**University Courses and Curricula Committee** February 7, 2018

 Talley Student Union 4140

 Call to Order: 12:45 pm

 **Members Present:** Chair Helmut Hergeth, Walter Robinson, Edwin Lindsay, Annie Carlson Welch, Elizabeth Fath, Andreas Orphanides, Megan Cherry, Kathleen Rieder, John Kuzenski, Walter Robinson, Peter Hessling, Scott Despain, Rudi Seracino, Berkley Griffin Hillis, Shweta Trivedi, Erin Peterson, Wendy Krause, Jackie Bruce, Scott Ferguson
 **Members Absent**: Chair Elect Marta Klesath, Richard Kotek, Zeenat Nadvi,

**Guest**: Jim Brunet, Rachel Cook, Chandra Cox, Jean Goodwin, Jillian Haeseler

**Ex-Officio Members Present:** Lexi Hergeth, Li Marcus, Tim Petty, Lindsey Mihalov, Charles Clift

**WELCOME AND INTRODUCTIONS**

* **Remarks from Chair** - Welcomed the committee members introduced guests.
* **Remarks from OUCCAS/DASA- Li Marcus reminded the committee enrollment will begin mid-March and the next CUE Meeting will be March 16, 2018.**
* **Approval of the Minutes from January 24th 2017** – *Approved Unanimously*
	+ Discussion: Member Scott Despain moved to approve. Minutes from the previous meeting were presented and approved without further discussion.

**NEW BUSINESS**

* **FOR 472 Forest Soils**-*Approved Unanimously*Discussion: Member Edwin Linday presented the course. Member commented that there are a series of crop and soil sciences at NCSU and wondered if there is overlap. Guest Rachel Cook responded that the crop and soil science courses are focused on agriculture while this course will be focused more on forest environment soils. This course will go out in the field. Member asked about the lecture/lab equivalency formula and how the hours add up, Li Marcus provided a brief description of how to calculate hours based on the ratios. Member pointed out in the CIM field there are 5 lab assignments and the syllabus there are 7 lab assignments, this will be corrected immediately based on the instructor’s approval during the meeting to match the syllabus.
* **BA Design Studies (12DSBA)** -*Approved Unanimously*Discussion: Member Kathleen Rieder presented the curricula action.
* **COM 289 Science Communication and Public Engagement** –*Approved Unanimously*Discussion: Member Scott Despain presented the course.
* **FL/ECI 436/(536) Perspectives on English as a New Language**-*Approved Unanimously*Discussion: Member Scott Dispain presented the course and introduced the guest Jillian Haeseler. Member said when printed the CIM information it provided additional fields, this is a CIM printer friendly issue. Member asked for clarification if the rounding statement indicated the instructor will not round up in the mathematical scenes or if at the plea of students.
* **PA 498 Special Topics in Public Administration-** *Approved Unanimously* Discussion: Member Megan Cherry presented the course. Member asked about the course length, guest Jim Brunet explained how the course length would be spaced out. Member asked if there would be in-between grades for the participation rubric, guest responded that participation will be within either 100%, 75%, 50%, 25%, or 0%. Member asked if excusable absences will be based on emergency or university standards. Guest responded that the students are usually police officers that may need to be absent for various reasons due to their jobs and are worked out on an individual basis. Member asked why the course is 400 level and the guest responded this was done originally for tuition purposes, but works well as a 400 level course. Management leadership training for police officers is a total of 5 courses, 3 undergraduate and 2 graduate level courses.
* **REL 220 Religion in the Contemporary World-** *Approved Unanimously* Discussion: Member Megan Cherry presented the course.

**Discussion**: Li Marcus updated the committee on the process map.

Meeting adjourned at 1:03 pm *Respectfully submitted by Lexi Hergeth*