**University Courses and Curricula Committee 2022-2023**

7 September 2022

 Hosted Hybrid

 Call to Order: 12:45 PM

 **Members Present:**

* ~~Kanton Reynolds (Chair)~~
* ~~Shannon Pratt Phillips~~
* ~~Travis Park~~
* ~~James Knowles~~
* ~~Anita Croasmun~~
* ~~Kristen Schaffer~~
* ~~Peter Hessling~~
* ~~Sarah Heckman~~
* Tamah Morant
* ~~Angela Allen~~
* ~~Whitney Jones~~
* ~~Jonathan Duggins~~
* ~~Wendy Krause~~
* ~~Renee Harrington~~
* ~~Daniel Monek~~
* ~~Hannah Rainey~~
* ~~Rachel Levy~~
* Terrell Robinson
* Helmut Hergeth (Past Chair)
* ~~Jodie Roberson~~

**Absent Members**: Helmut Hergeth,, Terrell Robinson, Tamah Morant

**Guests**: David Stokes, Helen Chen

**Ex-Officio Members Present:** Li Marcus, Lexi Hergeth, Kaitlyn Mittan

**WELCOME AND INTRODUCTIONS**

* **Remarks from Chair Kanton Reynolds** – Welcomed the committee and guests.
* **Remarks from OUCCAS/DASA –** Li let the committee know our former intern Annabel Breen will be joining OUCCAS as a temp in the next few weeks.
* **Approval of the UCCC Minutes from** **24 August 2022** – Approved

Discussion: Member moved to approve the minutes.

**NEW BUSINESS**

* **Consent Agenda** - *Approved*Discussion: Motion to approve by Wedney Krause.
* **FL 218 : The Harlem Renaissance in Paris : "Paris Noir"** **–** *Approved*

Discussion: This new course was presented by Knowles. Member asked if the resources field was removed from CIM. \*Lexi responded that fields were removed from the CIM form after reviewing that it was not being used by our campus partners. Members brought attention to the year offering and asked if it text indicated the course is taught every other year on the even years would indicate 2 or 4 years between offerings. \*Li explained this would not impact enrollment. \*Member James Knowels indicated that the listed text is not required as a response to a question asking if course literature is required. The members discussed if the Additional Information field is required, \*committee members indicated it is not required. \*Li Marcus provided an explanation of why additional, not required fields are available, since some courses have additional accreditation requirements that can be provided in these fields.

* **ENG/WGS 305 : Women and Literature** **–** *Approved*

Discussion: This course was presented by Knowles. No objections to this course.

* **AFS/ARS 346 : Black Popular Culture** **–** *Approved with Suggestions*

Discussion: This course was presented by Knowles. Member suggested ranges in the Student Evaluation Methods. Member brought attention to the objectives (which are not required) but there is a lone bullet point they may want to remove. Members indicated the double barreled outcomes are fine because the most prominent method is measurable.

* **STS/WGS 210 Women and Gender in Science and Technology** **–** *Approved with Suggestions*

Discussion: This course was presented by Croasmun. Member brought attention to the student learning outcomes and discussed separating the second outcome. \*Chair reminded the committee that GEP outcomes do not have to be the same as the overall SLOs. Members made a suggestion to add “around gender” in the second outcome before “and explain”. Suggestion to remove the 5, and include ranges in the evaluation methods.

* **HI 429 20th Century Britain** **–** *Approved*

Discussion: This course was presented by Croasmun. Member asked if ‘interpret’ was an acceptable term. \*Kristen Schaffer responded that this is in Bloom’s taxonomy at the mid level. The committee agreed and approved the course.

* **EED 414 / EED 514 : Ethics for Engineering Education** **–** *Approved with Suggestion*

Discussion: This new course was presented by Heckman. Member asked if the Graduate school had approved yet, it had been reviewed by the college. Member suggested using a more robust term for the Graduate student expectations. \*Member explained that Bloom’s taxonomy is not required for verb selection, but is a resource. This has a variety of versions all in one link: <https://www.utica.edu/academic/Assessment/new/Blooms%20Taxonomy%20-%20Best.pdf>

* **ANS 104 : Swine Production and Management** **–** *Approved with Suggestion*

Discussion: This course was presented by Pratt Phillips. Suggestion to expand the abbreviated title, perhaps using ampersand to add the ‘t’ in Management.

* **CS 414 / CS 514 : Weed Science** **–** *Tabled*

Discussion: This course was presented by Park. Member indicated concern with the verbs used in the student learning outcomes. Member indicated ‘navigate’ was inappropriate and needed to be an actionable verb. Member asked if ‘recognize’ was acceptable for a 400/500 level course. Typo in the first outcome needs to add an ‘s” to weed.
Motion to table this course in need of more clarification and higher level student learning outcomes. Motion to table approved.

* **HS 151 : Nursery Production** **–** *Tabled*Discussion: This course was presented by Park. Member asked if the first student learning outcome needs to be reworded as the double barrelled outcome “Apply and understand” is not measurable. Guest Helen Kraus explained how this would be evaluated. Members suggested including ‘compare’ in the outcomes. Guest indicated the CIM form should provide a point system. Members suggested staying with percentages solely in the CIM record for ease of review.
Motion to table based on the need for a rewrite of the first outcome, members discussed trying to move this to approved pending instead.

The suggested language for new outcomes are:

-Apply an understanding of the nursery industry in order to comprehend issues in the industry from its history to its progress in the future. Or ‘Apply knowledge of the nursery industry in order to explain issues….’

-Members suggested including ‘in order to’ when there are two outcomes that aren’t necessarily double barrelled, but are related.

-Comprehend = understand or use ‘compare’ for the past and present. For example ‘Compare the issues that the industry has faced from its founding into today. ‘

-Describe the nursery industry as a whole.

-Evaluate different production systems such as field vs. container production in order to determine the best production method to meet grower and plant needs.

-Utilize knowledge of nursery industry in order to comprehend

\*Members explained the importance of student learning outcome verbiage within the approval process.

Motion to table moved and seconded. Approved. Reword the first learning outcome to explain the relationship between the two verbs, how one may develop into another. All verbs need to be measurable.

Member brought up the CIM for “offered alternate even years” in the CIM form and suggested a wording change to align the field so that the wording is clear.

* **MUS 206 : America's Music** **–** *Approved*

Discussion: This course was presented by Monek.

Discussion: Nominations for chair elect.

Meeting adjourned: 1:43 PM.  *Respectfully submitted by Lexi Hergeth*