

University Courses & Curricula Committee 2015-2016

UCCC Minutes for August 26, 2015
Talley Student Union 3285
Call to Order: 12:35pm

Members Present: Chair Scott Despain, David Auerbach, Alton Banks, Amanda Beller, Betty Black, Debbie Currie, Peggy Domingue, Catherine Driscoll, Scott Ferguson, Edwin Lindsay, Andy Nowel, Hatice Ozturk, Kathleen Rieder, Rebecca Swanson, David Tarpy, Shweta Trivedi

Ex-Officio Members Present: Charles Clift, Barbara Kirby, Brittany Mastrangelo, Gina Neugebauer

Members Absent: Helmut Hergeth (E), Peter Hessling (E)

Recurring Guests Present: John Harrington, Li Marcus

WELCOME AND INTRODUCTIONS

- *Remarks from Chair, Chair Scott Despain*
Chair Scott Despain welcomed the committee and went over expectations and procedures for meetings. He outlined the committee charge and asked members to consider nominating or self-nominating for the Chair Elect of UCCC.
- *Remarks from Associate Vice Provost, Dr. Barbara Kirby*
Dr. Kirby welcomed the committee and encouraged members to contact their college liaison and Associate Dean about staying involved in the committee review process at their college level.
- *Committee Overview and Agenda, Gina Neugebauer*
Gina Neugebauer went over basic information regarding committee functions. The PowerPoint has been posted to the UCCC Provost site.
- *Establishment of Quorum*
The quorum was set using the standard 50% plus one of the voting members as has been the committee's preference in establishing previous quorums. With 21 voting members, the quorum would be set at 11. A motion was made to set quorum at 11 and seconded. The motion was **APPROVED unanimously**.

CONSENT AGENDA

- Approval of the Minutes from May 6, 2015-**Approved unanimously pending** the inclusion of a member's name to the attendance roster.
- A motion was made and seconded to approve the consent agenda. Without any discussion, the consent agenda was **Approved unanimously**.

Type	Action	Notes
Revision: Pre-requisite	CE 325 <i>Structural Analysis I</i> CE 339 <i>Civil Engineering Systems</i> CE 390 <i>Engineering Economics</i> CE 437 <i>Civil Engineering Computing</i>	All other pre-requisites for each course will remain the same.
New Course	ECE 498 <i>Special Projects in ECE</i>	New Special Problems Course

NEW BUSINESS

- ENG 100 Reading and Writing Rhetorically-**Approved unanimously.**
Discussion: The representative from DELTA noted that the course delivery is solely online/internet, and is not a DELTA course.
- M 299 Professional Internship in Management-**Approved unanimously without discussion.**
- M 399 International and Business Dual Degree Student Professional Internship in Management-**Approved unanimously.**
Discussion: Li Marcus, the University Scheduling Officer, noted that in the catalog, the ability to put 'arranged' for credit hours is not possible.
- ST 307 Introduction to Statistical Programming-SAS-**Approved unanimously.**
Discussion: A friendly suggestion was made to remove the \$500 laptop note in the syllabus under materials.

ANNOUNCEMENTS AND DISCUSSION

- *UCCC Subcommittee Update: Attendance Policy, Service Learning, Chair Despain*
Chair Despain explained to the committee that the subcommittee has been working diligently on the criteria for Service Learning attributes. The subcommittee is now in discussion on how to incorporate
- *Presentation by Charles Clift, Associate Registrar*
Charles Clift outlined a new tool developed by Registration and Records that would make transfer credits easier to apply for General Education categories. Registration and Records will also be talking to the Council on Undergraduate Education (CUE) regarding the tool.

Meeting adjourned at 2:08pm.

Respectfully submitted by Gina Neugebauer.