**University Courses and Curricula Committee** October 23, 2019

 Talley Student Union 5101

 Call to Order: 12:45 pm

 **Members Present:** Wendy Krause (Chair Elect), Kanton Reynolds, Melissa Merrill, Daniel Gruehn, Catherine Driscoll, Kathleen Rieder, Peter Hessling, Peggy Domingue, Rucker Rob, Jackie Bruce, Annie Carlson Welch, John Kuzenski, Melissa Merrill, Kanton Reynold, Joseph Roise, Kristen Schaffer, Coleman Simpson, Chloe Shin, Spencer Muse, Lisa Marshall
 **Members Absent**: Chair Rudi Seracino, Marta Klesath (past chair), David Fitzpatrick

**Guests**: Dave Presutti, Jason DeRousie, Kathleen Rieder

**Ex-Officio Members Present:** Li Marcus, Lexi Hergeth, John Harrington, Tim Petty, Jordan Luzader, Kyle Pysher

**WELCOME AND INTRODUCTIONS**

* **Remarks from Chair Elect Wendy Krause** - Welcomed the committee members and introduced the guests and proxies.
* **Remarks from OUCCAS/DASA-** None
* **Office Of Assessment Presentation**
* **Approval of the Minutes from October 9th 2019** – *Approved Unanimously*
	+ Discussion: Member Jackie Bruce moved to approve.

**OLD BUSINESS**

* **CS 418/(518) Introduction to Regulatory Science in Agriculture** - *Approved Unanimously*

Discussion: Member Melissa Merrill moved to approve.

**NEW BUSINESS**

* **Consent Agenda** -*Approved Unanimously*Discussion: Member Peggy Domingue moved to approve.
* **BUS 476 Decision Modeling and Analysis-** *Approved Unanimously*Discussion: Member John Kuzenski presented the new course action and introduced guest Jason DeRousie who indicated if students from statistics are interested in the course they will be allowed to. Chair suggested speaking to the College of Textiles to insure they are aware.
* **14BMHBS Biomedical Engineering (BS) -** *Approved Unanimously*Discussion: Member Kanton Reynolds presented the curricular action. Member expressed confusion because the SIS code seems to no longer be taking students. The code should be 14BMHBS and not 14BMHBS. Presenter explained that they are having students take a particular course to meet the ABET requirement and the GEP IP requirements. Member was satisfied with the clarified SIS code and explanation. The college is planning to give exceptions to students who have fulfilled IP before the effective date.
* **Supply Chain Engineering -** *Approved Unanimously* Discussion: Member Lisa Marshall presented the new minor action and introduced Jason DeRousie from PCOM as a guest who was involved with this proposal. Member asked by ISE 135 not a required course, PCOM does not require for Math 141 and E 115 and asked if there would be exceptions because there would be difficulty for non PCOM majors. Guest Jason DeRousie indicated there is a pre and co requisite that will be waved for non PCOM courses. Other targeted students who are on paths with both Engineering and Management would not have this issue.
* **Art and Design (Bachelor) -** *Approved Unanimously*Discussion: Member Kristen Schaffer presented the curricular action and introduced the guest Kathleen Rieder, the head of the Art and Design department. Guest reminded the committee that the curriculum change was made back in April, but when the Dean met with upset students and the faculty agreed that this previously passed curriculum action be rolledback to the old curriculum with some small additional changes (ADN 400 should be ADN 204). Guest explained that there was a needed 6 credit hour studio class as an expectation. Members asked why this was an issue. Presenter and guest provided insight as the scheduling, cultural, and space challenges. Guest asked if other departments have had this issue. Li responded that during the 120 credit hour mandate some departments made additional changes. Member asked why the “Free Electives” was highlighted, guest responded this was from the original change to bring the credit hours to 120.
* **Landscape Architecture Minor (12LND) –** *Withdrawn Until New Courses are Approved* Discussion: Member Kristen Schaffer presented the minor action.
* **BAE 486/(586) Aquacultural Engineering –** *Tabled with Suggestion*Discussion: Member Jackie Bruce presented the new course action. Member brought attention to the 1st Student Learning Outcome should remove (Good student responses will be compiled into an (anonymous) shared document for all) and “demonstrate understanding”, “apply knowledge” and “create unique class projects” are unmeasurable. Member moved to table the action and was approved. Jordan said the Office of Assessment is available and willing to assist with this process.
Member asked if the Effective date was alright, Li explained this is alright for a new course but obviously students can only enroll in the dates in the future.
Member indicated that the “Midterm” and “Final Exam” say none in the details and that they don’t have an additional attendance policy and suggested including an attendance policy
* **PY 123 Stellar and Galactic Astronomy-** *Tabled with Suggestion*Discussion: Member Spencer Muse l presented the new course action as Table based on the need for a Student Learning Outcome revision because terms like “gain familiarity” and “gain a cosmic perspective” and the others that are not measurable, presenter also brought attention to the GEP objective (NS) and that the outcomes, but the members, chair, and Li explained that GEP outcomes are out of the purview of UCCC.
* **PY 212 College Physics II-** *Tabled with Suggestion* Discussion: Member Spencer Muse presented the new course action. Member brought attention to the Student Learning Outcome there are about 145, and indicated about 5 are not measurable. Member asked how they can have that the learning outcomes are subject to change which are lecture outcomes and lab outcomes. Member asked what the student learning outcomes are for, assessment or accreditation, Li explained that this is for the students and assessment. CIM says the GEPs are the SLOs, but in the syllabus there are these additional outcomes. Presenter asked if there is a limit to the number of SLOs and that having so many leaves little to no room for change in the course. The office of Assessment indicated that the GEP category should not change from section offering to section offering and that what’s more common is 4-7 outcomes which seems more practice. Assessment and members indicated that including all these outcomes on a professor’s individual syllabus would be fine as a study guide of sorts, but for the CIM record that doesn’t seem as reasonable. Member indicated that this maybe physically impossible based on the timing, member indicated that the timing is possible. Member moved to table the motion, motion is approved.
Member brought attention to “top hat” and indicated that if a student’s battery dies on their device or not working for any reason the student won’t be given credit for attendance or quizzes and suggested finding an alternative for students who are in attendance but run into technical issues.
Members discussed what to do with the 145 outcomes. Member suggested reminding the college that these could be included in the syllabus for individuals, but for every time a SLO is updated will need to be updated in the CIM record in the future and that the 145 outcomes will need to have measures.
**Tabled**-Removing understand from about 5 SLOs and removing the language indicating that the outcomes are subject to change.
**Suggestion**- Every time you update a SLO that is a major action in CIM. Suggestion to have general SLOs for all offerings in CIM.
* **Environmental Education -** *Approved Unanimously*Discussion: Member Joseph Roise presented the new minor action.
* **HESM 395 Special Topics in Health and Exercise Studies-** *Approved Pending with Suggestion* Discussion: Member Annie Carlson Welch presented the course action. Member indicated the syllabus will need an updated Disability Resources Statement. Member moved to amend the motion from approved to approved pending the update to the DRO statement, motion to amend approved. Member brought attention to the late assignments indicating no late assignments will be accepted but that an excused absence would be acceptable to have late assignments. Members suggested clarifying this in the syllabus.
* **HON 341 Time Travel-** *Approved with Suggestion*Discussion: Member Annie Carlson Welch presented the course action. Member brought attention to page ten of the syllabus indicating students should not expect any leniency once an exam has been given, however for an excused absence, this seems harsh if someone were to get sick the day of the exam. Members suggested removing the sentence “Don’t expect any leniency….due date has passed.”.
Member asked if the catalog description should include who David Lewis is, members and XONV members determined that this is acceptable.
* **HON 348 Emotion and Reason -** *Approved Pending*Discussion: Member Peggy Domingue presented the new course action as approved pending the inclusion of the number of credits and PRR statements required in the syllabus. Member asked if a consultation is required from Philosophy and Psychology procedurally. Member indicated Psychology was supportive when this was originally presented and that the course is taught by a Philosophy professor. Member wanted to point out that this is a philosophy of science course which is different from a philosophy and psychology course.
* **HON 360 Music and Oppression -** *Approved Pending*Discussion: Member Peggy Domingue presented the new course action as approved pending the DRO statement being updated. Member asked about the course materials in the syllabus and if the content needs to be included or if specific labeling is required. Li responded that the content needs to be in the syllabus but not with a particular label.

Discussion:

Meeting adjourned at 2:02 pm *Respectfully submitted by Lexi Hergeth*