

## **Project Execution Subcommittee (PES)**

### **Subcommittee Charge**

This PES serves in an advisory role to the Campus Development Committee (Committee). It reviews the progress of capital projects through the design, construction, and closeout phases, providing periodic updates to the Committee. The PES ensures that the project's vision and goals are achieved in accordance with the Physical Master Plan (PMP), NC State Strategic Plan, and previous expectations set by the Committee during the planning phase. Any significant changes in project scopes, budgets, and/or schedules during the design and/or construction phases will be reviewed with and approved by the Committee.

### **Scope of Responsibility**

Capital project updates are provided to the Committee periodically throughout the design and construction phases. A progress summary of ongoing projects (scope, budget, and schedule) is provided with overall status, significant changes, and/or challenges identified that require attention by the Committee.

The PES's scope includes:

1. Reporting on strategic capital projects greater than \$4M or highly impactful projects.
2. Ensuring capital projects meet the PMP Guiding Principles.
3. Ensuring capital projects achieve the key objectives established during the planning phase.
4. Reporting on the final project program, scope, budget, and schedule, including the interdisciplinary commitments established during the planning phase.
5. Reporting on financial/funding models and capital authority requests.
6. Reporting on project Building Committees' recommendations and decisions.

### **Membership**

The composition of the Project Execution Subcommittee brings campus expertise and continuity to the Capital Design and Construction processes.

1. Associate Director, Learning Spaces and Capital Management and Provost's Office Space Liaison
2. Associate Vice Chancellor for Facilities
3. Assistant Vice Chancellor and University Architect for Campus Planning and Strategic Investment, Facilities
4. Assistant Vice Chancellor for Design and Construction, Facilities [Designated Chair]
5. Assistant Vice Chancellor for Campus Operations and Maintenance, Facilities
6. Director for Formal Design, Design and Construction, Facilities
7. Project(s) Building Committee Chair (as needed)

### **Meeting Frequency**

The PES meets quarterly or as needed to provide project updates to prepare for and report to the Committee. Meetings may be canceled due to the lack of agenda items.