**University Courses and Curricula Committee** November 16th 2016

 Talley Student Union 4140

 Call to Order: 12:49 pm

 **Members Present:** Chair Andy Nowel, Alton Banks, Amanda Beller, Scott Despain, Catherine Driscoll, Helmut Hergeth, Peter Hessling, Marta Klesath, Edwin Lindsay, David Tarpy, Shweta Trivedi (remotely), Mian Wu, Elizabeth Fath, Andreas Orphanides, Kathleen Rieder, Greg Young, Steven Peretti, Richard Podurgal, Daniel Harper
**Members Absent**: Michael Robinson, Scott Ferguson

**Ex-Officio Members Present:** Li Marcus, Lexi Hergeth, Barbara Kirby Charles Clift, Rebecca Swanson, and Kevin Burge

**Guests**:

**WELCOME AND INTRODUCTIONS**

* **Remarks from Chair***—* Chair Andy Nowel
* **Approval of the Minutes from November 2nd 2016** – *Approved Unanimously*
	+ Discussion: Member Daniel Harper moved to approve. The past minutes were presented and approved without further discussion.

**OLD BUSINESS**

* **PS 303 Race in US Politics** – *Approved Unanimously*
Discussion: Member Scott Despain presented the course.

**NEW BUSINESS**

* **Consent Agenda***—Approved Unanimously*

Discussion: Member Scott Despain moved to approve. The consent agenda was presented and approved with no further discussion.

* **ANT 411(511) Overview of Anthropological Theory**-  *Approved Unanimously*
Discussion: Member Catherine Driscoll presented. Members discussed the grading scale. Friendly suggestion to use the general grading scale that clarifies how grade points will be rounded.
* **ENG 361 Studies in British Poetry**– *Approved Unanimously*Discussion: Member Catherine Driscoll presented the course. Member discussed the requisites and the 70% availability. Li Marcus explained that the 70% availability is generally for seat reservations. 30% of the seats are reserved for the major. Member suggested clarifying restrictions. Member suggested the intellectual standards of critical thinking be explicitly stated for courses.
* **ENG 362 Studies in the British Novel**–*Approved Unanimously*
Discussion: Member Catherine Driscoll presented the course. Member made a friendly suggestion to address rounding in the grading scale.
* **ENG 370 American Fiction, Twentieth Century and Beyond**–*Approved Unanimously*
Discussion: Member Catherine Driscoll presented the course. Member discussed how the course is entered as a revision but everything about the course seems to have changed.
* **ENG/WGS 410 Studies in Gender and Genre**– *Approved Unanimously*
Discussion: Member Catherine Driscoll presented. Member discussed how some students may find this controversial and suggested a statement of some kind of template language that civility amongst all students is expected for this course. Friendly suggestion to include the written non-discrimination agreement. Dr. Kirby said professors are required to include the URL. Faculty could add a statement or include the text from the University’s statement in their syllabus. Member suggested replacing “or” with “and” for the GEP requirements in the syllabus.
* **ENG 481 History of the Book** – *Approved Unanimously*
Discussion: Member Catherine Driscoll presented. Dr. Kirby asked why many of the courses are at the 400 level, mentioning that students may benefit from the courses at the 200-level as well. Presenter will bring the question back to the college.
* **ENG 483 Literature and Media**– *Approved Unanimously*
Discussion: Member Catherine Driscoll presented the course.
* **ENG 495 Studies in Literature** – *Approved Unanimously*
Discussion: Member Scott Despain presented the course. Member asked about the wording in the student evaluation methods; “students will type a series of” and what that means, members pointed out an additional explanation in syllabus for the evaluation method. Member asked if this was a series of seminars or lectures and the presenter confirmed this is a part of a series of seminars.
* **PS 464 The Classical Liberal Tradition**– *Approved Pending*
Discussion: Member Scott Despain presented the course. Member discusses the consultation with history, clarifying that the consultation with a typo referencing the course as PS 363 instead of PS 464. Presenter explained this as a typo. Member discussed that the course objectives would be better suited for the justification section. Friendly suggestion that the course objectives lack clarity. Approved pending clarification on the prerequisites in CIM and clarification on the credit and contact hours. Friendly suggestion to adjust the section under "Objectives", this would fit better in the "Justification" section as it relates to the role that the course will play in the curriculum and department.
* **HS 175 Horticulture Entrepreneurial Skills for Local Markets** – *Approved Unanimously*
Discussion: Member David Tarpy presented the course. Presenter explained that although consultations within the same college do not appear in CIM this course did consult with the other department in CALS. Members suggested clarifying the grading scale.
* **ECE/CSC 406/(506) Architecture Of Parallel Computers** – *Approved Pending*
Discussion: Member Steven Peretti presented the course. Member asked if a student could receive credit for ECE 406 as an undergraduate and CSC 506 as a graduate student. Charles Clift and John Harrington confirmed that students cannot receive credit twice for the same course (students would receive an error message regarding repeats when trying to enroll for the “second” time). Members discussed the importance of clearly stating this, especially if a student decides to pursue a graduate degree after receiving an undergraduate degree at NC State. Members also clarified that advisors and departments account for these situations and do advise/work with students in this situation. Members discussed the restrictions on dual level courses and not counting the same course twice, once as an undergraduate and once as a graduate level student. Requisites need to be adjusted so they can be coded.
* **GN 434 Genes and Development** – *Approved Unanimously*
Discussion: Member Marta Klesath presented the course. Members brought attention to the lack of listed instructor in the syllabus.

**Discussion**: Subcommittee meeting

Meeting adjourned at 1:34 pm

*Respectfully submitted by Lexi Hergeth*