

April 30, 2021

1:30 p.m.

Meeting held via Zoom Teleconferencing

Present: Warwick Arden, RaJade Berry-James, Helen DiPietro, Pat Gaddy, McKenzy Heavlin, Amy Jinnette, Hans Kellner, Doneka Scott, Katharine Stewart, Molly Vanhoy

Provost Arden opened the meeting and asked for introductions. He noted the minutes of the April 24, 2020 meeting were approved via email on May 28, 2020.

Amy Jinnette provided an overview of the types of actions approved by this committee which routinely include approval of replacements for general faculty seat vacancies and approval of the annual report from the Committee on Committees to the Chancellor. She also highlighted some of the more significant changes to committee structures and charges that the Committee on Committees has recommended in recent years.

The agenda item under new business was discussed. The Courses and Curricula Committee (UCCC) has requested to add a voting seat to the roster for "Academies" or "Provost's Office". The university has recently launched the Data Science Academy and in collaboration with the implementation of the new strategic plan additional academies are planned. Provost Arden explained the academies are cross-university, interdisciplinary initiatives representing all missions of the university and that new courses will be offered by the academies. He further explained the UCCC has an existing non-voting, ex-officio seat for the Office of University Assessment, within the Provost's Office; however, this request is to have a voting faculty member from the Provost's Office to serve. A motion to approve the recommendation was made and seconded. The motion carried.

Amy Jinnette provided an overview of the committee management process including the 2021-2022 selection process for appointments. The preference survey was open for three weeks. Faculty and staff responses totaled 293, an increase of 26 from last year. She then indicated the spreadsheet of vacant seats for Faculty Senate, students and staff in the materials and encouraged those present to start early to locate volunteers for their respective seats and to double check meeting schedules online with nominees before making appointments.

Provost Arden asked for comments, concerns or clarification on the recommendations of the Faculty Senate to fill vacant faculty seats. The committee provided input on a volunteer and second choice for a College of Natural Resources seat on the International Programs Committee (the person recommended by the Committee of the Faculty Senate was already seated on the committee). Substitute volunteers were also recommended for the Council on Undergraduate Education and the Library Committee as those selected by the Faculty Senate Committees were already serving on multiple standing committees.

A motion was made and seconded to approve these changes and to recommend the committee rosters and charges to the Chancellor. The motion carried. Upon the Chancellor's approval, appointment notices will be sent in July.

Provost Arden noted that going forward there will be continued review of committee charges and structures for efficiency purposes. He further noted Amy will be working with the survey technical team to make some enhancements to the preference survey this summer.

He concluded by asking if there was any further business to be discussed. With no further business, the meeting adjourned at 1:57 p.m.