**University Courses and Curricula Committee** October 5th, 2016

 Talley Student Union 4140

 Call to Order: 12:45 pm

 **Members Present:** Chair Andy Nowel, Alton Banks, Amanda Beller, Scott Despain, Catherine Driscoll, Scott Ferguson, Helmut Hergeth, Peter Hessling, Marta Klesath, Edwin Lindsay, David Tarpy, Shweta Trivedi (remotely), Mian Wu, Elizabeth Fath, Andreas Orphanides, Kathleen Rieder, Greg Young
**Members Absent**: Steven Peretti, Richard Podurgal, Michael Robinson, Daniel Harper

**Ex-Officio Members Present:** Li Marcus, Lexi Hergeth, Charles Clift, Rebecca Swanson, and Kevin Burge

**Guests**:

**WELCOME AND INTRODUCTIONS**

* **Remarks from Chair***—* Chair Andy Nowel introduced members to begin the meeting.
* **Approval of the Minutes from September 21st 2016** – *Approved Unanimously*
	+ Discussion: Member Alton Banks moved to approve. The past minutes were presented and approved without further discussion.

**NEW BUSINESS**

* **Consent Agenda***—Approved Unanimously*

Discussion: Member Beth Fath moved to approve. The consent agenda was presented and approved with a brief discussion on the number of weeks.

* **ECE 424 (524) Radio System Design**-  *Approved Pending*
Discussion: Member Scott Ferguson presented. Member noticed that on the schedule in the syllabus there are only 14 weeks of content. Member asked if the distinction between the graduate and undergraduate level is clearly stated. Pending adjustment to the weekly schedule in the syllabus.
* **ECE 464 (564) ASIC and FPGA Design with Verilog** – *Approved Unanimously*Discussion: Member Scott Ferguson presented the course. No further Discussion.
* **ST 435 (535) Statistical Methods for Quality Productivity Improvement** –*Approved Pending*
Discussion: Member Alton Banks presented. Member asked about the grading methods, no distinction between the midterm and final exam in CIM but reflected in the syllabus. Pending the adjustment to CIM to reflect the distinction that is in the syllabus. No further discussion.

**Discussion**: Reminder that the subcommittee will meet after the UCCC Oct. 19th meeting and a brief review of the subcommittee’s charge.

Meeting adjourned at 12:56 pm

*Respectfully submitted by Lexi Hergeth*