**University Courses and Curricula Committee** October 21st, 2020

 Hosted Via Zoom

 Call to Order: 12:46 PM

 **Members Present:**

Chair Wendy Krause, Rudi Seracino (past chair), Catherine Driscoll, Helmut Hergeth, Joseph Roise, Kanton Reynolds, Kenneth Zagacki, Kristen Schaffer, Melissa Merrill, Peggy Domingue, Peter Hessling, Renee Harrington, Rob Rucker, Andy Hale (Proxy for SP), Spencer Muse

**Absent Members**: Grad Student Jorden Rabasco, Student Senate Thomas Walsh, James Knowles, John Kuzenski

**Guests**: Heather Lyerly

**Ex-Officio Members Present:** Li Marcus, Lexi Hergeth, Kyle Pysher, Stephany Dunstan, John Harrington

**WELCOME AND INTRODUCTIONS**

* **Remarks from Chair** – Welcomed the members and proxies.
* **Remarks from OUCCAS/DASA-** Thanked the members and reminded the committee that Lexi is available for training.
* **Approval of the Minutes from** **October 7th, 2020** – *Approved*
	+ Discussion: Motion to approve by Helmut Hergeth.

**NEW BUSINESS**

* **Consent Agenda** - *Approved*Discussion: The consent agenda was moved to approve by member Helmut Hergeth.
* **11EXTEDM Extension Education Minor** – *Approved*

Discussion: The revisions to this minor were presented by Melissa Merrill.

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* **FTD 498 FTD Senior Studio –** *Approved with Suggestions*

Discussion: The course was presented by Helmut Hergeth. Member made the suggestion to utilize the available characters in the abbreviated title since this is what appears on students’ transcripts.

A link in the syllabus, under class evaluation, the second link is broken. The link will open two weeks before the start of the semester.

Member also brought attention to the attendance being 0-12 on a sliding scale. This jumped out to the member since they’re college has a range of 0-2.

All are suggestions.

* **T 101 Strategies for Success in the Wilson College of Textiles** – *Approved Pending*Discussion: The new course was presented by Helmut Hergeth. Member brought attention to the disability resources office statement. Member moved to amend the motion to approved pending to update to the DRO statement.
\*Member asked if ‘letter grade only’ is up to the instructor, or if there are guidelines for this, this is up to the instructor and can be overrode by the instructor for individual students.
Member brought attention to the reading assignments in the student learning outcomes and asked how reading assignments are assessed. Other members brought attention to the tophat questions for the readings.

Discussion: Members discussed the Chair Elect Nominations that have been reopened. Helmut Hergeth has volunteered in the past.
The chair also mentioned the subcommittee is still under discussion about pulling boilerplate information from the syllabi and bringing it before the students in another way.

Meeting adjourned: 1:08 PM.  *Respectfully submitted by Lexi Hergeth*