

**Committee on Committees (CoC)**

*Approved by email 5/28/2020*

**April 24, 2020**

**2:00 p.m.**

**Meeting held via Zoom Teleconferencing**

**Present:** Warwick Arden, Ryan Dudek, Melanie Flowers, Pat Gaddy, Amy Jinnette, Hans Kellner, Coleman Simpson, Janice Sitzes, Katharine Stewart, Lisa Zapata

Provost Arden opened the meeting and asked for introductions. He noted the minutes of the April 26, 2019 meeting were approved via email on May 31, 2019.

Amy Jinnette reported that the committee has been active by email in seeking approvals on actions required since the last meeting. The actions routinely include approval of replacements for general faculty seat vacancies and approval of the annual report from the Committee on Committees to the Chancellor.

The agenda items under new business were discussed. DELTA has requested to remove the unit's ex-officio, non-voting seats from the Council on Undergraduate Education (CUE) and the University Courses & Curricula Committee (UCCC) effective with the 2020-2021 academic year. Each request has been supported by the chair of the respective committee as well as the Interim Dean of University College. The requests state that with online education having reached its current state of maturity, it appears no longer necessary for DELTA to participate in routine discussions of undergraduate education relating to the General Education Program and undergraduate course and curriculum proposals. The requests further state that DELTA will continue to participate in the review of curricular actions, and remain available to academic units and to the Office of Undergraduate Courses and Curricula and University Academic Standards to consult as needed on any issues that may arise relating to online instruction or distance education. A motion to approve the recommendation was made and seconded. The motion carried.

Amy Jinnette provided an overview of the committee management process including the 2020-2021 selection process for appointments. The preference survey was open for three weeks. Faculty and staff responses totaled 266, a decrease of 21 from last year. She then indicated the spreadsheet of vacant seats for Faculty Senate, students and staff (page 13) and encouraged those present to start early to locate volunteers for their respective seats and to double check meeting schedules online with nominees before making appointments. She also noted that as of now all of the staff seats for next year are filled.

Provost Arden asked for comments, concerns or clarification on the recommendations of the Faculty Senate to fill vacant faculty seats. The committee provided input on a volunteer and second choice for a College of Sciences seat on the UCCC (the person selected by the Academic Policy Committee of the Faculty Senate was already seated on the committee).

A motion was made and seconded to approve these changes and to recommend the committee rosters and charges to the Chancellor. The motion carried. Provost Arden noted that upon the Chancellor's approval, appointment notices will be sent in July.

The Provost asked if there was any further business to be discussed.

With no further business, the meeting adjourned at 2:23 p.m.