



## University Courses & Curricula Committee 2022-2023

October 19, 2022  
 Meeting hosted via Zoom  
 12:45pm-2:45pm

### Call to Order 12:45pm

- Welcome from Chair Kanton Reynolds  
 Remarks and Updates from OUCCAS/DASA
- o Memo for Provost XONV seat
- Approval of UCCC October 5, 2022 Minutes

### New Business

Consent Agenda		
Action	Type	Notes
<a href="#">CLA 210 : Classical Mythology</a>	Minor	Year Offering, Catalog Description
<a href="#">CLA 215 : The Ancient World in Modern Media</a>	Minor	Term Offering, Year Offering, Catalog Description
<a href="#">CLA 325 : Gender, Ethnicity &amp; Identity in the Ancient World</a>	Minor	Year Offering, Catalog Description
<a href="#">EC 201 : Principles of Microeconomics</a>	Minor	Contact Hours
<a href="#">COM 417 : Communication &amp; Race</a>	Minor	GEP Update
<a href="#">HI 360 : U.S. Agricultural History</a>	Minor	Term Offering, GEP Update

College of Agriculture and Life Sciences			
Presenter	Reviewers	Action	Notes
Pratt Phillips	Croasmun, Heckman, Duggins	<a href="#">HS 151 : Nursery Production</a>	Year Offering, Contact Hours, Course Attribute(s), Requisites, SLO, SEM
Park	Schaffer, Rainey, Duggins	<a href="#">HS 301 : Plant Propagation</a>	Term Offering, Grading Method, Contact Hours, Requisite, SLO, SEM

College of Humanities and Social Sciences			
Presenter	Reviewers	Action	Notes
Knowles	Heckman, Jones, Monek	<a href="#">French (Certificate)</a>	Updated Program Proposal for New Certificate
Croasmun	Schaffer, Hessling, Bush	<a href="#">ENG 265 : American Literature I</a>	Abbreviated Title, Contact Hours, GEP Update, SLO, SEM

Poole College of Management			
Presenter	Reviewers	Action	Notes
Morant	Knowles, Heckman, Bush	<a href="#">Business Administration (BS): International Partner Business School - Incoming</a>	Dual Degree Renewal

University College/DASA			
Presenter	Reviewers	Action	Notes
Monek	Hessling, Duggins, Krause	<a href="#">MUS 360 / WGS 360 : Women In Music</a>	Contact Hours, Catalog Description, GEP Update, Course Objectives, SLO, SEM

SLO= Student Learning Outcomes

SEM = Student Evaluation Methods

**Discussion:** Chair Elect Nominations. Weeks, ranges, and class schedule best practices in CIM.

#### Notes:

- To view actions, please click on the hyperlink. You may need to use your Unity ID to log in.
- If you experience issues logging in, please go to <https://next-catalog.ncsu.edu/courseadmin/> and type the course prefix and number into the search bar.



## University Courses and Curricula Committee 2022-2023

5 October 2022  
Hosted Hybrid  
Call to Order: 12:45 PM

### Members Present:

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Kanton Reynolds (Chair) | <input checked="" type="checkbox"/> Sarah Heckman    | <input checked="" type="checkbox"/> Daniel Monek                |
| <input checked="" type="checkbox"/> Shannon Pratt-Phillips  | <input checked="" type="checkbox"/> Tamah Morant     | <input checked="" type="checkbox"/> Hannah Rainey               |
| <input checked="" type="checkbox"/> Travis Park             | <input checked="" type="checkbox"/> Angela Allen     | <input checked="" type="checkbox"/> Rachel Levy                 |
| <input checked="" type="checkbox"/> James Knowles           | <input checked="" type="checkbox"/> Whitney Jones    | <input checked="" type="checkbox"/> Terrell Robinson            |
| <input checked="" type="checkbox"/> Anita Croasmun          | <input checked="" type="checkbox"/> Jonathan Duggins | <input checked="" type="checkbox"/> Helmut Hergeth (Past Chair) |
| <input checked="" type="checkbox"/> Kristen Schaffer        | <input checked="" type="checkbox"/> Wendy Krause     | <input type="checkbox"/> Jodie Roberson                         |
| <input checked="" type="checkbox"/> Peter Hessling          | <input checked="" type="checkbox"/> Renee Harrington |   |

**Absent Members:** Li Marcus, Mukund Vora, Jodie Roberson

**Guests:** Christina DeBerardino, Mia Self, Danny Monroe, David Stokes, Helen Chen

**Ex-Officio Members Present:** Lexi Hergeth, Kaitlyn Mittan, Annabel Breen

### WELCOME AND INTRODUCTIONS

**Remarks from Chair Kanton Reynolds** – Welcomed the committee and guests.

**Remarks from OUCCAS/DASA** – Lexi notified the committee that Li Marcus is out for the holiday. Lexi explained the memo re: Senior Vice Provost for Instructional Program as XNOV member and requested feedback and reminded committee members to vote at the next meeting. Kanton Reynolds reinforced this and reminded committee members of the purpose and encouraged members to read the memo. Lexi (re)introduced Annabel Breen as new temporary OUCCAS Assistant.

**Approval of the UCCC Minutes from 24 August 2022** – *Approved*

Discussion: Member moved to approve the minutes.

### NEW BUSINESS

- **Consent Agenda** - *Approved*  
Discussion: Motion to approve by Krause.
- **Agricultural Education (BS): Agricultural Business Concentration** – *Approved*  
Discussion: This curriculum action was presented by Park. No objections to the curriculum action were shared.
- **Agricultural Education (BS): Horticultural Science Concentration** – *Approved*  
Discussion: This curriculum action was presented by Park. No objections were shared.
- **Bioprocessing Science (BS)** – *Approved*  
Discussion: This curriculum action was presented by Pratt Phillips. Member reiterated that this change was for addition/deletion of course on plan requirements and sequence. No objections were shared.
- **BEC 472 / BEC 572 : Drug Delivery – Theory and Modern Practices** – *Approve with Suggestions*  
Discussion: This new course was presented by Heckman. Member pointed out that the topic list does not specify weeks and Member explained how the course states 15 weeks of topics plus one week of exams from 16 weeks of topics. Suggestions were made to fix the numerical error from 15 weeks to 16 weeks in the topic list.
- **Computer Science (Honors)** – *Approved*  
Discussion: This curriculum action was presented by Heckman. No objections were shared.

- **ENG 266 : American Literature II – *Approved with Suggestions***  
 Discussion: This course was presented by Knowles. Member pointed out that there may be some typos in the GEP section that need editing. Member noted that in the first SLO, there appears to be a missing element in the wording (“that” instead of “or”). Member stated that Jason Schwartz and Jason Miller will be notified and the changes will be made.
- **HI 383 : Law in the American Story – *Approved***  
 Discussion: This new course was presented by Knowles. Knowles reminded the committee that this was a course that was tabled two meetings ago in order to fix issues with the SLO; these have been revised with approval from staff in assessment. Praise from members in the chat for improvements.
- **Humanities - Literature – *Approved***  
 Discussion: This curriculum action was presented by Croasmun. Move to accept recommendations. Member stated that they did not understand what the course list entailed; Lexi briefly explained what a course list is and what function it performs.
- **USC 102 : Introduction to University Education II – *Approved***  
 Discussion: This course was presented by Monek. One member stated that the course looked fine but with “no ranges”. \*Lexi reminded the committee that the common practice for UCCC was to suggest ranges, but this is not a requirement. Chair explained that ranges may not be as applicable to this course as opposed to other courses due to a lack of a need for the instructor to customize for this specific course.
- **THE 103 : Introduction to the Theatre – *Approved with Suggestions***  
 Discussion: This course was presented by Monek. Member stated that there appear that SLO seem to be verbatim compared to the course objectives/goals section. Members commented on catalog page references that appear erroneous or possible glitches. Suggestion to remove the set of duplicated SLOs from the Course Objectives/Goals section. Member asked about spelling of “theatre” due to use of British English spelling; member responded saying that the spelling is justified due to the necessity to keep spelling consistent.
- **MUS 202 : Introduction to Music Literature II – *Approved with Suggestions***  
 Discussion: This course was presented by Monek. Member offered a suggestion about SLO (separate the outcomes into two parts in the seventh outcome), add week ranges to topics, and elongate abbreviated title for clarity. Member disagreed stating that current course has a topic outline without mention of ranges and the course does not need ranges. Member suggested reducing the number of abbreviations to make the language more meaningful.
- **DSC 295 : Introductory Special Topics in Data Science – *Approved Pending***  
 Discussion: This new course was presented by Levy. Member made a suggestion about the lack of more SLOs and suggested including a few generic outcomes that can be applied across all spaces rather than leaving the SLO space with only two SLOs. Member discussed the purpose of DSC 295 coding as well as distinguishing between DSC courses with prerequisites (such as the Special Topics courses from Data Science Academy) and courses without prerequisites. Member reinforced the importance of understanding that the Data Science Academy is very new and is still in development; member responded saying that SLO are still necessary. Member expressed interest in how to write a learning objective for a course that includes a great deal of topical diversity and does not have much in common with typical SLO. Member also requested to know what the curriculum committee is for the Data Science Academy. Members worked together (within chat and verbally) to provide suggestions for potential SLO descriptions, including the following examples :

  - ❖ Students will explore industry techniques and apply those to new topics
  - ❖ Students will identify and describe industry-specific challenges and employ new techniques to address those challenges
  - ❖ Students will explore techniques and methodologies in the discipline through interaction with industry leaders
  - ❖ Students will identify and explore data science specific challenges and employ disciplinary methodologies in assignments and projects that address those challenges.
  - ❖ By the end of this special topics course, students will be able to apply the knowledge and skills gained from the course content provided. Additional Student Learning Outcomes will be added, based on the specific course being offered
  - ❖ Students will use data mining techniques/tools to solve problems in a domain
  - ❖ Students will understand and apply data science concepts and methodologies...

Member said there is a time sensitivity and that if the course does not pass, the students will have to sign up for DSC 295 as DSC 495. Member requested that addi Student Learning Outcomes will be added, based on the specific course



being offered. First pending motion failed. Table motion failed. Member requested a second chance at approved pending the inclusion of the two SLOs: 1) Students will identify and describe data science related challenges and 2) Students will apply data science concepts and methodologies to address those challenges.

- **DSC 495 : Special Topics in Data Science – Approved Pending**

Discussion: This course was presented by Levy. Member requested to include the same SLOs from DSC 295: 1) *students will identify and describe intermediate/advanced data science related challenges* and 2) *students will apply intermediate/advanced data science concepts and methodologies to address those challenges*. Member raised a clarification question regarding prerequisites - where will students find information about prerequisites and if students will understand the requirements.

- **EC 448 : International Economics – Approved with Suggestions**

Discussion: This course was presented by Morant. Member suggested approving with elongating abbreviated title. Member noticed that the course length should be 16 weeks and there were no time indications in the topic outline and request for ranges and thus suggested inclusion of those. Member stated that there is no requirement of time range on topic outlines, but that it is a recommendation. Lexi reminded members that there were discussions on the inclusion of time frame in terms of best practices not as strict requirements. Members generally expressed confusion about the difference between 15 weeks and 16 weeks and requirement versus suggestion. Member asked if the course length should be 16 weeks. The Topic Outline must add up to 16 weeks but for contact credit hours (due to holidays and exams) must be 15 weeks. In the course length field, this is 16 weeks.

- **M 120 : Professional Development and Career Planning – Approved Pending**

Discussion: This course was presented by Morant. Member had a question about SEM and if it was acceptable to have Evaluation Method listed as “Other” without sufficient detail. Lexi confirmed that this is acceptable and the component is project-based. Member explained that there are other courses that are project based that are not listed in the same way. The instructor for the course explained what this “Other” means and what deliverables there are in this course that could be categorized as “assignments”. Member requested approved pending updates to student evaluation methods (SEM).

Discussion:

- ❖ Chair Elect Nominations - no comments.
- ❖ New XNOV member - Helen Chen spoke about her support for a role for a Senior Vice Provost for Instructional Program as an XNOV member. Member reinforced Helen’s role and how having her as a XNOV member would be of great benefit for those interacting with the interdisciplinary programs.

Meeting adjourned: 2:10 PM.

*Respectfully submitted by Annabel Breen*