

**University Courses and Curricula Committee – February 24th, 2016**

Talley Student Union 4140

Call to Order: 12:50 PM

**Members Present:** Chair, Scott Despain, Andy Nowel, Catherin Driscoll, \*Shweta Trivedi, Kathleen Rieder, Maria Oliver-Hoyo, Elizabeth Fath, Scott Ferguson, Amanda Beller, Jamie Plummer, \*Peter Hessling, \*Debbie Currie, \*Edwin Lindsay, \*Betty Black

**Ex-Officio Members Present:**, Li Marcus, Sarah Howard, Charles Clift, Kevin Burge, John Harrington

**Guests:** Natalie Cooke (CALs) and David Parish (COE)

*\*Members were present either via Google Hangouts or submitted their vote electronically after the meeting.*

**Welcome and Introductions**

- **Remarks from Chair Dr. Scott Despain—Chair welcomes members and explains that (due to inclement weather) the votes will be recorded in-meeting and any decision will not be final until votes an additional 2+ votes are brought in electronically to reach quorum, as the committee was short 2 members to make the votes official. The committee agrees to move forward in this manner. An invitation to google hangouts is also shared with members not present and the Chair will watch the Google Groups to see if other members join during the meeting.**
- **Dr. Kirby is not present today, but the Chair would like to discuss Dual Level courses. Many of them are not showing up as Dual Listed in CIM, possibly due to how they are being input to the system. The graduate and undergraduate schools will be working together to correct these in CIM. Some courses are coming through CIM to be corrected as dual-level.**
- **Approval of UCCC February 10th, 2016 Minutes**
  - Approved Unanimously

**New Business:**

- **Consent Agenda—Approved Unanimously**
- **Course and Curricular Business**
  - **CS 213 Crop Science -- Approved Unanimously**
    - **Discussion:** Course was presented and Maria Oliver-Hoyo questioned the “non-repeatable” aspect, which was explained by the Chair to be repeatable only if a student failed the course, but not if a student passed the course. The course was approved without further discussion.
  - **CS 214 Crop Science Laboratory – Approved Unanimously**
    - **Discussion:** The course was presented and members noted that it was laboratory counterpart to CS 213, briefly discussing the reasoning for splitting the course between lab and lecture. \*Shweta Trivedi joined the committee via google hangouts. The course was approved without further discussion.

- **HS 203 *Home Plant Propagation* -- Approved Unanimously**
  - **Discussion:** The course was presented and members questioned if it was both on campus and DE, which Li Marcus addressed, explaining different sections were on campus and DE. Elizabeth Fath gave friendly suggestion to clarify when copying and pasting from syllabus to CIM. There was a small typo under Evaluation Methods in CIM— “close note” instead of “closed note.” Also, the examples of Measures for the GEP attribute were unclear.
- **NTR 302 *Introduction to Nutrition Research* -- Approved Unanimously**
  - **Discussion:** The course was presented and members were reminded that it is currently without an instructor. Research, design, and statistics are integral parts of this course. Andy Nowel agreed that it looked good, but offered a friendly suggestion that the course should have a name on it so that it has someone to go back to. For example, an instructor of Department Head. Natalie Cooke, guest, addresses the committee. The College of Agriculture and Life Sciences is in the process of looking for an instructor and sees no issue with putting the Department Head’s name on the course in the meantime. The course was approved without further discussion.
- **NTR 420 *Applied Nutrition Education* -- Initially Tabled, Reconsidered, then Approved Unanimously**
  - **Discussion:** The course was presented and reviewed for its service learning aspects. Kathleen Rieder offered a friendly suggestion to reconsidered vocabulary, which does not present service learning as an integral aspect of the course. There are five service learning hours per credit, as a three credit course, members feel that the strength of the course is how they are working with the community. Elizabeth Fath asserted that the committee members were not aware of a service learning document. The course outcomes, specifically, should mention service learning. The course was **tabled** until committee could ask the instructor about this course.
  - **Reconsidered the Action:** Faculty member responsible for the course, Natalie Cooke, came to answer questions and so the committee moved to reconsider the action. She explained that NTR 420 is an established course taught for seven years, but has been split off from the 320 course, which provides the prerequisite to the service learning experience. Members briefly reviewed the guidelines for SLCs, and guest Natalie Cooke explained how each guideline is met in the course using Moodle and Community Liaisons who provide a non-graded assessment of the students to ensure that the project impacts all involved parties. Members offered the friendly suggestion to explain the Weekly Plus Deltas and Reflection Mondays more in depth and praised Cooke’s excellent consult. The course was approved without further discussion.
- **BS in Mechanical Engineering 14MEBS/14MENCCUDD -- Approved Unanimously**
  - **Discussion:** Guest David Parrish was present to discuss this action with committee members. The curriculum was presented, but no concerns were addressed. The Dual Degree Program was approved without further discussion.
- **BS in Electrical Engineering 14EEBS/14EEUNCPDD -- Approved Unanimously**
  - **Discussion:** The curriculum was presented and approved without further discussion.
- **BS in Mechanical Engineering 14MEBS/14MEUNCPDD -- Approved Unanimously**
  - **Discussion:** The curriculum was presented and approved without further discussion.

- **JEM 420 *Mechatronics Systems Modeling* -- Approved Unanimously**
  - **Discussion:** The course was presented and an issue concerning the “and” was answered for Li Marcus by David Parish. The committee members addressed the nature of the course being offered exclusively at Asheville, and that the students of NCSU would not take the course. The course was approved without further discussion.
- **FOR 260 *Forest Ecology* -- Approved Unanimously**
  - **Discussion:** The course was presented and approved without further discussion.
- **15NATREBS—15NATREECO; 15NATREBS—15NATREPOL – Approved, One Abstention**
  - **Discussion:** The curricula were presented and approved without further discussion.
- **Forest Management 15FORMTBS -- Approved Unanimously**
  - **Discussion:** The curriculum was presented, and members were reminded by the Chair that highlighting changes in the 8 semester displays is always helpful. The curriculum was approved without further discussion.
- **Psychology Minor 16PCM -- Approved Unanimously**
  - **Discussion:** The curriculum was presented as a reflection of the changes in the Psychology Major. The curriculum was approved without further discussion.
- **Classical Studies Minor 16CSM -- Approved Unanimously**
  - **Discussion:** The curriculum was presented and its presented added that the advisers to Religious Studies had no issues with it. The curriculum was approved without further discussion.
- **Business Administration Minor 20 BMM -- Approved Unanimously**
  - **Discussion:** The curriculum was presented and its former restriction was addressed. Andy Nowel asserts that the Poole College of Management believes this revision will cut down on confusion. The curriculum was approved without further discussion.

Meeting Adjourned at: 1:49 PM

*Respectfully Submitted by Sarah Howard*

\*\*\*After the meeting, notes regarding the actions and the audio recording were sent to voting members who were not present at the meeting inviting them to submit their votes via a google form in the next 24-36 hours. These votes were tallied along with those submitted in person to move the actions forward.