

Campus Planning Subcommittee

Campus Development Committee

Charge

This Campus Planning Subcommittee (CPS) serves in an advisory role to the Campus Development Committee. It reviews Capital Needs Requests and Space Requests and makes recommendations to the Campus Development Committee based on the highest and best needs of the university. The CPS ensures that requests are evaluated based on the Physical Master Plan Guiding Principles to ensure strategic investments in campus buildings and grounds reflect the vision, values, and goals of the NC State Strategic Plan. Space allocations are based on the Campus Development Committee's Space Principles.

Scope of Responsibility

Requests are submitted to the Facilities Division via the Campus Development Needs Request Form and Space/Lease Request Form. The CPS Working Group, comprised of team members from University Real Estate & Development and Campus Planning & Strategic Investment, evaluates the Space requests, makes recommendations, and sets the Consent Agenda for subsequent review and determination by the Campus Planning Subcommittee.

The Subcommittee's scope includes:

1. Reviewing strategic capital needs requests greater than \$4M or those highly impactful to campus.
2. Evaluating capital needs requests through the lens of the PMP Guiding Principles using qualitative metrics.
3. Evaluating key drivers and the value each request brings to the university.
4. Considering interdisciplinary synergies.
5. Reviewing/identifying financial impacts.
6. Evaluating Building Committee member recommendations.
7. Review of strategic space requests guided by the Space Principles.

Membership

The composition of the Campus Planning Subcommittee brings campus expertise and continuity to the Capital Development and Space Allocation processes.

1. Senior Vice Provost, Institutional Strategy Analysis
2. Senior Vice Provost, Enrollment Management and Services
3. Assistant Vice Chancellor, University Housing
4. Associate Director, Learning Spaces and Capital Management and Provost's Office Space Liaison
5. Associate Vice Chancellor, Budget & Resource Management
6. Associate Vice Chancellor and Treasurer, Treasurer's Office
7. Associate Vice Chancellor, Research Administration
8. Associate Vice Chancellor for Facilities
9. Associate Vice Chancellor, University Real Estate and Development
10. Assistant Vice Chancellor and University Architect for Campus Planning and Strategic Investment, Designated Chair
11. Assistant Vice Chancellor for Design and Construction
12. Assistant Vice Chancellor for Campus Operations and Maintenance
13. Associate University Architect for Campus Planning and Strategic Investment
14. Director of Transportation
15. Stakeholders for specific agenda items

The CPS has delegated authority to make space decisions for allocations of university space for up to 10,000 ASF and/or up to \$300,000 in total project costs. The CPS will make recommendations to the Campus Development Committee for strategic space requests. The CPS has delegated authority to make lease space decisions for leases under \$150,000 annual cost with a lease term of no more than two years.

Meeting Frequency

The Campus Planning Subcommittee meets monthly or as needed for the completion of the Six-Year Capital Plan. Meetings may be canceled due to the lack of agenda items.