

Campus Planning Subcommittee

Campus Development Committee

Charge

This Campus Planning Subcommittee (CPS) serves in an advisory role to the Campus Development Committee. It reviews Capital Needs Requests and Space Requests and makes recommendations to the Campus Development Committee based on the highest and best needs of the university. The CPS ensures that requests are evaluated based on the Physical Master Plan Guiding Principles to ensure strategic investments in campus buildings and grounds reflect the vision, values, and goals of the NC State Strategic Plan. Space allocations are based on the Campus Development Committee's Space Principles.

Scope of Responsibility

Requests are submitted to the Facilities Division via the Campus Development Needs Request Form and Space/Lease Request Form. The CPS Working Group, comprised of team members from University Real Estate & Development and Campus Planning & Strategic Investment, evaluates the Space requests, makes recommendations, and sets the Consent Agenda for subsequent review and determination by the Campus Planning Subcommittee.

The Subcommittee's scope includes:

1. Reviewing strategic capital needs requests greater than \$4M or those highly impactful to campus.
2. Evaluating capital needs requests through the lens of the PMP Guiding Principles using qualitative metrics.
3. Evaluating key drivers and the value each request brings to the university.
4. Considering interdisciplinary synergies.
5. Reviewing/identifying financial impacts.
6. Evaluating Building Committee member recommendations.
7. Review of strategic space requests guided by the Space Principles.

Membership

The composition of the Campus Planning Subcommittee brings campus expertise and continuity to the Capital Development and Space Allocation processes. Three colleges serve a 2-year term, rotating off in December of even years.

1. Senior Vice Provost, Institutional Strategy Analysis
2. Senior Vice Provost, Enrollment Management and Services
3. Vice Provost for Budget and Business Operations
4. Associate Vice Chancellor and Associate Dean, Student Life and Advocacy
5. Associate Director, Learning Spaces & Capital Management, Provost's Office Space Liaison
6. Associate Vice Chancellor, Budget & Resource Management
7. Associate Vice Chancellor and Treasurer, Treasurer's Office
8. Associate Vice Chancellor, Research Administration
9. Associate Vice Chancellor, Facilities
10. Associate Vice Chancellor, University Real Estate and Development
11. Associate Vice Chancellor, Campus Enterprises
12. Designated Chair, Assistant Vice Chancellor, Campus Planning and Strategic Investment
13. Assistant Vice Chancellor, Design and Construction
14. Assistant Vice Chancellor, Campus Operations and Maintenance
15. Director of Architectural Planning, Campus Planning and Strategic Investment
16. Director of Transportation
17. Sr. Associate Director, Athletics
18. Assistant Dean of Finance and Administration, PCOM
19. Senior Associate Dean, Administration, CALS
20. Director of Facilities, COE
21. Stakeholders as needed for specific agenda items.

The CPS has delegated authority to make space decisions for allocations of university space for

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up to 10,000 ASF and/or up to \$300,000 in total project costs. The CPS will make recommendations to the Campus Development Committee for strategic space requests. The CPS has delegated authority to make lease space decisions for leases under \$150,000 annual cost with a lease term of no more than five years.

Meeting Frequency

The Campus Planning Subcommittee meets monthly or as needed for the completion of the Six-Year Capital Plan. Meetings may be canceled due to the lack of agenda items.

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