UCCC AGENDA for April 29, 2015 Meeting 12:30-2:30 p.m. in Talley Student Center 3285 CALL TO ORDER **Ouorum: 12** Welcome and Introductions- Chair, Dr. David Auerbach Remarks & updates from Dr. Barbara Kirby, Associate Vice Provost, Academic Programs & Services **MINUTES** Approval of UCCC April 15, 2015 Minutes Recorder: Gina Neugebauer **OLD BUSINESS** College of Design Presenter: Reviewers: Action: Type: Rieder Beller, Despain, Nowel ADN 415 Visualizing Narrative New Course CONSENT AGENDA Presenter: Action: Notes: Type: ISE 453 Design of Production, Parish Rev: Pre-req, Co-req Logistics, and Service Systems ISE 330 Furniture Product Parish Drop Course Engineering ISE 430 Furniture Ozturk Drop Course Manufacturing Processes II ISE 431 Furniture Ozturk Drop Course Manufacturing Facilities Design AEC 419/519 will go to the Graduate Hardin AEC 419/519 Limnology Rev: Title, Abbreviated Title School for review next. ECI 307 Teaching Writing Hessling Rev: Grading Method, Scheduling, Pre-regs Across the Curriculum ECI 450 Methods and Materials Hessling Rev: Scheduling, Pre-reqs in Teaching English ECI 454 Student Teaching in Hessling Rev: Pre-req, Catalog Description English/Language Arts Rev: Removal from BU/ST 350 from Statistics Fashion and Textile Management Hergeth Curricula (18FTMBS) requirement. ENG 316 Principles of News and Rev: Title, Abbreviated Title, Pre-req, Catalog Berube Article Writing Description MAJOR ACTIONS Presenter: Reviewers: Action: Type:

MA 331 Differential Equations for the Life Sciences

New Course

College of Sciences

Beller, Despain, Hessling

Black

College of	Humanities & Social Scien	nces	
Despain	Brothers, Hardin, Parish	HI 305 Frauds and Mysteries of the Past	New Course
Berube	Brothers, Hardin, Parish	HI 354 The Rise of the American Empire	New Course
College of	Design		
Rieder	Beller, Despain, Koch	Environmental Design in Architecture (12EDAB)	Rev: Change Additional Breadth from 'Mathematics/Natural Sciences/Engineering' to 'Humanities/Social Sciences/Visual & Performing Arts
College of	Agriculture & Life Science	es	
Kraus	Banks, Brothers, Ozturk	ARE 323 Agribusiness Finance	New Course
Hardin	Black, Currie, Ozturk	PO 212 Poultry and People: Why did the Chicken Cross the World?	New Course
Division of	f Academic & Student Affa	airs	
Beller	Berube, Kraus, Warren	HESD 227 African Dance I	New Course
Beller	Berube, Kraus, Warren	HESD 230 Horton Dance Technique	New Course
Beller	Berube, Kraus, Warren	HESD 265 Ballet II	New Course
Beller	Banks, Currie, Rieder	HESD 280 Jazz Dance II	New Course
Koch	Banks, Currie, Rieder	HESM 304 Practicum-Dance	New Course
Koch	Banks, Currie, Rieder	HESM 320 Movement Improvisation	New Course
Koch	Black, Hessling, Hergeth	HESM 328 Dance Composition II	New Course
Koch	Black, Hessling, Hergeth	MUS 152 Beginning Bagpiping	Rev: Title, Abbreviated Title, Catalog Description
ANNOUN	ICEMENTS		
Course Action	ons in workflow Available for R	eview in CIM: hyperlinked in blue.	

DRAFT

UCCC Minutes 4.15.2015 Room-Talley Student Center 3285

Call to Order: 12:36 pm

ATTENDANCE

Members Present (Quorum Present: 14) Chair Auerbach, Amanda Beller, David Berube, Betty Black, Debbie Currie, Scott Despain, Charles Hardin, Peter Hessling, Helen Kraus, Andy Nowel, Hatice Ozturk, David Parish, Kathleen Rieder, Robert Warren

Ex-Officio Members Present: Catherine Freeman, Barbara Kirby, Brittany Mastrangelo

Members Absent: Alton Banks, Gene Brothers (E), Charles Clift (E), Joseph Gilliam, Michael Helms, Helmut Hergeth, Tom Koch, Farzad Rezaei, Rebecca Swanson (E)

Recurring Guests Present: John Harrington, Li Marcus

Guests Present: Amanda Edwards (*Leadership in the Public Sector*), William Kimler (*History*), Sabrina Robertson (*Molecular Biomedical Science*)

WELCOME and INTRODUCTIONS

Remarks from Chair, David Auerbach:

Chair Auerbach welcomed the committee in attendance to Talley 3285 and thanked members for attending. He welcomed the guests in attendance: Amanda Edwards (*Leadership in the Public Sector*), William Kimler (*History*), and Sabrina Robertson (*Molecular Biomedical Science*). Chair Auerbach notified the committee that the next agendas for UCCC will be large. He suggested that review teams look in advance and communicate any concerns or questions to the presenter ahead of time electronically. This will allow the presenter to remedy or clarify any issues.

Remarks from Associate Vice Provost Academic Programs, Barbara Kirby:

Dr. Kirby welcomed the committee and its guests. She alerted the committee that the *Service Learning Subcommittee* will meet on April 21st and the *Attendance Policy Subcommittee* should receive an invitation to meet soon. Dr. Kirby explained to members that this semester, through various conversations, it became clear there was a need to look at the <u>Attendance Regulation</u>, non-standard time exams, and out of class exams. This relates to UCCC in how do faculty state their attendance standards in their syllabi. Dr. Kirby explained that this has various implications. During the Spring 2015 semester, many days were lost or delayed due to inclement weather. In looking up exam and attendance policies there isn't any clear guidance for making up work. Dr. Kirby suggested looking at the UNC system's rule that there must be seventy five instructional days per semester, excluding Saturdays, Sundays, and holidays. Another issue that has arisen regarding the ability of faculty to communicate to students them materials student need to not only pass the current course they are in, but subsequent series of courses. The *Attendance Policy Subcommittee* will talk about what guidance, clarifications, and edits might need to be suggested to put in the formal policies and guidelines. Dr. Mike Mullen's suggestion was to look at modules online; some of the make-up work could be addressed using this, but some can't. Dr. Kirby urged members to send their thoughts from colleges and departments. She stressed that it is imperative to get faculty opinion on how to move forward.

CONSENT AGENDA

A motion was made and seconded to approve the consent agenda. Without any discussion, the consent agenda was **APPROVED unanimously**.

Action	Type
WGS 370 Advanced Studies of Gender in Science	Rev: Scheduling
LOG/MA 335 Symbolic Logic	Rev: Catalog Description

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NEW BUSINESS

- ➤ Biotechnology Minor (11BIM)- **APPROVED unanimously.**
 - Discussion: Charles Hardin moved; Robert Warren seconded. A member asked about the Group C update in the memo. Guest Sabrina Robertson, from the Biotechnology Program, explained that the update would link to an updated page that shows students what courses are being offered currently, and what might be offered in the future. This update would point to accurate lists for the Group C list. She explained that there would be no change in the courses. The member asked how many courses are in the Group C requirement of the minor? Dr. Robertson explained that for any given year, there would be around fourteen courses between the fall and spring semesters for students to fulfill the Group C requirement. Catherine Freeman asked if the department would then manually alter the course requirements for the degree audit. Dr. Robertson noted that this would not take anything from the degree audit; it would only allow for information on things such as Special Topics offerings to be listed. A member explained that normally if courses are added or deleted from a curriculum, it must go through UCCC. Dr. Robertson noted that courses are not added or removed. A different member asked if it was only the BIT 495/595 course being added to the list. He asked if other courses were being added to the list. Dr. Robertson confirmed that it was only the BIT 495/595 class being added. Without any further discussion, the action was **APPROVED unanimously**.
- ➤ Horticultural Science-Ornamentals and Landscape (11HSMAAS-11HSMOLT)-APPROVED unanimously without discussion.
- Horticultural Science-Small Systems Farming (11HSMAAS-11HSMSSF) APRPOVED unanimously pending revision to the insertion of enrollment data, consultations, and a budget resource statement. Discussion: Helen Kraus moved; Scott Despain seconded. One member asked for clarification of the requirements for establishing a new concentration within a degree. Catherine Freeman noted that this concentration will reside under an Associate's degree administered by the Agricultural Institute. The member noted that since the action is establishing a new subplan, that it should include enrollment projection, budget considerations, and consultations. He asked how insistent is UCCC regarding this? The member asked if there would be internal transfers into this program. Dr. Kirby explained that there are not too much internal transfers; most are perhaps from the community college system. The presenter noted that the students come in for the two years, and then leave. She noted that she can provide consultations, but she was not aware that she needed to submit them to the committee. The presenter explained that there was a concentration that would have been similar in the Agribusiness Management AAS degree, but it was discontinued. Dr. Kirby noted that this subplan should not need resources, but is simply a restructuring to meet the demands of students. The presenter provided background information that the Agribusiness Management faculty was not meeting the needs of the students; students wanted a more holistic look at small scale farming. In this new subplan, students will be able to choose to look at horticultural crops and animal production crops. This will meet the needs of the students better than the previous concentration. A member asked for the enrollment figures for the Associate's degree? The presenter explained that the subplan has definite room for the amount of student demand. Dr. Kirby noted that this offloads students from the Agribusiness Management. She explained that in terms of seats, Horticultural Science has the capacity. The presenter stated that this field is a huge growth area within the discipline. Catherine Freeman stated that the information should have been provided in the action, but it is only treated differently because it has less number of credit hours in the program. She noted that it should still follow the same process. Dr. Kirby notified the committee that it is under the jurisdiction of the committee to request documentation. She noted that it is up to the committee to let departments and colleges know they need to be diligent in turning in appropriate paperwork. Without any additional discussion, the action was APRPOVED unanimously pending revision to the insertion of enrollment data, consultations, and a budget resource statement.
- > General Agriculture (11GNAAAS) APPROVED unanimously without discussion.
- Field Crops Technology (11FCTAAS) APPROVED unanimously.

 Discussion: Helen Kraus moved; Scott Despain seconded. A member asked if SOC 203 exists as a course.

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Catherine Freeman confirmed that it does exist, but the course listed should probably be SOC 203A. Without any further discussion, the action was **APPROVED** unanimously.

➤ CE 444 An Introduction to Foundation Engineering- APPROVED unanimously.

Discussion: David Parish moved; Scott Despain seconded. One member asked if the course is new or if it is a revision. The presenter confirmed it is a revision. The member noted that what is on the screen looks differently than what was sent to members. Catherine Freeman explained that what is projected is the 'administrative view'. What is linked in the agenda is the URL that is produced. She noted that CourseLeaf is working on providing the green and red mark up in the future for all users; currently is only available for approvers and administrators. A member suggested that the abbreviated title could be longer if that is of interest. The member expressed curiosity about the rationale behind the 'if you miss the midterm, there is no makeup, but the final will count.' The presenter explained that this is so the instructor will not have to write another midterm. He explained this is not an uncommon practice. If there are three tests, the instructor will take the best of two. The instructor has expressed that the second test provided to a student who missed the first, may not be the same. The member asked if this had pushback from students. The presenter said not at all; what happens more is those students do not miss the midterm exam. The presenter noted that the instructor is willing to work with the students due to unusual circumstances, such as a death in the family. Dr. Kirby noted that this begs the question of dropping the lowest exam grade, which here would be a zero, because you could not attend the exam. This is an important part of what the Attendance Policy Subcommittee will be looking at. Without any additional discussion, the action was **APPROVED unanimously**.

➤ HI 254 Modern American History- APPROVED unanimously.

Discussion: Scott Despain moved; Charles Hardin seconded. Chair Auerbach explained that Dr. William Kimler, from the History Department, was present as a complication arose, some of which has been taken care of. The prior version of the course, HI 252, is being kept on the books as a separate number for transfer students coming into NC State. The HI 254 course, once approved by UCCC and CUE, will satisfy the USD corequisite. Dr. Kimler explained that this had been an oversight; his department forgot that HI 252 had the same name as HI 254. The History Department will be submitting a request to change the title of HI 252. Once approved by CUE, HI 254 would open 400 seats to students needing a diversity course. A member made the friendly suggestion to change the word 'repercussion' to 'impacts' in the catalog description as 'repercussion' could have a pejorative connotation. Dr. Kimler agreed that this could be changed to impact. Chair Auerbach noted that this course brings up a general issue of carrying courses on the books that are only there for transfer credits, but are not taught. He explained that this may be something that UCCC or another committee will need to address. Dr. Kimler noted that they have new instructors or adjunct professors that might teach HI 252 on occasion. He explained that there are large numbers of history and literature courses that are still being taught at the community college, but that are not on the books at NC State. He provided the example of Western Civilization. Dr. Kimler felt that with the newly revised CAA, this would continue to grow. Dr. Kirby stated that there is the fine print of the CAA that instructed institutions to not change GEP courses to disadvantage students who are transferring, creating additional barriers. Without any further discussion, the action was APPROVED unanimously.

- > History BA (16HISTBA), History BS (16HISTBS) APPROVED unanimously without discussion.
- > HI 360 U.S. Agricultural History- **APPROVED unanimously with friendly suggestion.**

Discussion: Scott Despain moved; Helen Kraus seconded. A member asked for more information regarding the third paragraph of the syllabus relating to career planning. The presenter explained that this is a plug that has been encouraged by his college. The member asked her colleagues in CALS about this course; they were very excited. Another member had a question about the learning outcome. It sounds like the instructor is actually asking students to demonstrate. He noted he enjoyed the rubric on participation. He asked if the grading was all right since it is not plus/minus. The presenter noted above the numbers there was a statement illustrating the use of 'standard rounding'. A friendly suggestion was made to match the reading and assignments on pages 7-9 to that of page 6. Without any additional discussion, the action was APPROVED unanimously with friendly suggestion.

DRAFT DRAFT

> <u>SW 260 Introduction to Gerontology: An Interdisciplinary Field of Practice-</u> **APPROVED unanimously without discussion.**

➤ LPS 302 Diversity and Leadership in the Public Sector- APPROVED unanimously without discussion.

ANNOUNCEMENTS and DISCUSSION

Meeting adjourned at 1:22 pm.

Respectfully submitted by Gina Neugebauer

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ISE 453 Design of Production, Logistics, and Service Systems

ISE 330 Furniture Product Engineering

ISE 430 Furniture Manufacturing Processes II

ISE 431 Furniture Manufacturing Facilities Design

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TO:

University Courses and Curricula Committee

FROM:

Martha Reiskind, Assistant Professor, Department of Applied Ecology

RE:

Minor Action for name and course catalog description change for AEC 419/519

DATE:

1 April 2015

Proposed effective date: 15 August 2015

Proposed changes and justification

This minor action proposes to change AEC 419/519 Limnology to AEC 419/519 Freshwater Ecology. The course was taught by an AEC faculty member (Derek Aday) and will be taught by a new AEC faculty member (Dr. Brad Taylor). The name change reflects a common renaming of Limnology courses at other universities and both the name change and change to the catalog description better reflect current and previous course content. For the new faculty member teaching this course, a slight modification of the catalog description is attached to this minor action. There are no curricula that require this course. This course appears as an elective on the AEC minor in CALS, the Fisheries and Wildlife major in Natural Resources, and Biology Majors in Biological Sciences.

SIGNATURES are on the attached signature page.

AEC 419/519 SIGNATURE PAGE

RECOMMENDED BY:		
0762618		
Head, Department/Program	late	
ENDORSED BY:		
CHAIR, COLLEGE COURSES & CURRICULA COMMIT	TEE	DATE
COLLEGE DEAN	DATE	
APPROVED BY:		
DEAN OF UNDERGRADUATE ACADEMIC PROGRAMS	DATE DATE	
DEAN OF THE GRADUATE SCHOOL	DATE	

OLD VERSION

AEC 419 Limnology UNITS: 4 - Offered in Fall Only

Prerequisite: C- or better in BIO/PB 360

Structure and function of lakes and ponds, including physical, chemical and biological controls of productivity and species composition of aquatic plants and animals, and effects of pollution on water quality. One local weekend field trip is required. Credit in both ZO 419 and ZO 519 is not allowed

OLD VERSION

AEC 519 Limnology UNITS: 4 - Offered in Fall Only

Prerequisite: Graduate standing

Structure and function of lakes and ponds, including physical, chemical and biological controls of productivity and species composition of aquatic plants and animals and effects of pollution on water quality. One local weekend field trip required. Credit in both ZO 419 and ZO 519 is not allowed.

NEW VERSION

AEC 419 Freshwater Ecology UNITS: 4 - Offered in Fall Only

Prerequisite: C- or better in BIO/PB 360

The course explores the structure and function of streams, lakes, and wetlands, including physical, chemical and biological controls of productivity and species composition of aquatic plants and animals and effects of pollution on organisms and water quality. The laboratory emphasizes modern, hands-on techniques for answering fundamental and applied questions. One local weekend field trip required. Credit in both AEC 419 and AEC 519 is not allowed.

NEW VERSION

AEC 519 Freshwater Ecology UNITS: 4 - Offered in Fall Only

Prerequisite: Graduate standing

The course explores the structure and function of streams, lakes, and wetlands, including physical, chemical and biological controls of productivity and species composition of aquatic plants and animals and effects of pollution on organisms and water quality. The laboratory emphasizes modern, hands-on techniques for answering fundamental and applied questions. One local weekend field trip required. Credit in both AEC 419 and AEC 519 is not allowed.

ECI 307 Teaching Writing Across the Curriculum

ECI 450 Methods and Materials in Teaching English

ECI 454 Student Teaching in English/Language Arts



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November 18, 2014

Memorandum

To:

Dr. Mike Mullen, Vice Chancellor & Dean, Division of Academic & Student

Affairs

From:

Cindy Istook & Traci Lamar, Co-Chairs, TATM Course & Curriculum

Committee

The TATM Course and Curriculum Committee recommends making a change to the list of courses currently accepted as a required course in the Fashion and Textile Management BS Degree (18FTM). The following change is requested:

Change the current courses in the list of Statistics courses from:

ST 311, ST 361, BUS/ST 350, or ST 370

TO:

ST 311, ST 361, or ST 370

We have removed the BUS/ST 350 course that has been accepted as part of the Statistics requirement for all students in the FTM Degree, based on the request from PCOM. This course is required for all their majors, currently restricted to their majors, and is not likely to have space for students outside PCOM. We are removing the class to meet with their request.

Recommended by:	Cynthia Show L TATM C&C Committee
	Jaun Laconas TATM Department Head
Approval:	CoT C&C Committee
	CoT Assoc. Dean
	NCSU C&C Committee

ENG 316 Principles of News and Article Writing

MA 331 Differential Equations for the Life Sciences

HI 305 Frauds and Mysteries of the Past

HI 354 The Rise of the American Empire

MEMO

03.25.2015

To: Catherine Freeman, Office of Undergraduate Courses and Curricula

From: Sara Queen: Chair, Architecture Curriculum Committee

Re: Additional Breadth GEP

Cc: College of Design Curriculum Committee

Kermit Bailey (Chair), Kathleen Rieder, Fernando Magallanes, Sara Queen

Ex Officio: Hernan Marchant, Art Rice

The faculty in the Architecture Department reviewed the topical focus and methods of our required major-based courses and required GEP courses. In this review we found that the majority of our courses tend towards technical content and methods from the natural and mathematical science based disciplines. In light of this assessment, the Architecture Faculty voted on 12-15-2014 to petition the change of our GEP Additional Breadth requirement from a "Mathematics/Natural Sciences/Engineering" based course to a "Humanities/Social Sciences/Visual and Performing Arts" based course.

Please find attached the coded and tallied 8 semester display which reflects the assessment of each course's focus. Our tally of courses found that we currently have 31 courses which focus on the humanities, social sciences, visual and performing arts. This includes our history and theory major-based courses as well as required GEP courses in this area. We also found that we have 37 credit hours which focused on mathematical sciences, natural sciences, and engineering. These include our technical courses which focus on material building sciences, architectural structures, and environmental control systems as well as the GEP required courses in this area. We did not include any studio courses in this tally because our disciplinary studios, while visual in their primary mode of communication, integrate both humanities based knowledge and methods (social science research methods, historical context, precedent research, etc.) with technical based knowledge and methods (material knowledge, structural performance calculations, building systems modeling, ecological impact, etc).

The Architecture Faculty propose to change our GEP Additional Breadth Course requirement from a "Mathematics/Natural Sciences/Engineering" based course to a "Humanities/Social Sciences/Visual and Performing Arts" based course to balance our student's undergraduate educational experience.

If you have any questions, please do not hesitate to contact me.

Best, Sara Queen Chair, Architecture Curriculum Committee

BEDA Curriculum Eight-Semester Display

Freshman Year - Fall Semester Cred	<u>lit</u>	Freshman Year - Spring Semester Ci	redit
D 100 Design Thinking I	3	D 101 Design Thinking II	3
D 104 First Year Studio I	6	D 105 First Year Studio II	6
ENG 101 Academic Writing & Research (H	⁽¹⁾ 4	ARC 162 Introduction to Architecture	3
MA 107,111, 121,131,108, or 141 ^(A)	3	PY 211 College Physics 1 ^(B)	4
Sophomore Year - Fall Semester Cred			<u>edit</u>
ARC 201 Arch. Design: Environment	6	ARC 202 Arch. Design: Form	6
ARC 211 Natural Systems & Architecture	3	ARC 232 Structures & Materials	3
ARC 241 Intro. to World Architecture	3	ARC 242 History of Western Architecture ^(C)	3 3
GEP Mathematical Sciences (A)	3	ARC 251 Digital Representation GEP Natural Sciences ^(B)	3
GEP PE & Healthy Living (E)	1	GET Natural Sciences	J
Junior Year - Fall Semester Cre	dit		redit
ARC 301 Arch. Design: Tectonics	6	ARC 302 Arch. Design: Technology	6
ARC 331 Arch. Structures I	3	ARC 332 Arch. Structures II	3
ARC 432 Arch. Construction Systems	3	ARC414 Environmental Controls	3
ARC 441 History of Contemporary Arch.	3	GEP Social Science ^(D)	3
GEP PE & Healthy Living ^(E)	1		
Senior Year - Fall Semester Cre	<u>dit</u>		<u>redit</u>
ARC490/ARC401 Arch. Design: Urban ^{4,6}	6	ARC402 Arch. Design ^{2,3,4,6} : Advanced	6
Free Elective ⁵	2	Restricted Elective (300-level or above) ^{5,7}	3
Free Elective ⁵	3	GEP Social Sciences ^(D)	3
GEP Additional Breadth ^(F) : MA/SCI	3	GEP Humanities ^(C)	3

31 credit hours, GREEN = Humanities/Social Sciences/Visual and Performing Arts based courses

37 credit hours, **RED** = Mathematics/Natural Sciences/Engineering Based courses (including the current GEP Additional Breadth course)

ARE 323 Agribusiness Finance

PO 212 Poultry and People: Why did the Chicken Cross the World?

HESD 227 African Dance I

HESD 230 Horton Dance Technique

HESD 265 Ballet II

HESD 280 Jazz Dance II

HESM 304 Practicum-Dance

HESM 320 Movement Improvisation

HESM 328 Dance Composition II

MUS 152 Beginning Bagpiping