**University Courses and Curricula Committee** March 17th 2021

 Hosted Via Zoom

 Call to Order: 12:XX PM

 **Members Present:**

Wendy Krause (Chair) Rudi Seracino (Past Chair), Shannon Pratt Philips, Melissa Merrill, James Knowles, Catherine Driscoll, Kristen Schaffer, Peter Hessling, Kanton Reynolds, Peter Janca, Laura Pacifi, Spencer Muse, Jonathan Duggins, Renee Harrington, Peggy Domingue, Rob Rucker, Helmut Hergeth, Kenneth Zagacki, Jorden Rabasco, Thomas Walsh

**Absent Members**:

**Guests**: Jason DeRousie, Bill Fortney, Daniel Gruehn, Scott Despain

**Ex-Officio Members Present:** Li Marcus, Lexi Hergeth, Kyle Pysher, John Harrington

**WELCOME AND INTRODUCTIONS**

* **Remarks from Chair** – Introduced the guests and proxies.
* **Remarks from OUCCAS/DASA –** No new updates.
* **Approval of the Minutes from** **March 3rd, 2021** – *Approved*

Discussion: Motion by Catherine Driscoll.

**NEW BUSINESS**

* **Consent Agenda** - *Approved*Discussion: Motion to approve by Helmut Hergeth.
* **PER 101 Elementary Persian –** *Approved*

Discussion: This course was presented by Catherine Driscoll.

* **PER 103 Elementary Persian I Conversation**  **–** *Approved*

Discussion: This new course was presented by Catherine Driscoll. Member brought attention to the contact hours from the justification indicates 4 contact hours. Guest Scott Despain explained this is in relation to multiple PER courses.

* **MES 300 Systems Engineering –** *Approved*

Discussion: This course was presented by Kanton Reynolds. Member brought attention to typos at the bottom of page eight of the syllabus to the college representatives for college feedback.

* **14EGRBS-14EGRMES Engineering (BS): Mechanical Engineering Systems concentration**- *Approved Pending*

Discussion: Presented by Rudi Seracino moved to approve pending revisions to the mechanical engineering systems concentration. MA 241 is a prereq and is in the wrong semester for another MA course given the plan. There is no third footnote and the second footnote lists a prereq that is not required (Rudi). Two footnote changes pending.

* **14MSEBS Materials Science & Engineering (BS)–** *Approved*Discussion: Presented by Kanton Reynolds.
* **14MSEBS-14SSBIO Materials Science & Engineering (BS) Biomaterials**  **–** *Approved*Discussion: Presented by Kanton Reynolds.
* **14MSEBS-14MSENANO Materials Science & Engineering (BS) Nanomaterials**  **–** *Approved*Discussion: Presented by Kanton Reynolds.
* **FL 211 Introduction to the French-speaking World**  **–** *Approved*

Discussion: This new course was presented by Jim Knowles.

Discussion: Members discussed the additional memo written by Chair Elect Helmut Hergeth. The memo requests that the Provost’s office have a representative voting member with the multiple prefixes and curricular actions coming from the Provost’s office. Chair asked if the committee would like to discuss this with their colleges and bring back feedback, or vote now. Members discussed the how this was previously handled without representation and the clarity it may provide. Li provided insight to the process of adding a seat to a standing committee, if the committee agrees, this would be sent to the provost as a recommendation at the end of this year (May) for the 2021-2022 academic year. Members will bring this back to their colleges to be discussed at the next meeting.

Meeting adjourned: 1:19 PM.  *Respectfully submitted by Lexi Hergeth*