**University Courses and Curricula Committee** March 3, 2021

Hosted Via Zoom

Call to Order: 12:46 PM

**Members Present:**

Wendy Krause (Chair) Rudi Seracino (Past Chair), Shannon Pratt Philips, Melissa Merrill, James Knowles, Catherine Driscoll, Kristen Schaffer, Peter Hessling, Kanton Reynolds, Peter Janca (in for John Kuzenski), Laura Pacifi (in for Joseph Roise), Spencer Muse, Jonathan Duggins, Renee Harrington, Peggy Domingue, Rob Rucker, Helmut Hergeth, Kenneth Zagacki, Jorden Rabasco, Thomas Walsh

**Absent Members**:

**Guests**: Jane Lubischer, Helen Krause, Natalie Cooke, Heather Lyerly, Debbie Acker, Sung-Ju Kim, Meredith Fosque, Daniel Gruehn, April Fogleman

**Ex-Officio Members Present:** Li Marcus, Lexi Hergeth, John Harrington, Stephany Dunstan,

**WELCOME AND INTRODUCTIONS**

* **Remarks from Chair** –
* **Remarks from OUCCAS/DASA –** Li Marcus thanked the committee and provided information on how to sign up to serve next year.
* **Approval of the Minutes from** **17 February 2021** – *Approved*

Discussion: Motion from Jonathan Duggins.

**OLD BUSINESS**

* **16WCL World Cultural Literacy Minor** **–** *Approved*

Discussion: This returning curricular action was presented by James Knowles.

**NEW BUSINESS**

* **Consent Agenda** - *Approved*Discussion: Move to approve from Helmut Hergeth
* **HS 462/562 FS 462/562 Postharvest Physiology–** *Approved with Suggestion*

Discussion: This course was presented by Melissa Merrill and introduced guest Helen Kraus. Member suggested updating the effective date to fall 2021 instead of fall 2014.

* **NTR 411/511 Public Health Perspectives in Infant Feeding**  **–** *Approved with Suggestion*

Discussion: This new course was presented by Melissa Merrill and introduced guest April Fogleman. Member asked about a reading in the syllabus, however the syllabus is not under review. Reviewer asked if the student learning outcomes should be suggested to include ranges to apply to all offerings.

* **NTR 412/512 Clinical Concepts in Infant Feeding**  **–** *Approved with suggestions*

Discussion: This new course was presented by Melissa Merrill. Member asked about the graduate requirements which is not something this undergraduate committee confirms. Same suggestion about ranges as well as to take a look at the graduate level information. Natalie Cooke guest.

* **NTR 413/513 Clinical Concepts in Infant Feeding Laboratory**  **–** *Approved with Suggestion*

Discussion: This new course was presented by Shannon Pratt Phillips and introduced guest Natalie Cooke and April Fogleman. Member complimented the learning outcomes of this course. Same suggestion to put range the evaluation methods.

* **NTR 440/540 Child and Adolescent Nutrition**  **–** *Approved with Suggestions*

Discussion: This new course was presented by Shannon Pratt Phillips and introduced guest Natalie Cooke again. Reviewer noticed week 16 has a new topic as well as a final exam and wondered if this should be solely a final exam. Guest indicated this new topic can be moved to week 15 and to provide ranges in the evaluation methods.

* **CE 322 Civil Engineering Materials –** *Approved*

Discussion: This course was presented by Kanton Reynolds. The hours are correct for a self-contained lab.

* **REL 380 Emotion and Religion**  **–** *Approved*

Discussion: This new course was presented by Catherine Driscoll.

* **SW 300 Research Methods in Social Work**  **–** *Approved*

Discussion: This course was presented by Catherine Driscoll. Member asked if the multiple delivery options are future proofing the course, this was confirmed.

* **15FWABMMR-15FWABMMS Accelerated Bachelor’s to Master’s in Fisheries, Wildlife and Conservation Biology**  **–** *Approved*

Discussion: This new curricular action was presented by Lara Pacifi. This is the undergraduate portion of the bachelors to master’s degree. The committee is reviewing just the undergraduate portion.

* **BIO 269 Research in the Life Sciences II: Guided Research**  **–** *Approved*

Discussion: This course was presented Spencer Muse. Member asked if the effective date should be updated, the effective date will remain as is.

* **COS 110 Exploring Issues of Diversity, Equity, and Inclusion in the Sciences**  **–** *Approved*

Discussion: This new course was presented Spencer Muse.

* **FTM 416 The Fashion Industry**  **–** *Approved Pending*

Discussion: This course was presented Helmut Hergeth. Member asked if the title is appropriate the presenter insured that is acceptable. Members asked if the syllabus should be reviewed by the dean, the course was initiated last semester and technically the syllabus be reviewed by the committee and is up to the committee. Members indicated they would like the college dean step to be added to sign off on the syllabus. Motion to amend the motion to approved pending the dean’s signature.

* **FTM 420 Retail Buying in Fashion and Textiles**  **–** *Approved Pending*

Discussion: This course was presented Helmut Hergeth as approved pending the associate dean to sign off on the syllabus in CIM. Reviewer asked about the “compute open to buy” student learning outcomes, this is a phrase in retail that is allocated for a month indicating the money is available but not spent yet.

* **T 499 Internship in Textiles**  **–** *Withdrawn*

Discussion: This new course was presented Helmut Hergeth as approved pending the associate dean sign off. Member commented that \_99 courses are usually reserved for research, then discussed the internship hours, which is considered a minimum number of contact hours according to the presenter. These numerical guidelines are not enforceable, but a suggestion can be made to follow the guidelines. Member asked if the justification should indicate that this is a way to receive academic credit and to not pay tuition. There is a tricky area having an unpaid internship, receiving college credit, and paying tuition. Presenter indicated the additional information about the number of credit hours in the justification is not necessary.   
493 is an internship course that already exists, presenter indicated this course will eventually be dropped, this 499 course is specifically for students with unpaid internship, the 493 course has had little to no enrollment. Members asked why the 493 record wasn’t changed instead of creating a new course. The scheduling would be a reason to adjust the old course.   
Presenter indicated they could withdraw the course to discuss further within their college.

Discussion:

Meeting adjourned: 1:46 PM.  *Respectfully submitted by Lexi Hergeth*