**University Courses and Curricula Committee** April 12, 2017

 Talley Student Union 4140

 Call to Order: 12:48 pm

 **Members Present:** Chair Andy Nowel, Amanda Beller, Scott Despain, Catherine Driscoll, Mian Wu, Elizabeth Fath, Andreas Orphanides, Kathleen Rieder, Richard Podurgal, Daniel Harper, Scott Ferguson, Greg Young, Helmut Hergeth
**Members Absent**: Michael Robinson, Steven Peretti, Peter Hessling, Shweta Trivedi, Marta Klesath,David Tarpy, Edwin Lindsay, Alton Banks

**Guest**: Deborah Acker, Myra Moses, Genia Sklute
**Ex-Officio Members Present:** Lexi Hergeth, Li Marcus, Barbara Kirby, Rebecca Swanson, Kyle Pysher, John Harrington, Jordan Luzander, Carrie Zelna

**WELCOME AND INTRODUCTIONS**

* **Remarks from Chair Andy Nowel**- Chair introduced guests and proxy.
* **Remarks from Associate Vice Provost Dr. Barbara Kirby-** The agroecology degree is ready for the Board of Governors. Dr. Kirby explained the process and announced GA has reviewed the program and approved it for the next level, the Board of Governors
* **Approval of the Minutes from March 29nd 2017** – *Approved Unanimously*
	+ Discussion: Member Helmut Hergeth moved to approve. Minutes from the previous meeting were presented and approved without further discussion.

**NEW BUSINESS**

* **Consent Agenda***—Approved Unanimously*

Discussion: Member Andreas Orphanides moved to approve.

* **HESS 195 Special Topics in Health and Exercise Studies**– *Approved Unanimously*Discussion: Member Beth Fath presented the course. Member commented shells are in almost every curriculum and supports this course.
* **HON 290 Honors Special Topics - Humanities/US Diversity**– *Approved Unanimously*Discussion: Member Beth Fath presented the course.
* **HON 293 Honors Special Topics - Interdisciplinary Perspectives/Global Knowledge**– *Approved Unanimously*Discussion: Member Beth Fath presented the course.
* **HON 297 Honors Special Topics - Interdisciplinary Perspectives/US Diversity-** *Approved Unanimously*
Discussion: Member Amanda Beller presented the course.
* **HON 390 Music and the Celtic World-** *Approved Unanimously*
Discussion: Member Amanda Beller presented the course.
* **MS 302 Applied Leadership in Small Unit Operations-** *Approved Unanimously*
Discussion: Member Amanda Beller presented the course.
* **SLC 300 Leading with an Ethical Perspective-** *Approved Unanimously*
Discussion: Member Amanda Beller presented the course. Member noted the philosophy department was not consulted. Dr. Kirby indicated the associate deans were provided a consultation that was due today. Member from Humanities and Social Sciences indicated she did not see anything wrong with the course. Dr. Kirby encouraged any suggestions from the department should be brought to Debbie Acker, who agreed.
* **SLC 450** **Applied Leadership Skill-Building within an Internship Experience -** *Approved*
Discussion: Member Amanda Beller presented the course. Member asked how a leadership internship is differenet from a regular internship. Guest Acker responded that this course would focus on how to handle one’s self in meetings and lead effectively.
* **Dance Minor-** *Approved Unanimously*Discussion: Member Amanda Beller presented the curricular action.
* **Shelton Leadership Center Minor-** *Approved Unanimously*Discussion: Member Amanda Beller presented the curricular action.
* **Forest Management BS 15FORMTBS-** *Approved Unanimously*Discussion: Member Scott Despain presented the curricular action.

**Members discussed if they should approve items if the reviewers are not present, enough reviewers are present to continue.**

* **GN 425 Advanced Genetics Laboratory**–*Approved Unanimously*
Discussion: Member Scott Despain presented the course.
* **Biological Sciences: Ecology, Evolution, and Conservation Biology 17BIOSCEEC** –*Approved Unanimously*
Discussion: Member Scott Despain presented the curricular action.
* **Biological Sciences: Human Biology 17BIOSCHB** –*Approved Unanimously*
Discussion: Member Scott Despain presented the curricular action.
* **Genetics Minor 17GNM** –*Approved Unanimously*
Discussion: Member Scott Despain presented the curricular action.
* **CSC 326 Software Engineering-** *Approved Unanimously*Discussion: Member Scott Ferguson presented the course. Members discussed the topic schedule being separate. Member brought attention to page 3 of the syllabus missing a bullet point as a friendly suggestion. Member asked about the schedule, which has a day labeled “no class” and asked if this makes a difference for contact hours. Presenter indicated the Tuesday that “no class” is indicated is to provide a due date that did not fall on a holiday.
* **Computer Science (BS) 14CSCBS –** *Approved Unanimously***Computer Science (BS) Game Development 14CSCBS-14CSCGAME** Discussion: Member Scott Ferguson motioned to combine the two curricula actions and presented the curricula actions.
* **TT/FTM 380 Management and Control of Textile and Apparel Systems-** *Approved Pending*Discussion: Member Helmut Hergeth presented the course. Member indicated the textbook cost should be numerically presented, typo indicating “100:00 am” should be fixed in the syllabus, and the prerequisite prefix in the syllabus needs to be fixed. Member asked the course be pending a consultation with the presenter to ensure the course has met these pending items.
* **ENG 341 Literature and Science-** *Approved Pending*Discussion: Member Catherine Driscoll presented the course. Member asked if the indicated restrictive statement means 30% of students should be sophomore standing or higher. XNOV member explained the 70% enrollment open to all students is made clear to students when enrolling, member accepted. Member asked if the textbook will be provided to students and asked for clarity on what is provided. Presenter will bring these to the faculty member. Members suggested fixing the open quotation typo in the syllabus. Members discussed if subjects take multiple weeks to cover a topic, the schedule can group these together. Li Marcus announced the restrictive statement will be coded for all students enrolling. Dr. Kirby discussed the rules recently sent by the Provost that outline the importance of providing the cost of textbooks, or at least an estimate of cost.
* **PHI 320 Philosophy of Race-** *Approved Unanimously*Discussion: Member Catherine Driscoll presented the course.
* **SOC 202 Principles of Sociology-** *Approved Unanimously*Discussion: Member Catherine Driscoll presented the course. Member brought attention to the syllabus providing the Amazon cost of the textbook but not the NCSU bookstores. Members discussed and agreed this is acceptable.
* **SOC/WGS 204 Sociology and Family-** *Approved Unanimously*Discussion: Member Scott Despain presented the course. Member brought attention to the syllabus indicating not to email the instructor unless to set up an appointment, members discussed and agreed this is acceptable.
* **BS Philosophy, Concentration in Logic, Representation and Reasoning –** *Approved Unanimously*Discussion: Member Scott Despain presented the curricula action. Member asked if when the indicated new hire will require the department to bring the action forward again. Presenter indicated if new courses are created they will be brought forward accordingly.

 **Discussion**: Chair asked for a display of who will be able to attend the May 3, 2017 meeting. Members and XNOV members discussed if having the final UCCC May 3, 2017 meeting is necessary. Dr. Kirby indicated if there is not a need for the meeting it will be cancelled.

Syllabus Availability Proposal Discussion: Daniel Harper indicated the subcommittee would like feedback for this meeting, but would like to wait to vote until the last meeting with the hope that a representative from each college will be present. CHASS will meet with their college next week for any final comments.

Meeting adjourned at 1:34 pm

*Respectfully submitted by Lexi Hergeth*