

University Courses and Curricula Committee – April 13th, 2016

Talley Student Union 4140

Call to Order: 12:33 PM

Members Present: Chair, Scott Despain, Peter Hessling, Scott Ferguson, Rebecca Swanson, Andy Nowel, Jamie Plummer, David Tarpy, Maria Oliver-Hoyo, Schweta Trivedi, Kathleen Rieder, Scott Despain, Betty Black, Amanda Beller, Catherine Driscoll, Edwin Lindsay.

Ex-Officio Members Present: Li Marcus, Sarah Howard, Barbara Kirby, John Harrington, Kevin Burge, Charles Clift

Guests: David Parish, Allison Medlin, Sabrina Robertson

Welcome and Introductions

- **Remarks from Chair Dr. Scott Despain—The Chair remarked that the committee was at quorum, and that he had no new announcements, turning it over to Dr. Kirby.**
- **Dr. Kirby—Dr. Kirby indicated that we have a short agenda and could finish early, which would leave ample time for Li Marcus to present and explain new updates in CIM.**
- **Approval of UCCC March 30th, 2016 Minutes**
 - The minutes were approved, pending the revision of “Kent State” to “Kansas State.” Members from the College of Agricultural and Life Sciences also noted that more such courses would be coming through the committee soon.

New Business:

- **Consent Agenda—Approved Unanimously**
 - **Discussion:** The consent agenda was presented and approved without further discussion.
- **Course and Curricular Business**
 - **BIT 477 Metagenomics -- Approved Pending**
 - **Discussion:** One member wondered if the difference between the Graduate and Undergraduate levels is enough. Guest Sabrina Robertson explained that there are multiple questions on the final exam for graduate student, and that it requires graduate students to solve a large problem with data analysis and trouble-shooting for 25% of the final exam. This helps them achieve the final learning outcome. The additional resources are covered and no new resources are needed. There was a question concerning the attendance policy and the effect on the grading scale, which Robertson said she could revise. The committee gave the friendly suggestion to clarify the specific differences between the levels in a comment. The course was approved without further discussion.
 - **BIT 478 Mapping the Brain – Approved Unanimously**
 - **Discussion:** The course was presented and approved without further discussion.
 - **FS 435 Food Safety Management Systems—Approved Unanimously**
 - **Discussion:** Members expressed support for this course is being made available online. The committee gave the friendly suggestion to edit out the html coding that appeared, and also to

correct the 115% for the graduate school. One member offered to email the instructor to make the change to the syllabus. The course was approved without further discussion.

- **CSC 216 Programing Concepts-- JAVA—Approved Unanimously**
 - **Discussion:** The course was presented an approved without further discussion.
- **MAE 426 Fundamentals of Product Design—Approved Unanimously**
 - **Discussion:** One member noted the three optional textbooks and made a friendly suggestion to clarify which books are important for the students to purchase. Another member asked for clarification about the projects. The member from the College of Engineering explained that there are no products; the class is a traditional lecture hall about production. The committee also suggested specifying what constitutes as a “compelling reason for being late.” The course was approved without further discussion.
- **GSP 250 Goodnight Scholars First Year Seminar—Approved Pending**
 - **Discussion:** Members offered the friendly suggestion to explain what constitutes a pass versus a fail, and to specify the breakdown of assignments—particularly the difference between presentations and reports in GSP 251. Members also suggested exchanging “participate” in Learning Outcome #3 for “engage,” which is more measurable.
 - **GSP 251 Goodnight Scholars First Year Seminar—Approved Pending**
Discussion: Members offered the friendly suggestion to explain if there is a fee, or if transportation will be provided, and to add sequential numbering for these courses. OUCC will check with the instructor if she would be opposed to adding those for clarification.
- **PSY 200 Introduction to Psychology—Approved Pending**
 - **Discussion:** Members offered the friendly suggestion to list the cost for the textbook, add decimals or inequalities to the grading scale, clarify the extra credit Clicker points, and add a “subject to change” disclaimer to the schedule. Members expressed some concern over the tone of the syllabus, which would be mentioned to the instructor.
- **16SOCWB Social Work B—Approved Unanimously**
 - **Discussion:** The curriculum was presented and approved without further discussion.
- **ACC 420 Cost Accounting for Effective Management—Approved Unanimously**
 - **Discussion:** The course was presented and approved without further discussion.

CIM Training/ Requests for testing:

Editing a course now gives the option to make a minor change instead of a major change. The minor form narrows the fields to be minor edits rather than major revisions. The form does default to Major. Li Marcus is working on the documentation to explain the definition of a minor action. The OUCC reviews and verifies between minor and major actions. Please let Li know if there is any oddness with this form, since it is brand new.

The goal for committee members is to have our Service Learning in by May 4th.

Meeting Adjourned at: 1:46 PM

Respectfully Submitted by Sarah Howard