

**University Courses and Curricula Committee – February 10th, 2016**

Talley Student Union 4140

Call to Order: 12:37 PM

**Members Present:** Chair, Scott Despain, Andy Nowel, Catherine Driscoll, Peter Hessling, David Tarpy, Shweta Trivedi, Kathleen Rieder, Helmut Hergeth, Maria Oliver-Hoyo (proxy for Alton Banks), Betty Black, Elizabeth Fath, Edwin Lindsay, Debbie Currie, Scott Ferguson, Amanda Beller, and Jamie Plummer

**Ex-Officio Members Present:** Melissa Williford, Brittany Mastrangelo, Barbara Kirby, Li Marcus, Sarah Howard, John Harrison, and Lindsey Mihalov

**Guests:** Robert Sandruck, Andy Hale, Gary Beckman, and Gary B. Blank

**Welcome and Introductions**

- **Remarks from Chair Dr. Scott Despain,** Welcomes guests. Will switch the agenda around to accommodate their schedules.
- **Remarks from Dr. Barbara Kirby:** General Administration has revised the new degree process and repealed the policy that uses the ABDG appendices for new degrees. She explains the new process and notable differences, especially the requirement for Distance Education courses. Locations for new links on revised forms will be sent to Sarah Howard so that she can include that with the minutes. One undergraduate degree (Agroecology) is in campus processing. We are trying to see if the degree needs to be redone and what “in process” means for it. Members ask for target enrollment in new degree programs, and Kirby agrees that anything below a 60-100 student enrollment is unlikely to be approved. Minors and certificates with high enrollments could lead to a degree program or a concentration, combine a few degree programs to combine that pool of students that will graduate every year would also be a possibility.

**Approval of UCCC January 27th, 2016 Minutes**

- Approved Unanimously

**New Business:**

- **Consent Agenda—Approved Unanimously**
- **Discussion:** Li notes that BSC is part of a continuous effort to combine specialty course, but likely to grow. Reorganizational effort is big, come to us with questions.
- **Course and Curricular Business**
  - **EMA 110 -- Approved Unanimously**  
**Discussion:** Course was presented. Gary Beckman reports that 295 is going to be offered this semester. Student reaction is more than pleasantly surprising. They are highly engaged. First out-of-class visit at the IE Garage. Remarkable to see the students see that these facilities were on campus for them.
  - **HESF 112— Approved Unanimously**  
**Discussion:** Course was presented and members were assured that it would be a genuine

kickboxing experience with a heavy bag.

- **HESR 255—Approved Unanimously**

**Discussion:** Fath brought a magazine for visuals and informed members that pickleball is popular for older people, which plays into the department's desire to teach lifetime health and wellness. A question about the credit hour was addressed and the course was approved without further discussion.

- **AEC 450—Approved Unanimously**

**Discussion:** Course was presented and the members expressed excitement for its little-to-no overlap with other courses, as well as its means of grading (minute paper, case studies, etc.) Course covers current conservation topics. Members would also like to add that many undergraduate students have tried to find a course like this at the graduate level, but were overwhelmed. Pre-Requisite is for professional school applications. A graduate-level dual course is coming through the pipes. No further discussion.

- **BAE 321—Approved Unanimously**

**Discussion:** Members addressed parts in the syllabus which cited calling parents and constituent services. This is old regulation from 2006. Attendance policy might need updating. Members were assured that DASA is thinking about updating that regulation. Course was approved without further discussion.

- **BAE 371—Approved Unanimously**

**Discussion:** What was the change with the pre/co reqs? BAE 202 is added/required for all students. Pre reqs are meant to be "ORs." Li will help adjust this in CIM.

- **BAE 376—Approved Unanimously**

**Discussion:** Members discussed the course BAE 371 as a prerequisite. No further discussion.

- **BAE 478—Approved Unanimously**

**Discussion:** Will cover animal and poultry manures from an engineering perspective. 3 credit hour course. Have been offering at the 500 level, but want to acquire in an upcoming curriculum revision. One syllabus for both levels, attendance policy online, Engineering has signed off on the consult, which should show in 16 weeks. Inclement weather may be handled in assignments, even if the university is closed because it's online. Members suggest adding verbage to explain attendance for an online course.. Discussion boards are attendance/ holidays. Grading scale on 371 had the standard NCSU grading, but this one doesn't. CALS could change it, but the committee is fine with it. Member suggests adding an .0 to everything else on the grading scale to prevent students from haggling.

- **FOR 150—Approved Unanimously**

**Discussion:** Dr. Blank present to answer any questions. This course is being revised. Original was created in 2006, but revised to incorporate data analysis after faculty realized students need understand spreadsheets and decisions made by information early-on in the curriculum. Intro of Excel, pivot tables, data gathering problems, etc, in prep for actual activation of course in the Fall 2016.

- **Bachelor of Science in Business Administration (Shanghai)—Approved Unanimously**

- **Bachelor of Science in Business Administration (COMILLAS)—Approved Unanimously**

**Discussion:**

Robert Sandruck manages this program at the college. Have an existing track in Germany, France, and Italy. Program is an exchange program. Students spend 2 years at NCSU, and 2 at the other University. Very determined and mature students with the language skills to attend. Gen Ed requirements taken at NCSU. Series of business courses. 2 accounting courses, 2 econ, organizational behavior, etc. Summer internship. Slight variation with the Chinese track, due to the difficulty of Mandarin to the average American. No classes in Spain are in English.

Members addressed the 12 credit hours beyond the 125, but Sandruck assured them that because this has been accredited by ACSP, it is a global standard for business schools.

Members asked about the different grading methods between the schools, but assured that Europe is generally the same. Counts as transfer credit between the universities.

Members asked why Article 3 mentions “willingly” taking extra courses. Why was this underlined? This is because if students desire to stay for an additional degree beyond the limits of that 4 year degree, the student, not the university, is responsible.

Sandruck mentioned the desire to exchange faculty in the fourth year of operation, but not at first due to the extra effort to move faculty.

Members mentioned that the Page 8 policy is unclear, Sandruck informs the members that the University policy says students must take the last 30/45 credit hours at NCSU, but they won't be here, so they were given a waiver.

Members addressed the legal/colloquial mix-up of language and typographical errors, with suggestions to improve these to clear up any confusion.

Meeting Adjourned at: 1: 49PM

*Respectfully Submitted by Sarah Howard*