**University Courses and Curricula Committee** February 6, 2019

 Talley Student Union 5101

 Call to Order: 12:45 pm

 **Members Present:** Chair Elect Rudi Seracino, Kanton Past Chair Helmut Hergeth, Melissa Merrill, Scott Despain, Catherine Driscoll, Kathleen Rieder, Peter Hessling, Reynolds, Wendy Krause, Peggy Domingue, Andreas Orphanides, Antonio Planchart, Jackie Bruce, Annie Carlson Welch, Berkley Griffin Hillis, John Kuzenski, Spencer Muse, Melissa Merrill, Kanton Reynolds, Gary Blank (JR Proxy), Erinn Foote/Coleman Simpson
 **Members Absent**: Chair Marta Klesath, Joseph Roise

**Guests**: Thomas Price

**Ex-Officio Members Present:** Lexi Hergeth, Li Marcus, Tim Petty, Jordan Luzader, Kyle Pysher, John Harrington

**WELCOME AND INTRODUCTIONS**

* **Remarks from Chair Elect** - Welcomed the committee members and introduced the guests and proxy.
* **Remarks from Undergraduate Research-** Annie Carlson Welch has recently moved to the Undergraduate Research office and has asked for volunteers to review grant and provided information
* **Approval of the Minutes from January 23rd 2019** – *Approved Unanimously*
	+ Discussion: Member Jackie Bruce moved to approve.

**Old Business**

* **MEA 217 Introduction to Computing in the Geosciences -** *Approved with one abstention from Coleman Simpson*Discussion: Member Antonio Planchart presented the curricular action. Members discussed the changes in the grading scale, which was the reason it was previously tabled. Members indicated the grade distribution has been updated. Members asked Li if the old syllabi would still be available for comparative review in CIM. Li Marcus tested if this was a possibility while the College of Sciences representative indicated he could share the old syllabus, CIM does not house the old syllabi if an initiator or faculty member removes the syllabi before completing the approval process.

**NEW BUSINESS**

* **Consent Agenda** (ANT310,CHE447,CSC455,DS101,ENG/FL219…ect) -*Approved Unanimously*Discussion: Member Melissa Merrill moved to approve.
* **PCC 201 Impact of Industry on the Environment and Society -** *Approved Pending*Discussion: Member Wendy Krause presented the course action as approved pending the correction of the DRO statement in the syllabus. Member brought attention to the Electronic hosting statement, attendance, and PRRs. Presenter indicated the course should be pending the inclusion of . Office of assessment expressed concerns with the 3 bottom student learning outcomes and provided suggestions, presenter included these in the pending items.
* **COM 110 Public Speaking-** *Approved Unanimously* Discussion: Member Scott Despain presented the course action. Member complimented the inclusion of the career services and student resources statements before the schedule in the syllabus.
* **COM 497 Advanced Topics in Media Studies-** *Tabled* Discussion: Member Scott Despain presented the course action. Member implied confusion as to why the course justification about repeating special topics courses. Members discussed how special topic courses could vary, however the special topic IDs should not be repeated three times before becoming a permanent course offering. Member asked what the difference in COM 498 and COM 497. Presenter indicated COM 498 is a generic special topic while COM 497 is a special topic shell specific to Media Studies. Members indicated removing the information in the justification after “However”. Members discussed if COM 498 is repeatable, 4 repeats are allowed. Members discussed the justification in detail, presenter indicated that every 3 times the special topic title ID would have to change and the information being taught. Motion to amend the motion to tabled, awaiting further detail and explanation in the justification. Members approved the amendment with one abstention from Scott Despain. Member asked if the student learning outcomes are measurable and the presenter indicated with a rubric the outcome could be measured. Li Marcus explained that special topics with specific timelines(ex: four semester timeline) can be exceptions to the 3 offering special topics maximums and indicated student learning outcomes in all syllabi being provided to students should have measurable outcomes.
* **HI 468/(568) Slavery in the Americas-** *Approved with Friendly Suggestion*Discussion: Member Catherine Driscoll presented the new course action. Member indicated the grading in the syllabus has the details as the grading titles. Member made the friendly suggestion to correct a typo in the final essay in the syllabus ‘wright’ to ‘write’.
* **PHI 303 Continental Philosophy After 1900-** *Approved Unanimously* Discussion: Member Catherine Driscoll presented the new course action.
* **ARC 140 Experiencing Architecture-** *Approved with Friendly Suggestion*Discussion: Member Kathleen Rieder presented the course action. Member brought attention to the student evaluation methods adding up to 20% and suggested updating the percentages to “25%” and “75%”. Member brought attention to the readings with citations being available via Moodle and agreed this is acceptable.
* **CSC 110 Computer Science Principles- The Beauty and Joy of Computing-** *Approved with Friendly Suggestions*Discussion: Member Kanton Reynolds presented the new course action. Member brought attention to the attendance policy indicating “the late assignment” policy is below, not above, and the makeup work policy referring to A&B in the absences section in the syllabus and suggested clarifying this. Member indicated the syllabus indicates that the number of weeks per item is assumed to be the same as CIM. Member drew attention to the abbreviated title and how this is what will appear on transcripts and suggested elongating. Member indicated that seats are restricted for Computer Science students, guest Thomas Price explained the idea is for this to be taken before CSC 116 or CSC 200. Members asked if students haven’t taken CSC 116 they are eligible for the course but not if they have taken CSC 116, XONV member indicated this is not exactly an anti-requisite and would require further research. Member asked why courses such as CSC 111 aren’t included; guest responded the 111 and 113 courses are for STEM majors and wouldn’t have as much information as 116. Friendly suggestion to adjust the catalog description for easier word flow in paragraph form. Member indicated the Student Learning outcomes are rather long and asked the guest for an explanation. Guest indicated this is a long list of outcomes because the topics will be covered as an overview, not a deep dive.
* **CSC 409/(509) Cryptography-** *Approved Pending with Friendly Suggestions*Discussion: Member Kanton Reynolds presented the new course action pending the update to the DRO statement. Member indicated the dual level difference between undergraduate and graduate levels having enough rigor for the graduate level, members indicated this committee wouldn’t mandate that information. XONV member indicated the “state and motive” student learning outcome could be adjusted to be more measurable. Friendly suggestion to use the title as the abbreviated title. Part of the pending action to adjust the verbiage for the “State and motivate” SLO. Member asked why if a course has online text, why the instructor would not allow laptops in class, members indicated this is an option as the online text seems to be read at home, not during class hours.

Meeting adjourned at 1:46 pm *Respectfully submitted by Lexi Hergeth*