**University Courses and Curricula Committee 2021-2022**

23 February, 2022

 Hosted Via Zoom

 Call to Order: 12:45 PM

 **Members Present:**

Helmut Hergeth (Chair), Pratt Phillips Shannon (CALS), Anita Croasmun, Kristen Schaffer, Peter Hessling, Sarah Heckman, Kanton Reynolds, Kimberly Bush, Whitney Jones, Jonathan Duggins, Renee Harrington, Beth Wright Fath (UC/DASA Proxy), Rob Rucker, Kenneth Zagacki

**Absent Members**: Wendy Kraus, James Knowles, John Kuzenski, Daniel Monek, Li Marcus

**Guests**: Kaitlyn Mittan, Erin McKenney, Lu Liu, Helen Armstrong, Danny Monroe, Matthew Peterson

**Ex-Officio Members Present:** Lexi Hergeth, Harrison Breen (Temp), Mukund Vora (GSA), John Harrington, Bret Smith

**WELCOME AND INTRODUCTIONS**

* **Remarks from Chair Helmut Hergeth** – Welcomes given by the Chair and guests introduced.
* **Remarks from OUCCAS/DASA –** Reminder that next meeting there will be a vote on the Biomedical Engineering credit item. Review past minutes for description. Members are reminded to discuss this with their individual colleges. The surveys to participate in both UCCC and CUE may still be open, so if members have no already filled those out, they should soon.
* **Approval of the UCCC Minutes from** **9 February, 2022** – *Approved*

Discussion: Approved with one abstention from a proxy who had not attended the last meeting.

**NEW BUSINESS**

* **Consent Agenda** - *Approved*Discussion: Approved without discussion.

*Approved*

* **HS 205 : Home Food Production –** *Approved Pending with Suggestions*

Discussion: This course was presented by Pratt Phillips. XONV member from assessment, Kaitlyn Mittan, suggested a friendly suggestion select either ‘define’ and ‘describe’ in the first learning outcome. A voting member seconded this suggestion, along with the recurring suggestion to include ranges in evaluation methods. The student evaluation methods should be able to add to 100% within the ranges. \*Members asked if the participation grade being over 10% meant there had to be a rubric in the syllabus, however UCCC is no longer responsible for syllabus review which is housed at the college level. At this time, the syllabus has not been reviewed by the college Dean.

Motion approved to change the question to approved pending - *Passed*

*Approved Pending Unanimously*

* **Graphic and Experience Design (Bachelor) –** *Approved with Suggestions*

Discussion: This curricular action was presented by Kristen Schaffer. This action is a name change from ‘Graphic Design’ to ‘Graphic and Experience Design’. A reviewer mentioned that in the statement of justification, there is a sentence that says ‘most of the faculty suggest the name change’. The reviewer questioned how much of the department, whether tenured or not, was considered in this amount. The reviewer said that this statement could apply if only a simple, slim majority approved of an action. A guest clarified that 100% of the graphic design faculty support this name change. This name change also accompanies a plan code change. This is so that former students can maintain the former curricula name on their transcripts.

A friendly suggestion issued to strike the ‘most of the faculty’

*Approved Unanimously*

* **ECI 305 : Equity and Education –** *Approved Pending with suggestions*

Discussion: This course was presented by Peter Hessling. The presenter moved to approve pending. The percentages in the student evaluation methods need to be updated, in order to add up to 100%. Friendly suggestion to include ranges given by the Chair. A reviewer suggested changing the ‘other’ category in the evaluation methods, needs to be changed to something more specific, i.e. participation. The categories need to be aligned with the syllabus.

*Approved Pending Unanimously*

* **HI 254 : Modern American History –** *Approved*

Discussion: This course was presented by Anita Croasmun. First reviewer said the action was acceptable. OUCCAS commented that the presence of ranges was appreciated.

*Approved Unanimously*

* **HI 382 : History of Capitalism in America –** *Approved with Suggestions*

Discussion: This course was presented by Anita Croasmun. A reviewer noticed that the list of topics doesn’t have a time associated with it, the topic outline just lists 5 topics, but doesn’t say any timeline, such as 5 weeks for item A, and 3 weeks for item B. The Chair suggested that ranges of times would be acceptable. Another member provided a friendly recommendation that the instructor of the class could give the specific non-ranged dates, depending on the semester that its taught.

*Approved Unanimously*

Discussion: The Chair suggested discussing the BME/BMME credits, a dual-campus program with UNC. The agreement is that courses that take place on each other’s campus’s count at both colleges. The question is should this apply to minors as well as majors. At this time CNR has not met. The college of science agrees with this proposal. No other comments were made, and the vote will take place at the next UCCC meeting.

Meeting adjourned: 1:18 PM  *Respectfully submitted by Harrison Breen*