**University Courses and Curricula Committee** January 9, 2019

 Talley Student Union 5101

 Call to Order: 12:45 pm

 **Members Present:** Chair Marta Klesath, Past Chair Helmut Hergeth, Melissa Merrill, Scott Despain, Catherine Driscoll, Kathleen Rieder, Peter Hessling, Rudi Seracino, Kanton Reynolds, Wendy Krause, Peggy Domingue, Andreas Orphanides, Antonio Planchart, Jackie Bruce, Annie Carlson Welch, Berkley Griffin Hillis, John Kuzenski, Spencer Muse, Joseph Roise, Travis Park (MM Proxy)
 **Members Absent**: Melissa Merrill, Katy Kilbourne

**Guests**: Jennifer Capps, Rachel Cook, Gary Blank, Russell Gorga

**Ex-Officio Members Present:** Lexi Hergeth, Li Marcus, Tim Petty, Bret Smith, Kyle Pysher

**WELCOME AND INTRODUCTIONS**

* **Remarks from Chair Elect** - Welcomed the committee members and introduced the guests and proxy.
* **Remarks from OUCCAS/DASA-** Li Marcus welcomed the committee back for the Spring and updated the committee on the DRO statement and reminded the committee that the committee surveys will be coming around in the near future.
* **Presentation of Fall 2018 Review-** Lexi Hergeth presented a review of the Fall 2018 actions from UCCC.
* **Approval of the Minutes from November 28th 2018** – *Approved Unanimously*
	+ Discussion: Member Spencer Muse moved to approve.

OLD BUSINESS

* **Mathematics Education(13MTHEDBS) Suplan 13MTHEDCPS***- Approved Pending*
Discussion: Member Peter Hessling moved to approve the curricular action. Members reminded each other that E 115 needed to be added to the curricular action. Member brought attention to CSC 110 in the curricula and that it hasn’t been created yet. Motion to change motion to approve pending the approval of CSC 110.
* **Technology, Engineering, & Design Education (BS) Graphic Communications 13TDEBS-13TDEGC** *– Approved Unanimously*
Discussion: Member Peter Hessling moved to approve. Members reminded each other that this was originally tabled because the total curricula was 119 hours. Member requested that curricular actions to no longer have ranges, chair suggested making a friendly suggestion when that comes up.

**NEW BUSINESS**

* **Consent Agenda** (ANT254,BCH451,BME315,ect.) -*Approved Unanimously*Discussion: Member Wendy Krause moved to approve.
* **NR 219 Natural Resource Business and Investment-** *Approved Pending with Friendly Suggestion* Discussion: Member Joseph Roise presented the course action. Member brought attention to the requisites and scheduling where it read that 33% of seats were open, but that 1/3 of the class was reserved for majors only. Guest Gary Blank clarified that 1/3 is the correct number of seats being reserved for majors only. Member brought attention to the GEP outcomes indicating that “understand” is not a measurable term and suggested updating this before the course is reviewed by CUE. Member suggested removing the last sentence in the catalog description, which lists the seating restriction, so that the catalog description wouldn’t need to be updated whenever the seat reservation changes. Member asked if the consultation information needed to be acted on, Li clarified that the consultation provides suggestions but did not list anything required. What was written can be taken as suggestion for the committee if they wish to act upon it. Member asked for clarification regarding whether NR 219 should be equivalent to EC 205 and EC 201. Guest clarified that while some of the information is the same, the application of the information is specific and expanded for the NR students and so should not be equivalent. Guest indicated around 50% of natural resource students transfer in and this course would allow them the option of using ARE 201, EC 205 and EC 201 instead. Guest confirmed that students would be able to take NR 219 and the other courses for credit. Member suggested updating the name of the building in the DRO statement to Holmes Hall.
Members moved to change the motion form approved to approved pending updating the justification section in CIM to indicate the course would have additional insight and would allow credit for this and the listed courses and the correction of the building name in the DRO statement.
* **FW 495 Special Topics in Fisheries and Wildlife Science -** *Approved Unanimously*Discussion: Member Joseph Roise presented the course action.
* **NR 295 Special Topics in Natural Resources-** *Approved Unanimously* Discussion: Member Joseph Roise presented the course action.
* **PRT 200 Health, Wellness and the Pursuit of Happiness-** *Approved Pending* Discussion: Member Joseph Roise presented the course action and moved to approve the course pending the update to the DRO statement and the inclusion of the GEP and student learning outcomes in the syllabus and updating the contact hours to 3.
* **TTM 106 Yarn Formation, Classification and Numbering Systems -** *Approved with Friendly Suggestions* Discussion: Member Wendy Krause presented the new course action. Member brought attention to page 2 of the syllabus in grading for attendance and made the friendly suggestion to remove the statement from the grading section on the bottom of page 2. Member asked if the course indicates laptops are not permitted but the DRO statement indicates students with disabilities would be allowed to use which would bring attention to them as students with disabilities. Member complimented the identity statement.
* **BS Polymer and Color Chemistry, ACS Certification 18PCCBS-18PCCACS –** *Approved Pending with Friendly Suggestions*Discussion: Member Wendy Krause presented the curricular action. Member indicated the math in format B adding to 96, not 99. Member made the friendly suggestion to remove the ranges in the junior year Spring semester and senior year Fall semester. Member moved to change the motion to approve pending the inclusion of the course for the correct number of credit hours.
* **BS Textile Technology 18TEXTECHBS -** *Approved with Friendly Suggestions*

**BS Textile Technology, Technical Textiles 18TEXTECHBS-18TEXTECHTT -
BS Textile Technology, Supply Chain Operations 18TEXTECHBS-18TEXTECHSC-**

**BS Textile Technology, Medical Textiles 18TEXTECHBS-18TEXTECHMT -**Discussion: Member Wendy Krause presented the curricular action. Guest Russell Gorga provided a brief summary of the changes to the four subplans. Member brought attention to the Math requirements indicating you must have a C- in MA 131 and suggested adding “and MA 141” to clarify.

* **Fashion and Textile Design Curricula (18FTDBS-18FTDTEX) & (18FTDBS-18FTDFAS) -** *Approved Unanimously* Discussion: Member Wendy Krause presented the curricular action.
* **Fashion and Textile Management Curricula (18FTMBS-18FTMBMM) & (18FTMBS-18FTMFDP)-** *Approved Unanimously* Discussion: Member Wendy Krause presented the curricular action.
* **CS 418/(518) Intro to Regulatory Science in Agriculture –** *Tabled with Friendly Suggestions*Discussion: Member Jackie Bruce presented the course action and moved to approve pending the correction of the DRO statement. Member brought attention to the attendance portion of the syllabus and asked if attendance/ participation is being counted twice? Another member indicated the attendance portion of the syllabus in unintelligible and added to the pending portion. Li Marcus indicated this would go beyond the purview of OUCCAS as an administrative office to review the attendance portion content without specific suggestions from the committee. Member moved to change the motion to tabled upon further clarification of the attendance and participation policies.
Member indicated the sample syllabus only provides 15 weeks, members discussed that this could be missing the week included in official schedules to make the full 16 weeks, member also noted that day one is included twice in the schedule. In the graduate (518) Grade Components points 1 & 2 are the same. Member brought attention to the fact that an exam is indicated in the schedule but no exam is mentioned in the grading portion of the syllabus
* **Agriculture Education BS 11AGEDAGB, 11AGEDAET, 11AGEDANS -** *Approved Unanimously*  **Agriculture Education BS 11AGEDHS, 11AGEDNR, 11AGEDPSC, 11AGESBS -** *Approved Unanimously***11AGEDAGR-** *Approved with Friendly Suggestions*Discussion: Member Melissa Merrill presented the curricular action and introduced the proxy Travis Park who provided a brief description of the action. Member made the friendly suggestion in the superscript in the Fall semester of the Junior year should be a 6 (ELP 344) in the 11AGEDAGR format A.
* **GN 428 Introduction to Machine Learning in Biology -** *Approved Pending with Friendly Suggestions*Discussion: Member Spencer Muse presented the new course action and moved to approve the course pending the correction of the DRO statement. Member brought attention to the attendance policy and made the friendly suggestion to clarify if the attendance is worth 10% of the total grade. Policy on incomplete grades link is broken.
* **MEA 217 Introduction to Computing in the Geosciences -** *Tabled with Friendly Suggestion*Discussion: Member Spencer Muse presented the new course action. Member brought attention to the restrictive statement and indicated there should be specific courses listed as pre-requisites, presenter indicated this would be an extremely wide range of courses. Members suggested moving the restrictive statement to the catalog description for students to be able to read during enrollment. Member suggested on page 3 grading policy, second line typo changing “and” to “an”. Member indicated the unusual grading was approved by the college level curricula committee and the curve calculations are in line with university policy. Members discussed how students would potentially not know how they were doing in the course until the end when the curve would be applied to bring the class average to a B-. Members discussed the potential situation of a section of the course having excellent performance being brought down as a whole to a B-. Members discussed the inconsistency of grading and the grade meaning provided in the syllabus and the professor providing grades that would be difficult to justify and provide evidence as to how the student earned the grade. Members indicated it seems to be applying two standards that don’t coexist, the bell curve and grade meaning. Motion to table the action to provide clarity on what appears to be conflicting grading.
* **Geology (BS) 17GEOLBS -** *Approved Unanimously* Discussion: Member Tony Planchart presented the curricular action. Members discussed that this is not impacted by the 120 credit hour mandate and confirmed there are revisions and the curricula was already at 120 credit hours.
* **HI 263 Asian Civilization to 1800 -** *Approved with Friendly Suggestions* Discussion: Member Catherine Driscoll presented the course action. Member made the friendly suggestion to remove “ability to” and in the third and fourth student learning outcomes. Member brought attention to the attendance policy and suggested clarification of what “a reasonable number” of excused absences would be, to provide rounding grading scale and on page 4 of the syllabus about make up examinations and late papers to link this information to the absence section. Member brought attention to the required text, and suggested moving the text about the required textbooks being available in the library to the bottom of the Required Textbook syllabus section. Member also reminded the committee if an e-book will be a required book for a course would need to register with the library.
* **HI 351 U.S. Naval History-** *Approved Pending* Discussion: Member Catherine Driscoll presented the course action and moved to approve the course pending the update to the DRO statement. Member commended the seventh learning objective
* **HI 364 History of North Carolina -** *Approved Pending with Friendly Suggestions.* Discussion: Member Catherine Driscoll presented the course action and moved to approve the course pending the update to the DRO statement. Member brought attention to the 5% grade reduction for students violating the electronic device policy and asked what grade is being reduced, the participation grade portion as a friendly suggestion.
* **Motion to extend the meeting by 15 minutes to finish the agenda-**Motion approved
* **HI 365 The American West -** *Approved Pending* Discussion: Member Catherine Driscoll presented the course action and moved to approve the course pending the update to the DRO statement. Member brought attention to the evaluation methods in CIM, members discussed and clarified that final exams can be written take home exams at the discretion of the instructor.
* **HI 472 Fashion, Food, and Fun: Material Culture in Chinese History -** *Approved Unanimously* Discussion: Member Scott Despain presented the course action.
* **SOC 206 Social Deviance -** *Approved with Friendly Suggestions* Discussion: Member Scott Despain presented the course action. Member brought attention to the student learning outcomes indicating 6 should remove “form and strengthen ability to” and to reword the 1st outcome. Member suggested providing a rounding statement for the grading scale.
* **SOC 306 Criminology -** *Approved with Friendly Suggestions* Discussion: Member Scott Despain presented the course action. Member suggested changing the 1st student learning outcome to make more measurable. Member brought attention to the evaluation methods and asked if the 25% of the final grade being “other” is just students doing things and asked if the word “approximately” for the “Think/Pair/Share Exercise” is necessary as the 20 points seem set. Member indicated students with disabilities using e-readers may have trouble reading the picture fonts used in the syllabus.
* **USC 250 Global Health In Context -** *Approved Pending with Friendly Suggestions*Discussion: Member Annie Carlson Welch presented the course action and moved to approve the course pending the update to the DRO statement. Friendly suggestion to clean up the CIM form indicating the course doesn’t fulfill GEP requirements. Member asked if the requirement for vaccination would be something students could be exempt from for religious purposes. Friendly suggestion to remove “reflect on” in the last learning outcome and using more measurable terms. Member made friendly suggestion to clarify the GEP information about the trip students would take. Member brought attention to the trip not being codable as a restriction.
* **ECE/BME 418/(518) Wearable Biosensors and Microsystems-** *Approved Pending* Discussion: Member Kanton Reynolds presented the course action and moved to approve the course pending the update to the DRO statement. Member made the action pending the student learning outcomes and replacing the current SLOs with those in the syllabus to match CIM. Members added pending reflecting the 20 additional points graduate students will earn in the CIM student evaluation methods.

Meeting adjourned at 3:03 pm *Respectfully submitted by Lexi Hergeth*