



## University Courses & Curricula Committee 2021-2022

**23 March 2022**  
**Meeting hosted via Zoom**  
 12:45pm-2:45pm

### Call to Order 12:45pm

- Welcome from Chair Helmut Hergeth
- Remarks and Updates from OUCCAS/DASA
- Presentation from Office of Assessment and Accreditation- Kaitlyn Mittan
- Approval of UCCC 9 March 2022 Minutes

### New Business

Consent Agenda		
Action	Type	Notes
<a href="#">HESM 316 : Outdoor Education Pedagogy</a>	Minor	Changes to Requisites
<a href="#">Music (Minor): Performance Track</a>	Drop	Rationale for Discontinuation of Program
<a href="#">Environmental Education in Practice</a>	Minor	Changes to Catalog Description

College of Education			
Presenter	Reviewers	Action	Notes
Hessling	Krause, Kuzenski, Jones	<a href="#">Applied Education Studies (BS): Learning Design and Technology</a>	Changes to Program Contact, Plan Requirements (Addition of course)
Hessling	Pratt Phillips, Bush, Duggins	<a href="#">Middle Grades Education (BS): Language Arts and Social Studies Concentration</a>	Changes to Program Contact, Plan Requirements (Addition of course)

College of Natural Resources			
Presenter	Reviewers	Action	Notes
Bush	Pratt Phillips, Hessling, Duggins	<a href="#">Environmental Education (Minor)</a>	Changes to Program Contact, Plan Description, Plan Requirements (Addition and Deletion of courses)
Bush	Krause, Heckman, Kuzenski	<a href="#">Environmental Sciences (BS)</a>	Changes to Program Contact, Delivery Mode, Plan Requirements (Addition and Deletion of courses), Credit hours, Critical Path Courses, Term Sequence, NCSU GEP Requirements

University College/DASA			
Presenter	Reviewers	Action	Notes
Harrington	Knowles, Heckman, Rucker	<a href="#">Global Leadership and Team Decision-Making (Minor)</a>	Changes to Program Contact, Plan Requirements (Addition of courses), Admission Requirements, Statement on Other Departments Likely to be Affected
Harrington	Pratt Phillips, Croasmun, Schaffer	<a href="#">HESF 120 : Movement and Meditation</a>	New Course
Harrington	Croasmun, Bush, Jones	<a href="#">HON 356 : Sweet: A Global History of Sugar</a>	New Course
Monek	Knowles, Schaffer, Kuzenski	<a href="#">Music Performance (Minor)</a>	New Program
Monek	Croasmun, Heckman, Duggins	<a href="#">Music Studies (Minor)</a>	Changes to Title, Plan Description, Plan Requirements, Admission Requirements, Projected Resources and Enrollment, Faculty, Additional Comments
Monek	Knowles, Hessling, Rucker	<a href="#">Outdoor Leadership (Minor)</a>	Changes to Program Contact, Delivery Mode, Plan Description, Plan Requirements, Admission Requirements, Statement on Other Departments Likely to be Affected, Faculty, Additional Comments



College of Sciences			
Presenter	Reviewers	Action	Notes
Jones	Krause, Pratt Phillips, Schaffer	<a href="#">Solving Interdisciplinary Problems</a>	New Prefix (SIP)
Jones	Schaffer, Hessling, Kuzenski	<a href="#">MEA 410 : Introduction to Mineralogy</a>	Changes to Title, Abbv title, Year Offering, Contact Hours, Requisites, Catalog Description, <sup>1</sup> SLO, <sup>2</sup> SEM
Duggins	Krause, Heckman, Bush	<a href="#">SIP 112 : Wicked Problems, Wolfpack Solutions: Global Pandemic</a>	New Course

<sup>1</sup>SLO= Student Learning Outcomes, <sup>2</sup>SEM = Student Evaluation Methods

**Discussion:**

**Notes:**

- To view actions, please click on the hyperlink. You may need to use your Unity ID to log in.
- If you experience issues logging in, please go to <https://next-catalog.ncsu.edu/courseadmin/> and type the course prefix and number into the search bar.



## University Courses and Curricula Committee 2021-2022

9 March 2022  
Hosted Via Zoom  
Call to Order: 12:45 PM

### Members Present:

Helmut Hergeth (Chair), Shannon Pratt Philips, Travis Park (CALs Fall Proxy), James Knowles, Anita Croasmun, Kristen Schaffer, Peter Hessling, Sarah Heckman, Kanton Reynolds, John Kuzenski, Kimberly Bush, Whitney Jones, Jonathan Duggins, Renee Harrington, Tom Koch (UC/DASA Proxy), Rob Rucker, Kenneth Zagacki,

**Absent Members:** Daniel Monek, Wendy Krause (Past Chair), Anneliese McInnis

**Guests:** Kaitlyn Mittan, Tom Koch, Jason DeRousie, Brenda Watson

**Ex-Officio Members Present:** Li Marcus, Harrison Breen (Temp), Lexi Hergeth, Mukund Vora (GSA), John Harrington

### WELCOME AND INTRODUCTIONS

- **Remarks from Chair Helmut Hergeth** – Invited guests to introduce themselves.
- **Remarks from OUCCAS/DASA** – Li was welcomed back to the office and Lexi provided background on the old business item.
- **Approval of the UCCC Minutes from 23 February 2022** – *Approved*  
Discussion: Approved with minor adjustments to name spelling and format.

### OLD BUSINESS

- **ANT 481 / ANT 581 : Zooarchaeology (Consent Agenda)** - *Approved*  
Discussion: Approved with no discussion.

### NEW BUSINESS

- **Consent Agenda** – *Approved*  
Discussion: Member John Kuzenski moved to approve but to remove the Economics BS off the consent agenda to be discussed with the other PCOM actions.
- **ANS 407 : Livestock Grazing Management** – *Approved*  
Discussion: This new course was presented by Pratt Phillips.
- **HS 275 : Floral Design** – *Approved with Suggestion*  
Discussion: This new course was presented by Pratt Phillips. Members and XONV members from assessment suggested the learning outcome that indicates “understanding” should be adjusted to a measurable verb.
- **TMS 212 : Yarn and Fabric Formation and Properties** – *Tabled*  
Discussion: This course was presented by Jonathan Duggins since no WCOT members were able to present. Course length should be 16 instead of 15 weeks. Members discussed the student learning outcomes and evaluation methods. Members indicated the evaluation methods would benefit from ranges for future offerings. Motion to amend to pending based on the need for 16 weeks, ranges in the student evaluation methods and topic outline timeframes, and to adjust the learning outcome “analyze all types of textile products”. Amended to tabled based on the type of changes needed to the learning outcomes.
- **ENG 448 / AFS 448 / AFS 548 / ENG 548 : African-American Literature** – *Approved with Suggestions*  
Discussion: This course was presented by Knowles. Member suggested making ranges for dates to future proof the topic outline.
- **HI 253 : Early American History** – *Approved*  
Discussion: This course was presented by Knowles.

- **PSY 406 / WGS 406 : Psychology of Gender – Approved with Suggestions**  
Discussion: This course was presented by Knowles. Member asked how a student would be assessed on the outcome indicating “students will demonstrate knowledge”. Members suggested using terms like “recall or identify” in place of demonstrating knowledge”.
- **COM 292 : Language, Communication, and Culture – Approved**  
Discussion: This course was presented by Knowles. Guest Ryan Hurley answered if the course would be offered on campus or only in Prague, the course has been offered on campus and will continue to be open to those in the study abroad Prague program.
- **ENG 249 : Native American Literature – Approved with Suggestion**  
Discussion: This course was presented by Croasmun. Proxy read reviewer’s notes which bring attention to the student learning outcomes which indicate “GEP suffices”. Member suggested copying and pasting the GEP outcomes into the student learning outcomes field.
- **ENG 375 / AFS 375 : African American Cinema – Approved Pending with Suggestions.**  
Discussion: This course was presented by Croasmun. Reviewer indicated the learning outcomes should have individual assessments, suggesting separating out the outcomes. Reviewer also suggested adjusting the topic outline to remove the Gregorian calendar dates and indicate “final topic presentation” weeks instead of “extra week”.  
\*Lexi explained the difference between Pending and Suggestions.  
Member amended the motion to pending, vote approved based on splitting the student learning outcomes, removing the calendar dates and suggestions to remove “extra week just in case” and include ranges in the topic outline.
- **ENG 470 : American Literature, Twentieth Century and Beyond – Approved Pending**  
Discussion: This course was presented by Croasmun. Reviewer brought attention to the outcome “develop critical thinking skills and critical writing skills” and indicated it is not a measurable outcome. Motion to amend to pending the final learning outcome being removed, or adjusting the term develop to demonstrate.  
\*Members were given a reminder that the GEP outcomes can be the same as the overall course outcomes, but are not required to be the same.
- **IDS 210 : Introduction to American Studies – Approved Pending**  
Discussion: This course was presented by Croasmun. Reviewer indicated the learning outcomes are double barreled and should be separated. Member suggested ranges for all of the evaluation methods and ranges in the topic outline. Motion to amend to separate the student learning outcomes. Members discussed when it is appropriate to use more than one verb in student learning outcomes. XONV member from Assessment indicated some students may be able to identify, but not analyze which makes the outcome difficult to measure. Guest indicated separating the outcomes would not make a difference in grading since an instructor could use two different measurements for two verbs of an outcome. Members discussed whether this split measurement would occur in all classes, or whether some instructors would only end up measuring one outcome. Members asked whether (1) a double- or triple-barreled outcome was measurable and (2) whether having non-measurable outcomes would be a problem for external reviewers and accreditation. XONV member from Assessment said that an external reviewer might take issue with a course having non-measurable outcomes. Members asked whether the outcomes listed in CIM need to reflect the outcomes in the syllabus – could the outcomes be separated out in CIM but together in the syllabus? XONV member from OUCCAS referred the committee to the Syllabus Regulation, which stipulates that outcomes must be “mirrored” between the syllabus and CIM.  
\*Membership and XONV members were given an overview of how they would recall the vote for ENG 375 for consistency on splitting the learning outcomes.  
\*Members based their final decision on what outside reviewers would read and take issue with assessing compounded/multi barrel learning outcomes. They decided to have further discussion on this, but for this meeting the vote was to separate the outcomes to keep the vote consistent with known best practice and other actions within the meeting.  
\*The Chair asked whether the Office of Assessment and Accreditation would be willing to follow up on this issue and provide expert guidance to the committee next meet. This request was accepted.

- **PS 313 : Criminal Justice Policy – Approved**  
 Discussion: This course was presented by Croasmun
- **BUS 463 : Sales and Marketing Practicum – Approved Pending with Suggestions**  
 Discussion: This new course was presented by Kuzenski. The final two learning outcomes should be moved as objectives, since they are not in the student learning outcomes. Double barreled outcomes will be separated. Suggestion to set up ranges for weeks in the special topics.
- **Accounting (BS) – Approved all**  
 Discussion: This curricular action was presented by Kuzenski
- **Business Administration (BS)**  
 Discussion: This curricular action was presented by Kuzenski
- **Business Administration (BS): Entrepreneurship Concentration**  
 Discussion: This curricular action was presented by Kuzenski
- **Business Administration (BS): Finance Concentration**  
 Discussion: This curricular action was presented by Kuzenski
- **Business Administration (BS): Human Resources Concentration**  
 Discussion: This curricular action was presented by Kuzenski
- **Business Administration (BS): Information Technology Concentration**  
 Discussion: This curricular action was presented by Kuzenski
- **Business Administration (BS): Marketing Concentration**  
 Discussion: This curricular action was presented by Kuzenski
- **Business Administration (BS): Supply Chain Management Concentration**  
 Discussion: This curricular action was presented by Kuzenski
- **Business Administration (BS): Undeclared**  
 Discussion: This curricular action was presented by Kuzenski.
- **Management First Year Program**  
 Discussion: This curricular action was presented by Kuzenski

Statistics has had changes and members confirmed that there has been consultations with COS, and CHASS. CHASS is in discussion with PCOM about the FL 201 level requirements. Consultation not required for these particular actions.

- **Economics (BA) – Approved**  
 Discussion: This curricular action was presented by Kuzenski  
**Economics BS: Approved Pending** the addition of ST 308 to the CIM record.
- **CHE 460 / CHE 560 : Chemical Processing of Electronic Materials – Approved Pending with Suggestion**  
 Discussion: This course was presented by Heckman. Members indicated the course length should be 16 weeks instead of 15 weeks. Members also suggested including ranges for the student evaluation methods
- **Computer Science (BS): Game Development Concentration – Approved**  
 Discussion: This curricular action was presented by Heckman
- **EED 411 / EED 511 : Diversity & Social Justice in Engineering Education – Approved Pending**  
 Discussion: This new course was presented by Heckman. Members brought attention to the need for the dean to sign off on the syllabus. Motion to amend to pending the Dean's signature. Members also mention the "develop and apply" outcome should be split as part of the pending motion.
- **Nuclear Engineering (BS) – Approved**  
 Discussion: This curricular action was presented by Heckman.

Discussion: Vote to approve adding the following statement to BME's MOU: 2.4.5. Courses used in the BME major are considered in-residence at the partner institution for the purpose of graduation; Courses not used in the BME major are subject to each university's rules for majors and minors.



**Office of Undergraduate Courses, Curricula, and Academic Standards**

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**Approved**

Meeting adjourned: 2:55 PM.

*Respectfully submitted by Lexi Hergeth*