**University Courses and Curricula Committee** March 15, 2017

 Talley Student Union 4140

 Call to Order: 12:47 pm

 **Members Present:** Chair Andy Nowel, Amanda Beller, Scott Despain, Catherine Driscoll, Mian Wu, Elizabeth Fath, Andreas Orphanides, Kathleen Rieder, Helmut Hergeth, Edwin Lindsay, Richard Podurgal, Daniel Harper, Marta Klesath, Peter Hessling**,** David Tarpy, Shweta Trivedi,
**Members Absent**: Michael Robinson, Steven Peretti, Scott Ferguson, Alton Banks, Greg Young

**Guest**: Jane Lubischer, Jason DeRousie
**Ex-Officio Members Present:** Lexi Hergeth, Barbara Kirby, Rebecca Swanson, Kyle Pysher, John Harrington, Jordan Luzander

**WELCOME AND INTRODUCTIONS**

* **Remarks from Chair Andy Nowel**- Introduced guests and new XONV member from assessment, Jordan Luzader and asked members to speak into the microphones to be heard clearly on the recording.
* **Remarks from Associate Vice Provost Dr. Barbara Kirby-** Explained Jordan’s role in assessment and how he can assist faculty with student learning outcomes, objectives, and other means of assessment. Dr. Kirby updated the committee on the Low Productivity enrollment report from General Administration.GA is now using only one metric which is average number of degrees produced over the past 5 years and they have set new minimums of 7 for baccalaureate degrees. Also, prior to this biennial review, GA combined numbers for the Bachelor of Arts and Bachelor of Science programs in the same discipline, ie: B.S. Criminology, B.A. Criminology. The departments worked with our office and the Provost’s office to select one option for the low enrolled program and wrote a justification. All justifications have been submitted to the Provost office and will be forwarded to GA. OUCC will make the reports available to UCCC for information. General Administration manages programs so OUCC will not need to vote on the discontinuing a program or continuation options.
* **Approval of the Minutes from February 22nd 2017** – *Approved Unanimously*
	+ Discussion: Member Catherine Driscoll moved to approve. Minutes from the previous meeting were presented and approved without further discussion.

**NEW BUSINESS**

* **Consent Agenda***—Approved Unanimously*

Discussion: Member Beth Fath moved to approve. Member asked why courses are being dropped and found the answers in CIM for each course.

* **BUS 429 Financial Modeling**-  *Approved Pending*
Discussion: Member Richard Podurgal presented the course. Course approved pending the addition of the following to the syllabus; rounding statement, cost of textbook, a statement addressing +- grading, policy on late assignments, the updated disabilities statement, and the inclusion of Electronic Hosting statement. Also pending the addition of a justification statement why no new resources are needed for the course. The friendly suggestion was made to replace the phrasing of objective two, "understand". Assessment representative explained that objectives are broader and can use broader language
* **Business Management Finance Concentration** – *Approved Unanimously*Discussion: Member Richard Podurgal presented the curricular action. No further discussion.
* **Business Analytics Honors Program-** *Approved Unanimously*
Discussion: Member Richard Podurgal presented the curricular action. No further discussion.
* **HESM 370 Foundations of Sport Coaching and Instruction**–*Approved Unanimously*
Discussion: Member Beth Fath presented the course.
* **Health Minor 24HLTHM** - *Approved Unanimously*Discussion: Member Amanda Beller presented the curricular action.
* **BIO 230 The Science of Studying Dinosaurs**- *Approved Pending*Discussion: Member Marta Klesath presented the course. Members briefly discussed a statement in CIM that a basic understanding of biology is expected and if this is necessary because of the prerequisites. Members decided the statement was a reiteration of the prerequisites used to answer questions without contradicting the prerequisites. Approved pending the addition of credit hours in the syllabus. Friendly suggestion was also made to provide additional clarification on the late assignments section of the syllabus.
* **PY 495 Special Topics in Physics-** *Approved Unanimously*Discussion: Member Marta Klesath presented the course.
* **Biological Sciences (BS): Molecular, Cellular, & Developmental Biology 17BIOSCBS-17BIOSCMCD -** *Approved Unanimously*Discussion: Member Marta Klesath presented the curricula action. No further discussion.
* **Fashion and Textile Management Degree (18FTMBS) 18FTMBMM and 18FTMFDP** - *Approved Unanimously*
Discussion: Member Helmut Hergeth presented the curricular action.
* **ENT 203 An Introduction to the Honey Bee and Beekeeping**- *Approved Unanimously*
Discussion: Member Shweta Trivedi presented the course. No further discussion.
* **HS 495 Experimental Courses in Horticultural Science** - *Approved Unanimously*
Discussion: Member Shweta Trivedi presented the course. No further discussion.
* **PO/FM 426 Feed Manufacturing Technology Laboratory-** *Approved Unanimously*Discussion: Member David Tarpy presented the curricula action. Dr. Kirby asked if the corresponding lecture PO 425 would also be adjusted to insure the any mention of a required lab is removed based on this action. Presenter insured the lecture will be looked at to make sure a lab requirement is not listed.
* **FLF 212 French: Language, Culture, and Technology-** *Approved Unanimously*Discussion: Member Catherine Driscoll presented the course.
* **SW 290 The Development of Social Welfare and Social Work in the U.S**- *Approved Unanimously*
Discussion: Member Scott Despain presented the course. Members made the friendly suggestion to provide additional information on how GEPs are met along with the quiz question example provided. Members discussed the requirements for CUE are to provide a few specific examples, Dr. Kirby commented that if the example is too vague CUE will address in that meeting. Member from assessment indicated the example is clear and aligned with the GEP category.

* **Forest Management Minor 15FGM** - *Approved Unanimously*
Discussion Member Edwin Lindsay presented the curricula action. Members discussed if students would receive credit for the Option B summer camp that is not associated with the minor. Dr. Kirby explained how the credit hours in option B were from the course work, not the summer camp.

**Discussion**: Dr. Kirby discussed the PREP feedback for the Agroecology and Sustainable Food Systems. Clarification is needed on the minimum hours for the display and another institution inquired about collaborating with them because they have a degree program with a similar concentration.

Meeting adjourned at 1:39 pm

*Respectfully submitted by Lexi Hergeth*