





Executive Vice Chancellor and Provost,  
Executive Vice Chancellor for  
Finance and Administration,  
and  
Vice Chancellor for Office of Research,  
Innovation and Economic Development

Holladay Hall  
Raleigh, NC 27695

**MEMORANDUM**

TO: Campus Business Partners

FROM: Warwick A. Arden   
Executive Vice Chancellor and Provost  
Chair, Campus Development Committee

Charles A. Maimone   
Executive Vice Chancellor, Finance and Administration

Mladen A. Vouk   
Vice Chancellor, Research and Innovation

SUBJECT: Campus Development Needs Submissions

DATE: January 29, 2024

The Campus Development Committee utilizes the process laid out in the [Physical Master Plan](#) to ensure that transformative projects are prioritized, input is inclusive, strategic criteria are used, and reporting on results is transparent. The process guides high-impact construction, renovation, and infrastructure projects with budgets over \$4 million and calls for collaboration across colleges, divisions, disciplines, and perspectives.

We request each college/unit submit its top three prioritized needs for consideration in the 2025-27 Six-Year Capital Plan Submission without regard to funding source (appropriated or non-appropriated). All requests should utilize the Campus Development Request form located on the [Campus Development Committee](#) website. Funded, unfunded, or partially funded projects or those with completed design studies should be included with your submission if they are a priority.

Submissions are due by March 5, 2024. Please contact Campus Planning and Strategic Investment at [group-campus-dev-request@ncsu.edu](mailto:group-campus-dev-request@ncsu.edu) for questions and assistance with the process.

cc: Campus Planning Subcommittee  
Project Execution Subcommittee