



University Courses & Curricula Committee 2020-2021

October 21, 2020
Zoom Host
12:45pm-2:45pm

Call to Order 12:45pm

- Welcome from Chair Elect Wendy Krause
- Remarks and Updates from OUCCAS/DASA
- Approval of UCCC October 7th, 2020 Minutes
- Course and Curricular Business

New Business

Consent Agenda		
Action	Type	Notes
PCC 302 Technology of Textile Wet Processing	Minor	Revisions: Pre-requisites
T 104 Fabric of Success and Career of Readiness	Minor	Revisions: Restrictive Statement
TT 327 Yarn Production and Properties	Minor	Revisions: Pre-requisites
11ANSCBS-11ANSCVET	Minor	Adjusting Free Electives in Veterinary Bioscience concentration

College of Agriculture and Life Sciences			
Presenter	Reviewers	Action	Type
Merrill	Hessling, Reynolds, Duggins	11EXTEDM Extension Education Minor	Changes to Minor Courses

College of Textiles			
Presenter	Reviewers	Action	Type
Hergeth	Schaffer, Seracino, Knowles	FTD 498 FTD Senior Studio	New Course
Hergeth	Rucker, Zagacki, Driscoll	T 101 Strategies for Success in the Wilson College of Textiles	Revisions: Title, Offering, Delivery Method, Hours, Length, Description, SLO, Eval

SLO= Student Learning Outcomes

Discussion: Chair Elect Nominations

Notes:

- To view actions, please click on the hyperlink. You may need to use your Unity ID to log in.
- If you experience issues logging in, please go to <https://next-catalog.ncsu.edu/courseadmin/> and type the course prefix and number into the search bar.



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University Courses and Curricula Committee

October 7th, 2020
Hosted Via Zoom
Call to Order: 12:45 PM

Members Present:

Chair Wendy Krause, Rudi Seracino (past chair), Catherine Driscoll, Jon Paul Rust (Proxy for HH), James Knowles, Joseph Roise, Kanton Reynolds, Kenneth Zagacki, Kristen Schaffer, Melissa Merrill, Peggy Domingue, Peter Hessling, Renee Harrington, Rob Rucker, Grad Student Jorden Rabasco, Student Senate Thomas Walsh, Andy Hale (Proxy for SP), Spencer Muse

Absent Members: Helmut Hergeth, Melissa Merrill

Guests: James Brown, Sarah Heckman, Autumn Belk, Timothy Buie,

Ex-Officio Members Present: Li Marcus, Lexi Hergeth, Kyle Pysher, Stephany Dunstan, John Harrington

WELCOME AND INTRODUCTIONS

- **Remarks from Chair** – Welcomed the guests and proxies.
- **Remarks from OUCCAS/DASA-** Li informed the committee of the CIM for programs testing. Bret thanked the committee for their diligence serving on the committee and investing in the university and the academy through their service.
- **Announcement from Autumn Belk** – Presented the Course Wellness initiative. Li will share the link to the [definition](#) as well as the [google form](#) with the members, Autumn has asked for this to be shared throughout the faculty.
- **Approval of the Minutes from September 23rd 2020** – Approved
 - Discussion: Member Catherine Driscoll motioned to approve the minutes.

OLD BUSINESS

- **CSC 297 Cybersecurity Topics** – Approved
Discussion: The course was presented by Rudi Seracino, who also introduced the guest, Sarah Heckman. Member asked if they have consulted with an additional cybersecurity course and suggested Botcheher may be helpful when advertising for the course.
- **CSC 471 Modern Topics in Cybersecurity**– Approved
Discussion: The course was presented by Rudi Seracino, who also introduced the guest, Sarah Heckman. Member commented that the participation range in CIM is 0-20 but there is no participation in the syllabus, this is acceptable, since the range includes 0.

NEW BUSINESS

- **Consent Agenda** - Approved
Discussion: The consent agenda was moved to approve.
- **ISE 398 Lean Six Sigma for Industrial Engineering** – Approved
Discussion: The course was presented by Rudi Seracino.
- **FL 250 Austrian Culture Up Close** – Approved
Discussion: The new course was presented by Catherine Driscoll. Member commented that the participation definition in the syllabus was very good and the member indicated he will be using this course an example of how to provide participation information.
- **HON 314 Society's Mirror: Literature in 20th Century America** -Approved with Suggestions
Discussion: The new course was presented by Renee Harrington. Members complimented the course, however, there seems to be additional characters available in the abbreviated title and suggested using them since this is what students

Discussion: Li and the chair asked if they had any feedback on the contract (in lieu of syllabus) requiring the PRRs for students. Member strongly objects to faculty members using contracts only because it would be confusing to students. Members brought

up that the term 'contract' is problematic since this is not a legal document and suggested "agreement" or 'memorandum of understanding'. Members debated if it was better for all courses to require a syllabus in addition to the course agreement. Members discussed how the PRRs could be included in a page electronic attachment. In the meantime, Li has added 'course agreements', so they title will now read "Contracts/Course Agreements".

The College of Science believes this information moving outside of the syllabi would be helpful, because it would help streamline this information in a separate form so students could access it quickly and would be easy to update whenever updates are needed.

Members would like this to be a pop up, similar to the FERPA screen that alerts students to read and acknowledge that they've read the information. Members would like this on MyPack since not all courses use Moodle. Bret indicated this would need to be something we review in detail since there are PRRs that require the instructor to specify what kind of statement is needed for the course. There need to be clear objectives and Li suggested this body partner with Registration and Records to provide a set plan of what they can do and how it could be done as a series of suggestions and recommendations.

The Chair suggested a subcommittee might be best to make a formal recommendation and also to finalize if the PRRs need to be included in Course Agreements.

Meeting adjourned: 1:34 PM.

Respectfully submitted by Lexi Hergeth



College of Agriculture and Life Sciences
Department of Animal Science
<http://ans.cals.ncsu.edu/>

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To: Dr. Bret Smith, Interim Dean of the Division of Academic and Student Affairs
From: Dr. Melissa Merrill, Department of Animal Science, Director of Undergraduate Programs *Melissa Merrill*
Date: September 1, 2020
Subject: Adjusting Free Electives in Veterinary Bioscience concentration (11ANSCBS-11ANSCVET)

Proposed effective date: September 21, 2020

Justification: We would like to add 1 hour of Free Elective to the Spring semester of Senior year in the Veterinary Biosciences concentration in the Animal Science major to make up for the loss of 1 credit hour when the Department of Molecular and Structural Biochemistry reduced the number of credit hours in BCH 351 from 4 credits to 3 credits. By adding 1 additional Free Elective hour to the Senior Spring semester, the number of credits that semester will remain the same (a total of 14). BCH 351 will now be 3 credits and Free Electives will increase from 4 credits to a total of 5 credits in that semester.

Required Signatures:

<i>Todd Ben</i>	<i>9-1-2020</i>
Department Head	Date
<i>James Park</i>	10.01.2020
Chair, College Courses and Curricula Committee	Date
<i>John M. Dele</i>	10/1/2020
College Dean	Date
Chair, University Courses and Curricula Committee	Date
Dean, Division of Academic and Student Affairs	Date

**NORTH CAROLINA STATE UNIVERSITY
UNDERGRADUATE CURRICULUM ACTION FORM
Academic Minor**

DEPARTMENT(S):

Agricultural and Human Sciences

TITLE OF THE MINOR:

Extension Education (11EXTEDM)

TYPE OF PROPOSAL:

New Minor: _____

Revision to Minor: X

Discontinuation: _____

PROPOSED EFFECTIVE DATE: 07.01.2019

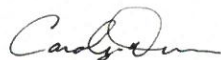
APPROVED EFFECTIVE DATE: _____

ATTACHMENTS INCLUDED:

1. Statement of Justification
2. Statement of Academic Minor Program Objectives
3. List of Courses constituting the Proposed Minor
4. Catalog Description of Proposed Minor
5. Administration of the Minor (Contact information for Administrator of the Minor)
6. Requirements for Admission and Completion of the Minor
7. Statement on Other Departments Likely to be Affected and Summary of Consultations with those Departments
8. Optional: Projected Resources and Enrollment

REQUIRED SIGNATURES:

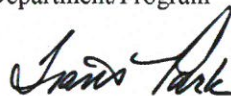
OTHER REQUIRED SIGNATURES AS NEEDED:



9/10/20

Head,
Department/Program

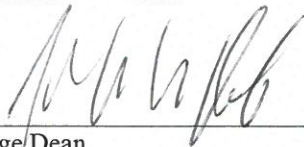
Date



9/11/2020

Chair, College Curriculum Committee
Committee

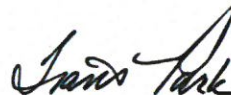
Date



College/Dean
Date

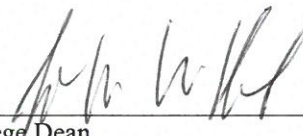
Date

9/11/2020



9/11/2020

Chair, College Curriculum



College Dean

9/11/2020

Chair, University Courses & Curricula Committee

Date

Dean, Division of Academic and Student Affairs (DASA)

Date

MEMO

TO: CALS Curriculum Committee
FROM: Travis Park, UTC for Agricultural and Human Sciences
RE: Cleaning up the current Minor in Extension

This proposal is to eliminate courses that have not been taught in some time from the Minor in Extension. At present, and into the future, we do not anticipate offering the following courses:

AEE 332 Youth Leadership Development
AEE 333 Youth Program Development and Management
AEE 434 Collaborative Leadership: Building Community Partnerships Across Community Programs

Additionally, we propose eliminating the following courses from the Minor in Extension to eliminate redundancy with the Agricultural Science major:

AEE 226 Computer Applications and Information Technology in Agricultural and Extension Education
AEE 311 Communication Methods and Media
AEE 350 Personal Leadership Development in Agriculture and Life Sciences
AEE 360 Developing Team Leadership in Agriculture and Life Sciences

Please refer to the following table of courses in the minor.

<u>Current Minor Courses</u>		<u>Proposed Minor Courses</u>	
Course	Credits	Course	Credits
<u>Core Courses (9 credit hours)</u>		<u>Required Courses (6 credit hours)</u>	
AEE 230 Introduction to Cooperative Extension	3	AEE 230 Introduction to Cooperative Extension	3
AEE 325 Planning and Delivery of Nonformal Education Programs	3	AEE 325 Planning and Delivery of Nonformal Education Programs	3
AEE 433 Leadership and Management of Volunteers in Ag and Extension Education	3		
<u>Elective Courses (6 credit hours)</u> Choose one course from two of the following three groups:		<u>Elective Courses (9 credit hours)</u> Choose courses from the following:	
<u>Group 1</u>			
AEE 226 Computer Applications and Information Technology in Agricultural and Extension Education	3	AEE 323 Leadership Development in Agriculture and Life Sciences	3
AEE 311 Communication Methods and Media	3	AEE 423 Practicum in Agricultural Extension/Industry	8
AEE 435 Professional Presentations in Agricultural Organizations	3	AEE 433 Leadership and Management of Volunteers in Ag and Extension Education	3
<u>Group 2</u>			
AEE 323 Leadership Development in Agriculture and Life Sciences	3	AEE 435 Professional Presentations in Agricultural Organizations	3
AEE 332 Youth Leadership Development	3		
AEE 350 Personal Leadership Development in Agriculture and Life Sciences	3	AEE 460 Organizational Leadership Development in Agriculture and Life Sciences	3
AEE 360 Developing Team Leadership in Agriculture and Life Sciences	3	AEE 478 Advanced Issues in Extension Education	3
AEE 434 Collaborative Leadership: Building Community Partnerships Across Community Programs	3	AEE 491 Seminar in Agricultural Education	1
AEE 460 Organizational Leadership Development in Agriculture and Life Sciences	3		
<u>Group 3</u>			
AEE 333 Youth Program Development and Management	3		
AEE 478 Advanced Issues in Extension Education	3		