**University Courses and Curricula Committee** May 3, 2017

 Talley Student Union 4140

 Call to Order: 12:45 pm

 **Members Present:** Chair Andy Nowel, Amanda Beller, Scott Despain, Catherine Driscoll, Elizabeth Fath, Andreas Orphanides, Kathleen Rieder, Richard Podurgal, Daniel Harper, Scott Ferguson, Peter Hessling, Marta Klesath,David Tarpy, Edwin Lindsay (left meeting early), Mian Wu
**Members Absent**: Michael Robinson, Steven Peretti, Helmut Hergeth, Shweta Trivedi, Alton Banks, Greg Young

**Guest**: Stephanie Jeffries, Hatice Ozturk, Jason DeRousie, Jeremy Feducia, Daniel Bolger, Gary Blank, David Parish
**Ex-Officio Members Present:** Lexi Hergeth, Li Marcus, Barbara Kirby, Rebecca Swanson, Kyle Pysher, John Harrington, Jordan Luzander, Carrie Zelna

**WELCOME AND INTRODUCTIONS**

* **Remarks from Chair Andy Nowel**- Chair introduced guests and proxy. Chair also recognized members rotating off UCCC. Peter Hessling also thanked student senate representative Daniel Harper for his work with the subcommittee.
* **Remarks from Associate Vice Provost Dr. Barbara Kirby-** Informed the committee about the unfortunate passing of Deb Moore from the office of assessment.
* **Approval of the Minutes from April 26th 2017** – *Approved Unanimously*
	+ Discussion: Member Scott Despain moved to approve. Minutes from the previous meeting were presented and approved without further discussion.

**NEW BUSINESS**

* **Consent Agenda***—Approved Unanimously*

Discussion: Member Scott Despain moved to approve. Member discussed the Engineering First Year program to confirm the last two years should be empty, this was confirmed and the actions were compared with the first year curricula actions from PCOM.

College of science was introduced first:

* **CH 345 Chemistry and War**–*Approved Unanimously*
Discussion: Member Marta Klesath presented the course.
* **MA 231 Calculus for Life and Management Sciences B** –*Approved Unanimously*
Discussion: Member Marta Klesath presented the curricular action.
* **BA in Physics 17PHYSBA** –*Approved Unanimously*
Discussion: Member Marta Klesath presented the curricular action.

**BS in Physics 17PHYSBS** –*Approved Unanimously*
Discussion: Member Marta Klesath presented the curricular action.

* **ENV 101 Exploring the Environment**– *Approved Unanimously*Discussion: Member David Tarpy presented the course. Member commented shells are in almost every curriculum and supports this course. Guest Stephanie Jeffries provided an overview of the course. Member asked about the attendance portion making up 15% of the grade without having a participation portion. Guest explained that participation will be a component of the course. Member made the friendly suggestion to include the attendance policy and participation explanation in the syllabus. Guest Gary Blank confirmed attendance will include participation activities.
* **PRT 358 Recreation Program Planning (SVL)**– *Tabled*Discussion: Member David Tarpy presented the course. Member made the friendly suggestion to clarify the peer supervisor evaluation portion of the syllabus and asked to provide more information but acknowledged that providing additional information may be more confusing. Member indicated the syllabus provides service learning in the outcomes but did not see the number of hours are provided for service learning, the instructor preparing the elements of service learning, where students check in through the semester. Member spoke about the course and the interaction with the students is handled by the instructor going to the student’s location. Member also indicated that the instructor will be able to provide clarification of the course. Li Marcus clarified the course is saved in CIM, has not passed through the college committee yet, but was on the list of courses needing approval for the Service Learning attribute. The intent is to provide feedback on the Service Learning Attribute only. Member Daniel Harper motioned to table the course until the college could bring it forward.
* **BME 315 Biotransport**– *Approved Unanimously*Discussion: Member Scott Ferguson presented the course. Member asked if there should be an additional attendance policy. Guest Hatice Ozturk responded that the structure of the course involved a quiz every day that will be used in place of attendance.
* **BME 355 Biocontrols-** *Approved Unanimously*
Discussion: Member Scott Ferguson presented the course. Member asked if the student learning outcomes are less descriptive than what is generally approved. Guest explained the ABET certification information provides more detail on the learning outcomes, the general course learning outcomes are in Bloom’s taxonomy.
* **MES 200 Introduction to Mechanical Engineering Systems-** *Approved Unanimously*.
**MES 201 Mechanical Engineering Systems Lab I-** *Approved Unanimously***MES 301 Mechanical Engineering Systems Lab II-** *Approved Unanimously*
**MES 302 Mechanical Engineering Systems Lab III-** *Approved Unanimously*
**MES 400 Mechanical Engineering Systems Lab IV-** *Approved Unanimously*Discussion: Member Scott Ferguson made the motion to combine the MES courses relating to the curricula structure. Member complemented the detail in the syllabus for MES 302.
* **MES 403 MES Capstone Design II-** *Approved Unanimously*Discussion: Member Scott Ferguson presented the course.
* **BS in Engineering; Mechanical Engineering Systems 14EGRBS-14EGRMES-** *Approved Unanimously*Discussion: Member Scott Ferguson presented the curricula action.
* **BS Construction Engineering 14CONBS-14CONGEN-** *Approved Unanimously*Discussion: Member Scott Ferguson presented the curricula action.
* **USC 116 Introduction to Sustainability for EcoVillage-** *Approved Pending*Discussion: Member Amanda Beller presented the course. Member brought attention to the participation area, how will assigned topics be measured? Member indicated the wording for academic integrity needs to match what other courses have from the university statement and the disabilities accommodation statement is out of date. Dr. Kirby indicated the instructor will likely provide clarification for Friendly suggestion to provide information pending clarification on the attendance policy and integrity
* **ACC 220 Introduction to Managerial Accounting -** *Approved Unanimously*
Discussion: Member Richard Podurgal presented the course.
* **ACC 340 Accounting Information Systems-** *Approved Unanimously*Discussion: Member Richard Podurgal presented the course. Member brought up the normal practice to include the rounding statement for the grading scale and made the friendly suggestion this should be included.
* **BUS 351 Predictive Analytics for Business-** *Approved Unanimously*Discussion: Member Richard Podurgal presented the course.
* **ACC and BUS Curricula update-** *Approved Unanimously*Discussion: Member Richard Podurgal presented the curricular actions.
* **Business Analytics Honors Program -** *Approved Unanimously*Discussion: Member Richard Podurgal presented the curricular action.
* **LPS 398 Special Topics in Leadership in the Public Sector-** *Approved Unanimously*Discussion: Member Catherine Driscoll presented the course. Member asked if the topics being covered will be sufficiently covered in an online course, members indicated the topics could be covered online. Member pointed out a few typos and made a friendly suggestion to them; one in the course schedule, and another in the service learning outcomes.
* **BA in Foreighn Languages and Literature: German Studies Science Technology 16FLLBA-16FLLGSCI -** *Approved Unanimously*Discussion: Member Catherine Driscoll presented the curricula action.
* **Interdisciplinary Studies: Women’s and Gender Studies 16IDSBA-16IDSWGS -** *Approved Unanimously*Discussion: Member Scott Despain presented the course.
* **Linguistics Minor 16LIM -** *Approved Unanimously*Discussion: Member Scott Despain presented the course.
* **Philosophy Minors 16CNM, 16LOGM, 16ETHM, 16HMM, 16PHM, 16RSM -** *Approved Unanimously*Discussion: Member Scott Despain presented the course.

 **Discussion**: Presented the chair with a gift of appreciation for service.

Meeting adjourned at 1:29 pm

*Respectfully submitted by Lexi Hergeth*