



University Courses and Curricula Committee 2023-2024

February 21 2024
Hosted Via Zoom
Call to Order: 1:15 PM

Members Present:

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Renee Harrington (Chair) | <input checked="" type="checkbox"/> Sarah Heckman | <input checked="" type="checkbox"/> Kristen Sullivan (proxy for Rachel Levy) |
| <input checked="" type="checkbox"/> Kanton Reynolds (Past Chair) | <input checked="" type="checkbox"/> Tamah Morant | <input type="checkbox"/> Christopher Jadelis |
| <input checked="" type="checkbox"/> Shannon Pratt Phillips | <input checked="" type="checkbox"/> Kimberly Bush | <input checked="" type="checkbox"/> Mihai Diaconeasa |
| <input type="checkbox"/> Travis Park | <input checked="" type="checkbox"/> Whitney Jones | <input type="checkbox"/> Andy Fetch |
| <input checked="" type="checkbox"/> Cynthia Zuckerman Hyman | <input checked="" type="checkbox"/> Jonathan Duggins (Chair-Elect) | <input type="checkbox"/> Kelsey Jenkins |
| <input checked="" type="checkbox"/> Kami Kosenko | <input checked="" type="checkbox"/> Helmut Hergeth | |
| <input checked="" type="checkbox"/> Kristen Schaffer | <input checked="" type="checkbox"/> Hannah Rainey | |
| <input checked="" type="checkbox"/> Sarah Gannon | <input checked="" type="checkbox"/> Peggy Domingue | |

Absent Members: Travis Park, Christopher Jadelis, Andy Fetch, Kelsey Jenkins

Guests: Shane Underwood, Beth Wright Fath, Nathan Rowland, Kristin Barletta, Julie Earp, David Stokes, Jack Wang (ES 433), Angela Allen, Levent Atici, Shane Underwood, John Olsen

Ex-Officio Members Present: Li Marcus, Lexi Hergeth, Lydia Christoph, Sahil Bendale, Ontario Wooden, Latasha Wade

WELCOME AND INTRODUCTIONS

- **Remarks from Chair Renee Harrington** – Welcome.
- **Remarks from OUCCAS/DASA** – Dr. Donika R. Scott will attend the next UCCC meeting, which is an in-person lunch gathering. A. Hergeth and Jamie Digesare are doing a training on Friday of this week in person, and both Marcus and A. Hergeth will be out next week at the CourseLeaf conference.
- **Approval of the UCCC Minutes from February 7, 2024** – Approved
Discussion: None.

NEW BUSINESS

- **Consent Agenda** - Approved
Discussion: None.
- **CE 263 : Introduction to Construction Engineering** – Approved
Discussion: This curricular action was presented by Heckman. The motion was seconded and approved.
- **Civil Engineering (BS)** – Approved
Discussion: This new course was presented by Heckman. The motion was seconded and carried.
- **Construction Engineering (BS)** – Approved
Discussion: This curricular action was presented by Heckman. The motion was seconded and carried.
- **MES 200 : Introduction to Engineering Systems** – Approved
Discussion: This curricular action was presented by Heckman. The motion was seconded and carried.
- **MES 201 : Engineering Systems Lab 1**– Approved
Discussion: This curricular action was presented by Heckman. The motion was seconded and carried.

- **MES 300 : Systems Engineering – Approved**
Discussion: This curricular action was presented by Heckman. The motion was seconded and carried.
- **MES 301 : Engineering Systems Junior Design Lab – Approved**
Discussion: This curricular action was presented by Reynolds. The motion was seconded and carried.
- **MES 302 : Mechanical Engineering Systems Lab 1 – Approved**
Discussion: This curricular action was presented by Reynolds. The motion was seconded and carried.
- **MES 304 : Electrical Engineering Systems Lab 1 – Approved**
Discussion: This curricular action was presented by Reynolds. The motion was seconded and carried.
- **MES 400 : Mechanical Engineering Systems Lab 2 – Approved with Suggestion**
Discussion: This curricular action was presented by Reynolds. The motion was seconded. Schaffer asked if “MES” needed to be in the course title, and suggested that it be removed. The motion carried with the suggestion.
- **MES 401 : MES Capstone Design I – Approved with Suggestions**
Discussion: This curricular action was presented by Reynolds. The motion was seconded. Hergeth asked if the course included a lab. Rowland explained that the course involved lecture and time to work in groups, and that was how the class had always been taught. Kosenko asked if the evaluation methods percentages needed to have the potential to add up to 100%. A. Hergeth remarked that the bigger the range, the more flexibility the instructor would have. Rowland said that would be easy to change. Zuckerman-Hyman asked about the second-to-last Student Learning Outcome and Rowland said they were open to change suggestions. “Examine,” and “present and explain” were suggested to replace “discuss.” Zuckerman-Hyman also mentioned the idea that it would be preferable for the course to be identified as part of a capstone series in the catalog description, with only MES 403 being termed the “culmination.” The motion carried with suggestions.
- **MES 403 : MES Capstone Design II – Approved with Suggestions**
Discussion: This curricular action was presented by Reynolds. The motion was seconded. Kosenko mentioned the evaluation ranges issue from the previous course, and Harrington summarized that all the suggestions for MES Capstone Design I applied to Capstone Design II. The motion carried with suggestions.
- **MES 404 : Electrical Engineering Systems Lab 2 – Approved with Suggestion**
Discussion: This new course was presented by Reynolds. Schaffer again suggested the removal of “MES” from the course title. The motion was approved with the suggestion.
- **PS 325 / PSY 325 : Introduction to Political Psychology – Approved with Suggestions**
Discussion: This new course was presented by Kosenko. The motion was seconded. Cannon suggested a more flexible topic outline that was not so tightly tied to chapters from the textbook. Kosenko suggested that “his/her” in the course objectives be changed to “their.” The motion carried with suggestions.
- **PS 498 : Special Topics in Political Science – Approved with Suggestions**
Discussion: This curricular action was presented by Kosenko. Reynolds asked about the abbreviated title, and Duggins agreed that more characters should be added. The motion was seconded and approved.
- **World Languages and Cultures (BA) – Approved**
Discussion: This curricular action was presented by Kosenko. Heckman and Reynolds wondered if plan requirements were necessary even though this was just a name change, and A. Hergeth emphasized that this action was indeed a name change only, because more changes would come in the future. The motion was seconded and carried.
- **Science Communication (Minor) – Approved with Suggestion**
Discussion: This curricular action was presented by Kosenko. Phillips asked about the electives versus the required courses. Zuckerman-Hyman explained that there would be three required electives and two regular required courses involved. Marcus suggested a credit hour addition to the right hand of the CIM record to clarify. Schaffer asked about the difference between request type minor and consent agenda items. Marcus clarified that request type indicates workflow in CIM for Programs, and minor actions are what were actions that went on the Consent Agenda. The motion was seconded and approved with suggestion.
- **ES 433 : Genetically Modified Organisms (GMOs) for Conservation and Society – Approved with Suggestions**

Discussion: This new course was presented by Bush. The motion was seconded. Phillips asked if suggestions from David Krouse had already been implemented, and Allen confirmed this. Harrington also mentioned the need for ranges to be included in the topic outline. The motion carried.

- **MB Course Actions** - Approved with Suggestions for MB 252

Discussion: This curricular action was presented by Duggins. Duggins moved that MB 251, 252, 254, 3311, and 312 be voted on in a bloc. This was seconded, and the motions to approve the courses as a bloc carried.

Zuckerman-Hyman asked about the student evaluation weights and ranges for MB 252 versus the very similar honors course MB 254, and Olsen responded. Duggins advised that if two instructors with conflicting evaluation methods taught the course that the department should solve the dilemma, since UCCC would not be able to determine a conflict of grading methods from CIM. Phillips and Duggins discussed the fact that for MB 252 the topic outline was very specific, listing quizzes, etc., although the course was a lab. A suggestion was made to change the topic outline evaluation percentages to ranges, and to say "labs" instead of "weeks" in the topic outline. Olsen was asked to explain the number of course weeks listed, Schaffer commented on SACSCOC course week guidelines. The motion was seconded and approved with suggestions.

Harrington asked for further comments on any of the other courses in the bloc, and none were made. This action was seconded and approved.

- **MB 251 : General Microbiology – Approved**

- **MB 252 : General Microbiology Laboratory – Approved with Suggestions**

- **MB 254 : Inquiry-Guided Microbiology Lab – Approves.**

- **MB 311: Medical Microbiology – Approved**

- **MB 312 : Medical Microbiology Laboratory – Approved**

- **Microbiology Curriculum Actions** - Approved with Suggestions

This curricular action was presented by Duggins, who moved to accept changes to the Microbiology Curriculum Actions as a bloc. This was seconded and discussion continued.

Heckman asked about the plan requirements footnotes and mentioned that there was an issue with footnote two. Hergeth clarified that there was not an equivalent footnote for two in the eighth semester display. Heckman suggested that the course instructor add parallel footnotes between the plan requirements and the semester display, and also add the footnote to the appropriate free elective slots in the eight semester display. Heckman also brought up an inconsistent naming between the microbial health elective in the plan requirements and the microbial health sciences elective, and that although the eight the semester display links probably worked, but that the names were still inconsistent. This action was seconded and approved with suggestions.

- **Microbiology (BS) – Approved**

- **Microbiology (BS): Microbial Biotechnology – Approved**

- **Microbiology (BS): Microbial Health Science – Approved with Suggestions**

- **Microbiology (BS): Microbial Research – Approved**

- **Microbiology (Minor) – Approved**

- **M 399 : Global Professional Internship in Management – Approved**
 Discussion: This curricular action was presented by Morant. Stokes asked about a restrictive prerequisite statement that needed to be changed. A. Hergeth and Marcus said that this action belonged on the Consent Agenda. Duggins asked about revisiting approved courses if errors were discovered. The members agreed that this should be discussed at a later date. Harrington said that since even though there were issues with parts of the proposal that had been previously approved, this current vote was supposed to be a minor action, so today the committee would only look at the prerequisite statement. The motion was seconded and carried.
- **Fashion and Textile Management Curricular Actions: Approved**
 This curricular action was presented by Hergeth, who proposed a combination of the vote for this course and the Fashion Development and Product Management Concentration. The motion was seconded. The motion carried.
- **Fashion and Textile Management (BS): Brand Management and Marketing Concentration – Approved**
 Discussion:
- **Fashion and Textile Management (BS): Fashion Development and Product Management Concentration – Approved**
- **DAN 232 : Dance on Screen – Approved with Suggestion**
 Discussion: This new course was presented by Domingue. Zuckerman-Hyman asked about the course description and the influence of video games on dance, and asked about a consultation with other departments. Wright Fath said that Film Studies was asked to consult and gave no response, but that she would be happy to suggest other consultations to the instructor. Zuckerman-Hyman asked about consulting with Video Production in the Department of Communications, and some components involving the College of Design. The motion carried with a suggestion.
- **USC 203 : Professional Development for For Career Ambassadors – Approved with Suggestions**
 Discussion: This curricular action was presented by Domingue. The motion was seconded. Sullivan suggested a more descriptive abbreviated course title, and recommended numbering the four projects listed in the Student Evaluation Methods, as well as perhaps switching Learning Outcome 4 to becoming part of the Evaluation Methods instead. Rainey suggested larger evaluation ranges and potentially combining the projects in the Evaluation Methods. Rainey also asked about making the evaluation methods more flexible. Harrington agreed that she thought combining the projects in the Evaluation Methods in CIM would be helpful. Marcus said that she would clarify this with the instructor. The motion carried with suggestions.
- **Undergraduate Minor of Data Science in Business – Approved**
 Discussion: This new minor was presented by Sullivan. The motion was seconded. Domingue asked about the “observe a diverse collection” and asked if that could be made more measurable in the Program Objectives. Stokes agreed this was a good idea, but that two other programs had already been approved with this language. Marcus proposed that program versus course objectives could be different. The motion carried.
- **Undergraduate Minor of Data Science with Graphic and Experience Design – Approved**
 Discussion: This new minor was presented by Sullivan. The motion was seconded. Hergeth asked about the plan requirements, and Stokes responded. Rainey asked about the Graphic Design Studio required course and how difficult or easy it would be for a non-major student to enroll in that course. Schaffer said that this course was developed with Deborah Littlejohn from the College of Design, so it should be fine, but Schaffer said that she could speak with Littlejohn about this. Stokes explained that students had to go through an approval process for the minor, so they would have support getting into the restricted class. The motion carried.
- **Undergraduate Certificate of Data Science with Graphic and Experience Design – Approved**
 Discussion: This new minor was presented by Sullivan. The motion was seconded and carried.

Discussion: Marcus reiterated that the next meeting would be in-person with lunch, and A. Hergeth reminded everyone that she was doing a CIM training on Friday.

Meeting adjourned: 2:24 PM.

Respectfully submitted by Lydia Christoph