**University Courses and Curricula Committee** January 23, 2019

 Talley Student Union 5101

 Call to Order: 12:47 pm

 **Members Present:** Chair Marta Klesath, Past Chair Helmut Hergeth, Melissa Merrill, Scott Despain, Catherine Driscoll, Kathleen Rieder, Peter Hessling, Rudi Seracino, Kanton Reynolds, Wendy Krause, Peggy Domingue, Andreas Orphanides, Antonio Planchart, Jackie Bruce, Annie Carlson Welch, Berkley Griffin Hillis, John Kuzenski, Spencer Muse, Joseph Roise, Melissa Merrill
 **Members Absent**: Katy Kilbourne, Kanton Reynolds

**Guests**: Clint Stevenson

**Ex-Officio Members Present:** Lexi Hergeth, Li Marcus, Tim Petty, Jordan Luzader, Kyle Pysher

**WELCOME AND INTRODUCTIONS**

* **Remarks from Chair Elect** - Welcomed the committee members and introduced the guests and proxy.
* **Remarks from OUCCAS/DASA-** Reminded the committee about the interest survey being sent from the provost’s office. Li Marcus also reminded the committee that scheduling for classes for Summer ends Feb. 25.
Chair explained that the study abroad office doesn’t require vaccinations, however there are entry and re-entry requirements for vaccinations. Marta also explained that there are additional exceptions that could be discussed with the instructor. Li explained that if no technology is allowed in the course except for students with disabilities and the response from DRO is that access to resources are guaranteed, anonymity is not.
* **Approval of the Minutes from January 9th 2019** – *Approved Unanimously*
	+ Discussion: Member Jackie Bruce moved to approve.

**NEW BUSINESS**

* **Consent Agenda** (FS250, History Curricula, STSE Curricula, Nonprofit Studies Minor) -*Approved Unanimously*Discussion: Member Wendy Krause moved to approve.

* **Foreign Language Education (16FLLBA-16FLLED)**
* **Foreign Language Chinese Education-16FLCED
Foreign Language French Education -16FLFED
Foreign Language German Education-16FLGED
Foreign Language Spanish Education-16FLSED -** *Approved with Friendly Suggestion* Discussion: Member Scott Despain presented the curricular action. Member brought attention to the footnotes, #10, the reference to “Chinese” is consistent in all four and suggested these should be modified to the appropriate title.
* **Certificate in Food Safety and Quality Management -** *Approved with Friendly Suggestions* Discussion: Member Jackie Bruce presented the curricular action. Member complimented the approval path documentation. Member asked if the guest, Clint Stevenson, if consultation with PCOM occurred, the guest replied that in earlier revisions PCOM was consulted. Member suggested removing “None” from the “Elective Courses” in the website and replace with “Choose one” and add the 3 credit hour indication after each course for consistency.
* **FW 404 Wildlife Habitat Management –** *Approved Pending with Friendly Suggestions*
Discussion: Member Joseph Roise presented the curricular action as approve pending updating the DRO statement and textbook prices, rounding statement in the grade scale, include PRRs, and a statement that the schedule is subject to change. Member asked if “understand” is appropriate for course objectives, member explained objectives don’t need to be measurable. Member indicated the restrictive statement may be coded for solely juniors, meaning seniors are unable to enroll without instructor’s permission. Member asked if it’s acceptable for the objectives to be measurable, members responded that objectives can be in any format.

Meeting adjourned at 1:10 pm *Respectfully submitted by Lexi Hergeth*