



University Courses and Curricula Committee 2023-2024

April 17, 2024
Hosted Via Zoom
Call to Order: 1:15 PM

Members Present:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Renee Harrington (Chair) | <input checked="" type="checkbox"/> Sarah Heckman | <input checked="" type="checkbox"/> Peggy Domingue |
| <input checked="" type="checkbox"/> Kanton Reynolds (Past Chair) | <input type="checkbox"/> Tamah Morant | <input type="checkbox"/> Rachel Levy |
| <input checked="" type="checkbox"/> Shannon Pratt Phillips | <input checked="" type="checkbox"/> Robb Wade (proxy for Kimberly Bush) | <input type="checkbox"/> Christopher Jadelis |
| <input checked="" type="checkbox"/> Travis Park | <input checked="" type="checkbox"/> Whitney Jones | <input type="checkbox"/> Mihai Diaconeasa |
| <input checked="" type="checkbox"/> Cynthia Zuckerman Hyman | <input checked="" type="checkbox"/> Jonathan Duggins (Chair-Elect) | <input type="checkbox"/> Andy Fetch |
| <input checked="" type="checkbox"/> Kami Kosenko | <input checked="" type="checkbox"/> Helmut Hergeth | <input checked="" type="checkbox"/> Kelsey Jenkins |
| <input checked="" type="checkbox"/> Kristen Schaffer | <input checked="" type="checkbox"/> Kim Duckett (proxy for Hannah Rainey) | |
| <input checked="" type="checkbox"/> Sarah Cannon | | |

Absent Members:

Guests: Cheryl Tran, Jameco McKenzie, Perry Peralta, Levent Atici, Latasha Wade

Ex-Officio Members Present: Lexi Hergeth, Lydia Christoph, Sahil Bendale, Kyle Pysner, Charles Clift, Kaitlyn Mittan, Ontario Wooden, Samantha Polito, Joe Cannella

WELCOME AND INTRODUCTIONS

- **Remarks from Chair Renee Harrington** – Welcome to guests, and thank you for allowing Harrington to chair the committee.
- **Remarks from OUCCAS/DASA** – Invitations for next year's committee meetings have already been sent, so let A. Hergeth know if you haven't received them, if you're returning. Li is absent. Come see A. Hergeth for summer office hours if you are working over the summer and wish for assistance.
- **Approval of the UCCC Minutes from [DATE]** – Approved
Discussion: None.

OLD BUSINESS

NEW BUSINESS

- **Consent Agenda** - Approved
Discussion: None.
- **ECD 225 : Foundations of Cultural Competence** – Approved with Suggestions
Discussion: This curricular action was presented by Cannon. Reynolds made a suggestion regarding Student Learning Outcome 1 for the wording. Duckett suggested adding ranges for the student evaluation methods. The motion was seconded and carried.
- **BME 298 : Biomedical Engineering Design and Manufacturing I** – Approved
Discussion: This curricular action was presented by Heckman. The motion was seconded and carried.
- **BME 398 / BMME 398 : Biomedical Engineering Design and Manufacturing II** – Approved
Discussion: This curricular action was presented by Heckman. The motion was seconded and carried.
- **Biomedical Engineering (BS)** – Approved
Discussion: This curricular action was presented by Heckman. The motion was seconded. Domingue said it looked good. The motion carried.

- **CSC 342 : Applied Web-based Client-Server Computing – Approved**
 Discussion: This curricular action was presented by Heckman. Schaffer asked if the abbreviated title adequately represented the content of the course, if that was all people saw on a transcript. Heckman said “yes.” Kosenko brought up a typo in the catalog description. The motion carried.
- **CSC 408 : Software Product Management – Approved with Suggestions**
 Discussion: This curricular action was presented by Heckman. Schaffer asked about the abbreviated title again, and Heckman responded that adding an “SW” into the abbreviated title might help, and Reynolds concurred. Schaffer asked if “identify” would be a better term than “uncover” for the first SLO. Also, perhaps “develop” instead of “write” for the fifth SLO. Kosenko asked if there should be more differentiation between the SLOs and the Course Goals, because several of them were identical. A. Hergeth said that the Course Goals section could be left blank in CIM. The motion carried.
- **Materials Science and Engineering (BS) – Approved**
 Discussion: This curricular action was presented by Reynolds. The motion was seconded and carried.
- **Materials Science and Engineering (BS): Biomaterials Concentration – Approved**
 Discussion: This curricular action was presented by Reynolds. The motion was seconded. Schaffer said the proposal looked good. The motion carried.
- **Materials Science and Engineering (BS): Nanomaterials Concentration – Approved**
 Discussion: This curricular action was presented by Reynolds. The motion was seconded, and Hergeth said it looked good. The motion carried.
- **NE 470 / NE 570 : Monte Carlo Methods for Radiation Transport – Approved**
 Discussion: This curricular action was presented by Reynolds. The motion was seconded and carried.
- **MAE 480 : Aerospace Vehicle Design I – Approved with Suggestions**
 Discussion: This curricular action was presented by Reynolds. Pratt-Phillips and Schaffer asked about maybe using “demonstrate” instead of “prioritize” in the first SLO. Also using “demonstrate” or something similar in the seventh SLO instead of “show.” The motion was seconded and carried.
- **World Languages - Korean (WLKO) – Approved**
 Discussion: This curricular action was presented by Kosenko. The motion was seconded and carried.
- **GIS 280 : Introduction to GIS – Approved Pending**
 Discussion: This curricular action was presented by Wade. The motion was seconded. Heckman mentioned that in CIM, the syllabus review for this course was currently set to “no,” but that otherwise she had no issues. The motion was changed to approved pending, dependent upon syllabus review. The motion carried.
- **Sustainable Materials and Technology (BS) – Approved with Suggestion**
 Discussion: This curricular action was presented by Wade. The motion was seconded. Reynolds asked if SMT 450 was being removed as a course, or merely from the curriculum. Peralta said that SMT 450 would eventually be removed from the catalog. Reynolds asked if this was a class students needed, or did not need. Peralta said that SMT was a broad curriculum, and that few students were interested in the broader picture. Reynolds was concerned that the way the elimination of SMT 450 was currently phrased in the catalog description made it sound like the SMT 450 skills were no longer needed, whereas really it was a case of the skills being taught more specifically in other classes. Peralta said that the instructor was retiring imminently and that it would confuse students to leave SMT 450 in the catalog description. Reynolds asked if there had been a consultation with the College of Management, and Peralta said “no,” but that there would be. Reynolds made a suggestion to adjust the wording of the justification, emphasizing basing the curriculum on what was important in the marketplace, not based on instructor availability. Peralta said the wording would be changed. The motion carried.
- **MA 141 : Calculus I – Approved with Suggestion**
 Discussion: This curricular action was presented by Duggins. The motion was seconded. Heckman stated that she wasn’t sure how “conceptualize would be assessed,” and suggested that the phrasing be changed in SLO 7. Mittan asked if the outcome should read “create visual representation of limits,” and Duggins said this would be accomplished by drawing a graph. The motion carried.
- **MIE 309 : Entrepreneurship Skills for Non-Majors – Approved**
 Discussion: This curricular action was presented by Pollack. The motion was seconded. Hergeth said that the course excluded Poole College of Management students, but wondered if that was stated explicitly, or if Poole students could

take this course as an elective. Pollack said that management majors would take MIE 310 instead of this one, and that this was meant to be a foundational class in the minor, which would be filled with 90% non-Poole students. Hergeth said he would add this course to the list of business courses the Wilson College of Textiles students could take. Reynolds asked what the “go figure it out” part of the proposal was about. Pollack responded by detailing the specifics of a group presentation on franchise opportunities, and explained how his students would develop the skills they needed to learn by doing the work for that presentation and others, and then those skills would be demonstrated by the end of the semester instead of merely read or heard of. The motion carried.

- **GGA 295 : Special Topics in Genetics and Genomics – Approved Pending with Suggestion**

Discussion: This new course was presented by Duggins. Heckman had no concerns. Stojancic answered Hergeth’s question about GEP courses and credit hours. Hergeth asked how “elicit, listen to, and incorporate” was measurable in the fifth SLO. Stojancic said that the instructor, Melissa Ramirez, could not attend the meeting today. Hergeth suggested maybe saying “evaluate,” instead, and Duggins suggested “summarize and apply.” Schaffer suggested “elicit and articulate.” Duggins suggested to change the motion to approved pending, because this was a shell course. He also said it might be a cause of concern if a student registered for this course 99 times. The motion carried.

Discussion: A. Hergeth mentioned the request to add an OUIP representative XONV seat to UCCC. Atici explained the goal of the request. Duggins said he thought that Levy was already performing this duty. Atici said that Levy had been interacting *de facto* with all OUIP units, but was technically the OUIP representative for the academies. A. Hergeth explained relationships between the academies and OUIP. Atici produced an organizational chart on the spot. The motion carried.

Jones raised the issue that some classes were getting class eval questions that were meant for a lab, even though those classes did not have labs. The issue was mainly happening in chemistry, and had to do with letters like “a, b, c, d” being used to designate course sections. Duggins said this issue happened with statistics courses as well. A. Hergeth said she could message Jones regarding some people to speak with about this. Jones said to let her know if class evaluations had irrelevant questions on them.

Meeting adjourned: 2:08 PM.

Respectfully submitted by Lydia Christoph