewer noted that the changes appeared to be logical. Members asked what specific changes were made to this curricular action, Chair responded by explaining what was updated in the degree. Members also specified that this degree is being updated to be more accommodating for pre-veterinary students and/or students who intend to apply to veterinary science programs. Member asked about the layout of the GEP for this degree program; Li specified that separate pieces of the requirement vary by college and that everything will be accounted for, for example there is no specific humanities course required by the major itself but the English requirement is specified to be ENG 101. Part of the changes to this degree include adding options to the GEP lists.

- **Zoology (BS): Applied Zoology – Approved with Suggestions**

Discussion: This new curricular action was presented by Jones. Reviewer asked if footnotes apply to one or both of the courses in the “or” part within the plan requirements (AEC 360 and PB 360); this applies to all of the “or” options within the plan requirements. Friendly suggestion to add a footnote to CH 220 and CH 221. AEC 508 has a course hours error and SSC 545 has a “not found” error. Kyle Pysher noted that SSC 545 looks to have been dropped. Reviewer commented that it is overall a great curriculum action. Friendly suggestion to review the footnotes in actions about

## **Discussion**


### **Possible Process Update - Courses with only GEP changes (Duggins)**

Chair used GOH 201 as an example while presenting a possible process change to the committee. GOH 201 added GEP status to the course. The course went and passed through CUE. Chair posed the following questions:

- Do we as a body want to take a look at a course if its change is only under CUE’s purview?
- Do we want to move this into an admin save area, rather than assign to the consent agenda?
- What do we want this process to look like as a body overall?

Li clarified how the reverse process for CUE (i.e. UCCC actions that do not have a GEP action do not go to CUE) was already put forward and implemented. Members expressed interest in applying this change to courses that come through UCCC, as they do not want to vote on actions that solely concern CUE’s purview. Member requested that any actions that were approved with GEPs can be added into an additional table to the bottom of the agendas. Lexi stated that she would create a new table or table format (similar to Admin Save) to include GEP updates to notify UCCC members. OUCCAS will send out a draft writeup and a mockup of what information would be shared in the coming days for UCCC review before sharing the update widely.

### **CIM for Courses Refresh/CL Update (Marcus)**

Li shared with the committee that a new CIM form is officially on the way. Li hosted a presentation to demonstrate CourseLeaf Architecture, process, and implementation plans. Some highlights of CL (CourseLeaf) 10 include one link-access and improved dashboards to enhance end-user experience. Early implementation release is anticipated to be in Summer 2025. For more details, [a copy of Li’s presentation is available here](#):  (UCCC/CUE) CIM for Courses Refresh

Meeting adjourned: 2:10 PM

*Respectfully submitted by Annabel Breen*