



## University Courses and Curricula Committee 2024-2025

January 22, 2025  
Hosted Via Zoom  
Call to Order: 1:15 PM

### Members Present:


- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> Jonathan Duggins (Chair)           | <input type="checkbox"/> FAC ENG                     | <input checked="" type="checkbox"/> Rachel Levy      |
| <input checked="" type="checkbox"/> Renee Harrington (Past Chair)      | <input checked="" type="checkbox"/> Sarah Heckman    | <input checked="" type="checkbox"/> Mihai Diaconeasa |
| <input checked="" type="checkbox"/> Zachary Lewis (Chair Elect)        | <input type="checkbox"/> Kimberly Bush               | <input checked="" type="checkbox"/> John Kuzenski    |
| <input checked="" type="checkbox"/> Shannon Pratt-Phillips             | <input checked="" type="checkbox"/> Joseph Roise     | <input checked="" type="checkbox"/> Tristan Mullins  |
| <input checked="" type="checkbox"/> Fernanda Santos (Spring '24 Proxy) | <input checked="" type="checkbox"/> Whitney Jones    | <input checked="" type="checkbox"/> Karley Lusby     |
| <input checked="" type="checkbox"/> Kami Kosenko                       | <input type="checkbox"/> FAC TEX                     | <input type="checkbox"/> STU                         |
| <input type="checkbox"/> Steven Lechner                                | <input checked="" type="checkbox"/> Autumn Mist Belk |  |
| <input type="checkbox"/> FAC COD                                       | <input checked="" type="checkbox"/> Hannah Rainey    |  |
| <input checked="" type="checkbox"/> Sarah Cannon                       |  |  |

**Absent Members:** Helen Chen

**Guests:** Lara Pacifici, Onkar Malgonde, Kristina Hetrick, Shane Underwood

**Ex-Officio Members Present:** Li Marcus, Lexi Hergeth, Annabel Breen, Kyle Pysher, Latasha Wade, Levent Atici, Kaitlyn Mittan, Erica Szkola

### WELCOME AND INTRODUCTIONS

- **Remarks from Chair Jonathan Duggins** – Chair welcomed everyone and handed over discussion to OUCCAS.
- **Remarks from OUCCAS/DASA** – MA 111 has been withdrawn from discussion due to how course requirements are written in the catalog; FAD has passed through the Council of Deans and is moving forward. Li introduced the new OUCCAS Graduate Student Intern - Tanvi Pongde.
- **Fall Report (Hergeth)**
- **Approval**  **January 8, 2025 - UCCC Minutes** – Approved  
Discussion: The previous meeting minutes were moved to approve. No further discussion was shared.

### NEW BUSINESS

- **Consent Agenda** - Approved  
Discussion: The consent agenda was moved to approve. No further discussion was shared.
- **CE 504 / CE 404 : Airport Planning and Design** – Approved Pending  
Discussion: This course was presented by Heckman. Reviewer noted that the syllabus has not been approved by the department. Move to amend the motion to approve pending approval of the syllabus. Members discussed a typo in the SLOs #4 starting with “Under airfield” to “understand”. Shane Underwood was present to offer insight into the changes for this course. SLO #4’s action verb could change to “evaluate” or “analyze”. Suggestion to change the abbreviated title to contain the entire title; Shane Underwood stated that this abbreviated title was a possible legacy from older offerings of the course.
- **FW 402 / FW 502 : Genetics for Wildlife Management** – Approved  
Discussion: This new course was presented by Roise. Question pertaining to ranges in the SEMs. Question about the title directed towards Lara Pacifici, who provided some context for what reasons the course was titled. No suggestions made.

- **FW 413 / FW 513 : Herpetology – Approved with Suggestion**

Discussion: This new course was presented by Roise. One question about the SEMs, which was addressed by Lexi and pertained to dual-level courses. Suggestion for the graduate school to look into the concern pertaining to the SEMs with a zero lower range. Other reviewers praised the course. No further discussion was shared.

- **MA 121 : Elements of Calculus – Approved**

Discussion: This course was presented by Jones. No discussion was shared.

- **HON 210 : How We Argue – Approved Pending**






Discussion: This course was presented by Belk. Pertaining to the CIM discussion regarding the contact hours, reviewer expressed concern about how the research hours play into the credit hour calculation. As there was no inherent contact/credit hour issue, Li stated she would follow up with the reviewer to respond to questions about contact hour calculation. Suggestion to change the course to letter grade or S/U. Suggestion to make the topic outline reflect the module levels rather than the assessment levels. Concern about the statement in the catalog description being too all-encompassing; suggestion to change the wording from “the best” to be “an effective” or “some research suggests” in the catalog description. Comment that the title seems inappropriate considering the catalog description and does not appear to align with the content as listed. Suggestion to change the title to something that is inclusive of themes of diagramming. Comment about where to find the prerequisite course; Kyle Pysher stated that if the prerequisite course is not coded (which the prerequisite course does not appear to be), then the course would move forward with being restricted to university honors program students. Motion to amend the action to approve pending. Li reminded the committee that this action came through just to change the grading method so all other items of concern were already approved at previous meetings. Approved pending justification/confirmation from the instructor/initiator, pertaining to grading change. All remaining changes are suggested changes and are not part of the approved pending action.

- **HON 370 : Contemporary British Voices– Approved with Suggestions**



Discussion: This new course was presented by Harrington. Instructor Kristen Hetrick was present to respond to suggestions. Reviewer asked about the field trip to Oxford (UK) - is this course taught abroad? The instructor confirmed the course is taught in Oxford (UK). Suggestion to mention that this is a study abroad course only offered in Oxford (UK) within the catalog description. Suggestion to add ranges to the SEMs to give flexibility in future iterations of the course. Question pertaining to the contact hours; students are required to go on the field trips and these are part of the contact hours. Suggestion to add context for the contact hours pertaining to the field trips/field work.

**Discussion:** Checklist resources (Please review and provide feedback) (Breen)

**OUCAS Checklist Resources to review**

-  CIM Special Topics Action Review Checklist
-  Minors Review Checklist
-  Honors Program Review Checklist
-  Certificate Review Checklist
-  New Major Review Checklist (No Subplan)

**Other Checklist Resources to review**

-  Worksheet - GEP Special Topics Action Review Checklist
-  Worksheet - CUE Course Action Review Checklist

Meeting adjourned: 2:15 PM

*Respectfully submitted by Annabel Breen*