**University Courses and Curricula Committee** February 3rd, 2021

 Hosted Via Zoom

 Call to Order: 12:49 PM

 **Members Present:**

Rudi Seracino (past chair), Melissa Merrill, James Knowles, Catherine Driscoll, Kristen Schaffer, Peter Hessling, Kanton Reynolds, Peter Janca, Spencer Muse, Jonathan Duggins, Renee Harrington, Peggy Domingue, Rob Rucker, Helmut Hergeth, Kenneth Zagacki, Gary Blank (LP proxy), Shannon Philips

**Absent Members**: Lara Pacifici, Jorden Rabasco, Thomas Walsh,

**Guests**: Travis Park, Jason DeRousie

**Ex-Officio Members Present:** Li Marcus, Lexi Hergeth, Kyle Pysher, Stephany Dunstan, John Harrington, Bret Smith

**WELCOME AND INTRODUCTIONS**

* **Remarks from Chair** – Welcomed the guests, members and proxies.
* **Remarks from OUCCAS/DASA –** Li provided an update on the Catalog training that will happen in the next few weeks.
* **Approval of the Minutes from** **January 20th, 2020** – *Approved*

Discussion: Motion to approve by Helmut Hergeth.

**NEW BUSINESS**

* **Consent Agenda** - *Approved*Discussion: The consent agenda was moved to approve by Rudi Seracino
* **Presentation from Assessment Stephany Dunstan provided information and resources about student learning outcomes and the alignment of what is being taught and what is being assessed.** <https://provost.ncsu.edu/institutional-quality/assessment/resources/>
* **AGI 160 Computer Applications for Agricultural Operations** **–** *Approved*

Discussion: This new course was presented by Melissa Merrill. Member asked if this is for the 4 year level or the 2 year level, the presenter confirmed this is for the 2 year course and will not interfere with existing courses at the 4 year level.

* **AGI 161 Agricultural Operations** **–** *Approved with one vote against*

Discussion: This new course was presented by Melissa Merrill. Member brought attention to the student evaluation methods and asked about the networking interview and asked how this will be measured. Details on this field these are not required and do not need additional information.

* **HON 354 The Winners and Losers of U.S. Agricultural Policy –** *Approved with Suggestions*

Discussion: This new course was presented by Renee Harrington.
\*Reviewer indicated this course is a great example of the syllabus and could be used as a reference for other courses. Member brought attention to the topic outline and asked if require specific information referencing dates. Members asked if it is an official requirement to indicate the weeks and couldn’t find evidence of the requirement. In the last meeting a course (ISE 437) was approved pending because of the lack of week references.

\*Members debated that the topic outline change should be a suggestion, not a pending action.

The committee suggested more vague topics and a range of weeks expected to cover the topics to apply to all offerings of the course and to provide ranges of the percentages in the student evaluation methods.

* **ISE 425/525 Medical Decision Making –** *Approved*

Discussion: This new course was presented by Kanton Reynolds.

* **DSC Data Science –** *Approved with one vote against*

Discussion: This curricular action was presented by Spencer Muse.
Member asked why this is being housed within the provost’s office, not a college, presenter indicated that was a desire of the provost. Member pointed out that the environmental science program was supposed to do this as well and it couldn’t survive as a cross university program, and was eventually moved to CNR. Presenter indicated this is not meant to be a degree program, this would be used for a few core courses and special topics classes. Member asked if this academy will have enough students for an evaluation report and if the provost’s office will be handling these. Presenter indicated there will be a minor, but not degrees so there will not be many students. Where the minor is being housed is still under discussion and was unsure of the assessments of minors. Member did notice a certificate was indicated in the memo and those do have assessments, but the presenter indicated that would be a Graduate level certificate. The reason this would not be set up in University College is because there isn’t a graduate version of University College, which would cause issues down the line. This is a complicated process for review and funding, however the funding will be from the provost’s office and there is a board established to review DSC courses, minors, and certificates. This is meant to strengthen the connection with the interdisciplinary members. DSC will only have minors and certificate programs with a vast majority of students participating in the individual courses. The office of assessment provided clarity about how minors and certificates are requested based on requirements and recommendations, minors are not required, but certificates are. Another member provided an example of the Sustainable Energy minor, which eventually had to be dropped because of the amount of time and manpower it took to keep the minor as a warning to the coordinator of this potential academy’s minors and certificates. Li explained that a prefix must exist to start any of the other processes, so this is the first step in the process.

Discussion:

Meeting adjourned: 1:49 PM.  *Respectfully submitted by Lexi Hergeth*