



University Courses & Curricula Committee 2017-2018

September 20, 2017
 Talley Student Union 4140
 12:45pm-2:45pm

Call to Order 12:45pm

- Welcome from Chair Helmut Hergeth
- Remarks and Updates from OUCCAS/DASA
- Approval of UCCC September 6th 2017 Minutes
- Course and Curricular Business

New Business

Consent Agenda

Action	Type	Notes
BME 490 Special Topics in Biomedical Engineering	Notification	Adjusting course number
PHI 496 Research and Writing in Contemporary Philosophy	Minor Revision	Adding PHI 320 to the list of possible corequisites

College of Agriculture and Life Sciences

Presenter	Reviewers	Action	Type
Trivedi	Hessling, Seracino, Despain	BAE 495 Special Topics in Biological and Agricultural Engineering	Revisions Grading from S/U to graded.

College of Humanities and Social Sciences

Presenter	Reviewers	Action	Type
Cherry	Beller, Krause, Podurgal	COM 479/(579) Climate Change Communication	New Course

Discussion:

Notes:

- All linked course actions are viewable in CIM.
- To view actions, please click on the hyperlink. You may need to use your Unity ID to log in.
- If you experience issues logging in, please go to <https://next-catalog.ncsu.edu/courseadmin/> and type the course prefix and number into the search bar.
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SLO = Student Learning Outcomes

University Courses and Curricula CommitteeSeptember 6, 2017
Talley Student Union 4140
Call to Order: 12:47 pm

Members Present: Chair Helmut Hergeth, Amanda Beller, Elizabeth Fath, Andreas Orphanides, Kathleen Rieder, Richard Podurgal, Scott Ferguson, Marta Klesath, Edwin Lindsay, Megan Cherry (coming late), Shweta Trivedi, Walter Robinson, Richard Kotek, Berkley Griffin Hillis, Peter Hessling, Jackie Bruce, Scott Despain, Wendy Krause, Erica Peterson

Members Absent: Rudi Seracino, Jackie Bruce

Guest: Carlos Goffer, Sabrina Robertson, Med Bryd

Ex-Officio Members Present: Lexi Hergeth, Li Marcus, Rebecca Swanson, Kyle Pysher, John Harrington, Jordan Luzander, Carrie Zelna

WELCOME AND INTRODUCTIONS

- **Remarks from Chair Helmut Hergeth-** Welcomed the committee members and the members and guests introduced themselves.
- **Remarks and Updates from OUCCAS/DASA-** Li Marcus informed the committee about SW 425/(525): After discussion with the department, Dr. Karen Bullock, and in consultation with UCCC Chair, SW 425/525 moved to the next step in workflow as all committee questions and issues had been addressed. TRIO and community engagement already, and the focus of the food stamp project is in the experience not in assignment completion, allaying concerns regarding safety of the assignment and requirements for alternate assignments. Li Marcus also provided an update on the attendance and participation grading regulations indicating an explanation of how a student will earn a 100% participation grade must be included in the syllabus and must explain how a student with an excused absence will make up participation work. She also went over the variety of motions used in committee meetings. Member asked if there is not a second for a motion would a course not pass, Li responded that this has never occurred, however there are other motions that most members would use instead of the entire committee not passing. Member asked for clarification on moving to change a motion, Li clarified changing a motion would take a vote, then another vote on the motion.
- **Approval of the Minutes from August 23rd 2017 – Approved Unanimously**
 - Discussion: Member Walter Robinson moved to approve. Minutes from the previous meeting were presented and approved without further discussion.

NEW BUSINESS

- **Consent Agenda -Approved Unanimously**
(FS/ANS/PO 322)
Discussion: Member Scott Despain moved to approve. Member made the friendly suggestion for the course to indicate 16 weeks to the course length and suggested using the full title for the abbreviated.
- **BIT 479/(579) High-Throughput Discovery -Approved Pending**
Discussion: Member Shweta Trivedi presented the course. Member suggested including a statement in the catalog description that “Students will not receive credit for both BIT 479 and BIT 579.” Members discuss how a dual level course and the repeat policy will. The syllabus includes red and blue text however the accessibility passed the syllabus because the colored text is also bolded. Member suggested the inclusion of a statement saying the course does not meet any GEP attributes. Member also suggested including a statement that the course is subject to change. Members suggested including the required hyperlinks for Audit and Credit only grading. Motion to amend the motion to Approved Pending the inclusion of the audit/credit hyperlinks, class schedule change with adequate notification, no GEP statement, and a statement in the description that “Students will not receive credit for both BIT 479 and BIT 579.”. Friendly suggestion to remove the colored text. Members complimented the language used in the syllabus and how beautifully the syllabus is formatted. Guest Carlos Goller asked if there is a university standard NCSU letter grading and if his syllabi include the standard NCSU letter grading scale. Each department approves their own grading scale, the most commonly used standard is the one used in the syllabus.
- **BIT 480/(580) Yeast Metabolic Engineering –Approved Unanimously**
Discussion: Member Shweta Trivedi presented the course. Member indicated on page 7 attendance is said to be a part of the participation grade and the participation grade is not laid out. Member commented that losing 10 points per

absence needs to be clarified and an explanation of the participation grade. Members made these friendly suggestions to the participation grade portion. Member wondered if the lab safety element needs to be displayed more prominently in the syllabus. The syllabus regulations indicated that the safety issues must be part of the course schedule at the first opportunity. Guest Sabrina Robertson responded that a safety lecture is given at the beginning of the course. Member made the friendly suggestion to putting the safety statement prominently at the beginning of the syllabus. Members discussed the attendance portion of the grading and suggested bolding the text that is currently capitalized

- **11HSMAAS-11HSMOLT A.A.S. Horticultural Science Management, Ornamentals and Landscape Concentration**
- **11HSMAAS-11HSMSSF A.A.S. Horticultural Science Management, Small Scale Farming Concentration-**
Approved Unanimously
Discussion: Member Shweta Trivedi presented both curricular actions together.

- **11AGESBS, 11ANSCBS-11ANSCIAS, 11ANSCBS-11ANSCSAS, 11ANSCBS–11ANSCVET-Approved Unanimously**
Discussion: Member Shweta Trivedi presented the course.

- **PSE 465 Process Engineering -Approved Unanimously**
Discussion: Member Edwin Lindsay presented the course.

Discussion: Nominations for Chair Elect, Peter Hessling was nominated but respectfully declined. Marta Klesath is a nominee from the last meeting. Committee voted to close the nominations, then voted Marta Klesath as the new Chair Elect.

Meeting adjourned at 1:33 pm

Respectfully submitted by Lexi Hergeth