**University Courses and Curricula Committee** January 25th 2017

Talley Student Union 4140

Call to Order: 12:46 pm

**Members Present:** Chair Andy Nowel, Amanda Beller, Scott Despain, Catherine Driscoll, Shweta Trivedi, Mian Wu, Elizabeth Fath, Andreas Orphanides, Kathleen Rieder, Steven Peretti, Edwin Lindsay, Richard Podurgal, Daniel Harper, Scott Ferguson, Greg Young, Marta Klesath, Peter Hessling**,** George Hodge (Proxy)  
**Members Absent**: Helmut Hergeth, Michael Robinson, David Tarpy, Alton Banks

**Guest**: Jason Miller  
**Ex-Officio Members Present:** Li Marcus, Lexi Hergeth, Barbara Kirby, Charles Clift, Rebecca Swanson, John Harrington, Kyle Pysher

**WELCOME AND INTRODUCTIONS**

* **Remarks from Chair***—* Chair Andy Nowel introduced the proxy and guest.
* **Dr. Barbara Kirby, Associate Vice Provost** – Reminded the committee the deadline for feedback on the syllabus availability bill. She also reminded members the faculty survey for committees has been sent and encouraged members to fill out the survey. She reminded members to speak within their colleges about returning to the committee to serve another term, or discuss which representatives should serve on the committees, and thanked the members for their service.
* **Approval of the Minutes from January 11th** 2017 – *Approved Unanimously*
  + Discussion: Member Scott Despain moved to approve. Minutes from the previous meeting were presented and approved without further discussion.

**NEW BUSINESS**

* **Consent Agenda***—Approved Unanimously*

Discussion: Member Steven Peretti moved to approve. The consent agenda was approved without further discussion.

* **BA in Criminology 16CRIMNBA** -  *Approved Unanimously*  
  Discussion: Member Scott Despain presented the curricular action. The curricular action was approved without further discussion.
* **BA in English, Literature concentration 16ENGLBA-16ENGLLLT** – *Approved Unanimously*Discussion: Member Scott Despain presented the curricular action. Member asked if an ENG requirement would automatically be equivalent to FLE, guest Jason Miller confirmed FLE is automatically equivalent to ENG.
* **BA in Arts Studies, Theatre concentration 16ARTSTBA 16ARTSTTHE -** *Approved Unanimously*   
  Discussion: Member Scott Despain presented the curricular action. The curricular action was approved without further discussion.
* **BEC/CHE 488/ (588) Animal Cell Culture Engineering**–*Approved Unanimously*   
  Discussion: Member Scott Ferguson presented the course. Member indicated a few edits to the syllabus should be made before it is sent to students and provided suggested edits via email. Suggestions were forwarded to the instructor after the meeting.
* **Aerospace Engineering Curriculum 14AE** - *Approved Unanimously* Discussion: Member Steven Peretti presented the curricular action and explained the updates made in response to the latest ABET accreditation review. Member asked if Mathematics was consulted and the presenter confirmed the Mathematics department was consulted.

**Discussion**: Dr. Kirby reminded the committee to submit course and curricula actions for the fall semester as soon as possible for ease of scheduling.

Meeting adjourned at 12:59 pm

*Respectfully submitted by Lexi Hergeth*